

**San Jacinto College District Board Workshop
November 7, 2011
District Administration Building, Suite 201**

MINUTES

	Board Workshop Attendees:	<p>Board Members: Marie Flickinger (MF), Brad Hance (BRH), Dan Mims (absent), John Moon, Jr. (JM), Keith Sinor (KS), Dr. Ruede Wheeler (RW), Larry Wilson (LW)</p> <p>Other Attendees: Brenda Hellyer (BH)</p> <p>SLT: Teri Fowlé (absent), Allatia Harris (AH), Ken Lynn (KL), Neil Matkin (NM), Maureen Murphy (MM), Rob Stanicic (RS), Steve Trncak (ST), Laurel Williamson (LW)</p> <p>Other Attendees: Danny Snooks (DS), Rebecca Goosen, Michelle Callaway, Maria Gallegos</p>
	Agenda Item:	<p>Discussion/Information 5:05 p.m. Workshop Began</p>
I	Bacterial Meningitis Vaccination	<p>BH - Texas Department of Health and Human Resources has mandated that every student who enters college must have bacterial meningitis vaccination. The Purchasing Department is looking into contacts with companies to administer the vaccine and the related paperwork. The College is considering using a contract being negotiated through other community colleges. A task force has been working on clarifying requirements and verifying with other community colleges on what procedures they are putting in place including increasing fees to cover the cost to manage the mandate and the cost of the vaccination. There is an action item requesting the Chancellor to implement the necessary contracts and fees to manage this mandate including a \$6 student fee to begin for the spring enrollment. There is an estimated 17,000 students that will require the shot on an annual basis.</p>
II	“Goods in Transit” Tax Code Amendment	<p>KL –Action Item XIII is asking the Board to approve a resolution to continue to tax tangible personal property (“Goods in Transit”) that would otherwise be exempt from taxation pursuant to changes enacted by the 82nd Legislature to Section 11.253 of the Texas Property Tax Code. This action continues the College’s past practice.</p>
III	College Preparatory	<p>BH – Explained that this is one of the annual monitoring reports but data highlights are provided throughout the year to the Board. A more detailed operating report is utilized by the team reviewing this data and the Strategic Leadership Team.</p> <p>(continued on page 2)</p>

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		<p>(continued from page 1)</p> <p>BH -The elimination of late registration and the increase in the Take2 (late start) classes along with the mandate for all students testing into college preparatory (college prep) to take the Student Success Course (GUST) have caused some enrollment shifts.</p> <p>BH - There is an overall increase in the success rates of college preparatory students and a lower withdrawal rate, which indicates students are remaining in classes longer with more positive outcome. Concern because the increase in success is not increasing more significantly. Success rates, especially in reading and math have increased, and students enrolled in GUST have a higher success rate than a comparable cohort who has not taken GUST.</p> <p>LW explained Learning Communities, which pairs reading and a transfer-level, reading-intensive course, have shown promise and should be continued and expanded. Students who enrolled in Reading and History have a good or better success rates as students who enrolled in History and did not take reading. A four week preparatory transition Math course for students who cannot pass college algebra has an 80% success rate of students moving forward with other courses.</p> <p>RW asked how many first-time-in-college students (FTIC) test into college prep? LW responded that of the 7,200 FTIC in fall nearly 65% tested into college prep with the greatest number requiring math. A smaller number need reading and writing. RW asked what level does a student test into for reading? LW stated there are many students testing below 8th grade.</p> <p>LW explained that the vertical alignment teams which include teachers from the independent school districts (ISDs) and San Jacinto College faculty hold promise to address curriculum gaps between requirements for graduation and being college ready.</p> <p>LW stated that the college is working on teaching students responsibility and setting goals to help them move forward in the first year. We have some students spending three years in remedial math and still not understanding the concepts.</p> <p>(continued on page 3)</p>
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		(continued from page 2) BH discussed what additional information is requested by the Board in order to make these discussions more meaningful. One area of interest is to understand the demographics of the FTIC students (i.e. ethnicity/race, age, number in college prep, etc.).
IV	Update from Board Members' Attendance at Conferences	MF, BRH, JM, KS, and LW gave updates on the conferences that they had attended over the last month (ACCT and the Texas Higher Education Coordinating Board Governance Leadership Conference). All members commented on a greater focus on student success and budget concerns. Comments were made regarding the recognition that San Jacinto College received at both conferences.
V	Dinner	
VI	Board Election	Reviewed Senate Bill 729 (amends Education Code to allow ISDs to authorize a joint election with community colleges) and Senate Bill 100 (facilitates the voting process for military and overseas voters) and the related impact on San Jacinto College. The College is working with the area ISDs and cities and plans to continue with May elections. The majority of the entities (except Channelview and Sheldon) are on a May cycle and intend to stay on that. The final decision would need to be made by approximately February 1, 2013. DS provided input to the Board on this issue also; he was in agreement with the information provided to the Board.
VII	Calendar and Graduation	Reviewed calendar and the three-year graduation schedule. Discussed additions to the calendar and a change to the December 2011 graduation schedule (MF will be available to attend). More details on graduation will be provided in December.
VIII	General Discussion	None
Workshop adjourned 6:50 p.m.		