

**SAN JACINTO COLLEGE DISTRICT  
BOARD MEETING MINUTES**

**May 2, 2011**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, May 2, 2011 in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.**

**Board of Trustees:** Marie Flickinger, Chair  
Dan Mims, Vice Chair  
Ben Meador, Secretary  
Larry Wilson, Assistant Secretary  
John Moon, Jr.  
Dr. Ruede Wheeler

**Chancellor:** Brenda Hellyer

<b>Others Present:</b>	Amanda Alexander	Joseph Hebert	Shawn Silman
	Dean Barnes	Alison Hennessey	Kelly Simons
	Pamela Betts	Steven Horton	Keith Sinor
	Jeremy Boini	Sallie Kay Janes	Danny Snooks
	Pam Campbell	Michael Kane	Cynthia Stevens
	Natalie Cantu	Ruth Keenan	Jerry Tate
	Anthony Carbone	Mike Kent	Stephen Trncak
	Tanja Carmichael	Ann Kokx-Templett	Niki Whiteside
	Jason Chan	Ginger Lambert	Van Wigginton
	Donna Coleman	Angie Langdon	Leigh-Anne Williams
	Susanne DeBlanc	Ken Lynn	Laurel Williamson
	Serita Dickey	Neil Matkin	Brook Zemel
	Marc Eckhart	Floyd McConnell	Craig Zimmerman
	George González	Kevin McKisson	Joanna Zimmerman
	Rebecca Goosen	Ellie Meyer	
	Adam Guevara	Kerry Mix	
	Brad Hance	Kelly Mizell	
	Barbara Hanson	Maureen Murphy	
	Allatia Harris	Tammie Nielsen	
	Patty Haselbarth	Amanda Rose	

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Ben Meador and the pledge was led by Maureen Murphy.

**Special Recognitions:**

1. Brenda Hellyer introduced Ben Meador's wife Janice Meador, daughter Morgan Meador, and future son-in-law Carsen Sheen.
2. Donna Coleman presented a resolution to Board Member Ben Meador on behalf of Senator Jackson.
3. Tammie Nielsen presented a resolution to Board Member Ben Meador on behalf of Representative Legler.
4. Ruth Keenan recognized Pamela Betts for her donations and support to San Jacinto College.
5. Brenda Hellyer recognized Teri Fowlé for being invited to participate in the Chief Marketing Officer Forum.
6. Brook Zemel recognized the Central and South Campus Student Government Association for being named the President / Advisor School and the Treasurer School.
7. Allatia Harris recognized Amanda Alexander for winning first place in Parliamentary Debate at the Phi Rho Pi National Tournament and Bronze in Speech to Entertain.
8. Allatia Harris recognized Jaleesa Allen for making the Women's Basketball All Conference Team.
9. Marc Eckhart gave an update on the Barnes & Noble Bookstore Operations.

**Achieving the Dream Student Success Presentation**

George González presented a Fun Fact, "Employees Are Our Students Too"

**Communications to the Board:**

**Thank you's:**

1. Mike Harris – for the plant sent in honor of his father Jackson Harris.

**Hearing of Citizens:**

None

**Motion 9237 Budget Amendment**

Motion was made by Larry Wilson, seconded by Dan Mims to approve an amendment to the 2010-2011 budget for restricted revenue and expenses relating to federal and state grants.

**Motion Carried.**

**Yeas:** Meador, Mims, Moon, Jr., Wheeler, Wilson

**Nays:** None

**Motion 9238**  
**Purchase of 4620**  
**Fairmont Pkwy**

Motion was made by Dr. Wheeler, seconded by Bem Meador to approve ratification to purchase property located at 4624 Fairmont Pkwy, Pasadena, Tx 77504.

**Motion Carried.**

**Yeas:** Meador, Mims, Moon, Jr., Wheeler, Wilson

**Nays:** None

**Motion 9239**  
**Bayport Property**

Motion was made by Dr. Wheeler, seconded by John Moon, Jr., to approve authorization to the Chancellor or designee to execute an earnest money contract and to deposit sufficient funds into escrow to secure the transaction, complete the inspection of and to effect the purchase of 13.060 acres in the W.P. Harris League, Abstract 30.

**Motion Carried.**

**Yeas:** Meador, Mims, Moon, Jr., Wheeler, Wilson

**Nays:** None

**Motion 9240**  
**1st Reading -**  
**Reduction in Force**  
**Policy**

No Vote taken. First reading of new policy Reduction in Force.

**Motion 9241**  
**Construction**  
**Requests**

Motion was made by Dan Mims, seconded by Ben Meador to approve the following construction requests:

Construction Request 1	Purchase of equipment for Central Transportation Center	\$	62,000.00
	<b>Grand Total:</b>	<b>\$</b>	<b>62,000.00</b>

**Motion Carried.**

**Yeas:** Meador, Mims, Moon, Jr., Wheeler, Wilson

**Nays:** None

**Motion 9242  
Purchasing  
Requests**

Motion was made by Dr. Wheeler, seconded by Larry Wilson to approve the following purchasing requests:

CSP 11-09	Dance Studio Floor Replacement	\$	84,500.00
Purchasing Request 1	DDI Leadership Svcs & Trng Materials	\$	150,000.00
Purchasing Request 2	Performance and Travel Management	\$	123,500.00
Purchasing Request 3	AV Equipment and Install Svcs	\$	110,000.00
Purchasing Request 4	BearCom Radio System	\$	87,100.00
Purchasing Request 5	Annual Financial Audit Svcs	\$	80,000.00
Purchasing Request 6	Document Mngmnt Svcs	\$	75,000.00
Purchasing Request 7	Blackboard Maint Svcs	\$	35,000.00
Purchasing Request 8	Career Focus Publication	\$	30,000.00
Purchasing Request 9	Renewal of Leasing Agmnt	\$	-
Purchasing Request 10	Collection of Delinquent Ad Valorem Taxes	\$	-
Purchasing Request 11	Ratfication of Renewal of Property and Casualty Insurance	\$	1,237,678.00
	<b>Grand Total:</b>	<b>\$</b>	<b>2,012,778.00</b>

**Motion Carried.**

**Yeas:** Meador, Mims, Moon, Jr., Wheeler, Wilson

**Nays:** None

**Motion 9243  
Consent Agenda**

Motion was made by Larry Wilson, seconded by Ben Meador to approve the consent agenda.

- A. Approval of the minutes for the April 4, 2011 Workshop and Board Meeting
- B. Approval of the 2010 - 2011 Budget Transfers
- C. Approval of the Personnel Recommendations
- D. Approval of the Affiliation Agreements
- E. Approval of the next regular meeting - June 6, 2011

**Motion Carried.**

**Yeas:** Meador, Mims, Moon, Jr., Wheeler, Wilson

**Nays:** None

**Adjourned Regular Board Meeting: 8:00 p.m.**