

*Board of Trustees
Meeting*

December 14, 2009

December 11, 2009

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto College Community District will meet at 5:00 p.m., Monday, December 14, 2009, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD WORKSHOP
AGENDA**

- I. 2008 – 2009 Comprehensive Annual Financial Report**

- II. Calendar**

- III. Vision and Mission**

- IV. Dinner**

- V. General Discussion**

- VI. Adjournment to Closed or Executive Session Pursuant to Sections 551.071 to 551.084 of Chapter 551, the Open Meetings Act, Texas Government Code for the Following Purpose: Consultation with attorney regarding Civil Action No. 2009-77916, in the 164th Judicial District Court of Harris County and Public Purpose for Payment of Medical Expenses**

- VII. Reconvene in Open Meeting for Consideration of Items Discussed in Closed Session**

Certification as to Posting or Giving of Notice

On this day, December 11, 2009 this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the San Jacinto College District, 4624 Fairmont Parkway, Pasadena, Texas, on all college campuses, the SJC web and was readily accessible to the public at all times.

Dr. Brenda Hellyer, Ed.D.

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto College Community District will meet at 7:00 p.m., Monday, December 14, 2009, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD MEETING
AGENDA**

- I. Call the meeting to order/certify posting notice**
- II. Invocation and Pledge to the Flag**
- III. Special Announcements, Recognitions, and Presentations**
 - Presentation to Foundation Bill Bailey
 - Recognition of San Jacinto College Debate Team Allatia Harris
 - Children's Hospital Teddybear Event Tina Sanchez
- IV. Achieving the Dream Student Success Presentation**
 - Testing Overview Carita Hayes
Ron Hopkins
Jeff Wylin
- V. Communications to the Board of Trustees**
- VI. Hearing of such citizens or groups of citizens desiring to be heard before the Board**
 - Informative reports to the Board**
 - A. San Jacinto College Financial Statement
 - B. Capital Improvement Program
 - C. San Jacinto College Foundation Financial Statement

ACTION ITEMS

- VII. Approval of Honoraria**
- VIII. Consideration of Approval of Group Purchasing Agreement between San Jacinto College and Provista, LLC.**
- IX. Consideration of Approval of the 2008-2009 Comprehensive Annual Financial Report**
- X. Consideration of Approval of a Resolution Declaring a Public Purpose for Payment of Medical Expenses for Accidents Occurring on September 16, 2009 and October 5, 2009 and Authorizing the Chancellor to Determine the Payment Amount, Authorize the Expenditure of Such Reimbursement, and Obtain a Release of Liability Related Thereto.**

- XI. Consideration of Approval of Amendment to the 2009-2010 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**
- XII. Approval of 2010 Board of Trustee Meeting Dates**
- XIII. Approval of Actions Taken on Administration's recommendation to seek injunctive relief in Civil Action No. 2009-77916, in the 164th Judicial District Court of Harris County.**

PURCHASING REQUESTS

- XIV. Consideration of Construction Related Requests**
- XV. Consideration of Non-Construction Requests**

CONSENT AGENDA

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of Minutes for November 2, 2009 Workshop and Board Meeting and November 24, 2009 Special Board Meeting**
- B. Approval of the Budget Transfers**
- C. Approval of Personnel Recommendations**
- D. Approval of the Affiliation Agreements**
- E. Next Regularly Scheduled Meeting**

Items for Discussion/Possible Action (continued)

(Items removed from the Consent Agenda, will be considered at this time)
Reports from the Board Committees (when applicable)

- XVI. Strategic Issues Discussion**
- XVII. Adjournment**

The Board of Trustees may at any time prior to adjournment, in accordance with Sections 551.001, et seq. of the Texas Government Code move into Closed Session under the following provision(s) of the ACT:

- Section 551.071 – Consultation with Attorney
- Section 551.072 – Deliberation Regarding Real Property
- Section 551.073 – Deliberation Regarding Prospective Gifts
- Section 551.074 – Personnel Matters
- Section 551.076 – Deliberation Regarding Security Devices
- Section 551.086 – Economic Development Negotiations

Certification as to Posting or Giving of Notice

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SAN JACINTO COMMUNITY COLLEGE DISTRICT
Statement of Net Assets
October 31,

	2009	2008
<u>Assets</u>		
Current assets:		
Cash and cash equivalents	\$ 26,043,374	\$ 111,331,447
Deposits held by others	21,601	21,601
Investments	69,019,080	52,515,570
Accounts receivable	15,625,844	12,740,081
Inventories	362,714	349,448
Total current assets	<u>111,072,613</u>	<u>176,958,147</u>
Noncurrent assets:		
Restricted cash and cash equivalents	193,714,684	4,243,452
Restricted investments	40,076,558	-
Bond issuance costs	1,802,603	1,516,270
Capital assets, net	145,550,722	143,474,554
Total noncurrent assets	<u>381,144,567</u>	<u>149,234,276</u>
Total assets	<u>492,217,180</u>	<u>326,192,423</u>
<u>Liabilities</u>		
Current liabilities:		
Accounts payable	3,912,697	1,939,728
Accrued liabilities	4,036,937	5,148,517
Accrued compensable absences and deferred compensation	2,583,881	2,981,500
Deferred revenues	-	58,216
Total current liabilities	<u>10,533,515</u>	<u>10,127,961</u>
Noncurrent liabilities:		
Bond premium payable	7,303,062	1,566,989
Bonds and notes payable	285,729,446	145,950,000
Total noncurrent liabilities	<u>293,032,508</u>	<u>147,516,989</u>
Total liabilities	<u>303,566,023</u>	<u>157,644,950</u>
<u>Net assets</u>		
Beginning of year	184,738,650	161,578,407
Current year addition	3,912,507	6,969,066
Total net assets	<u>\$ 188,651,157</u>	<u>\$ 168,547,473</u>

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

Consolidated - All Funds
(Not Including Capital Improvement Program)

	Adjusted Budget	Actual (16.67%)	% Actual to Adjusted Budget	Prior Year Actual 10/31/09	% of 8/31/09 Actual
REVENUES:					
State Appropriations	\$ 49,545,918	\$ 10,998,828	22.20	\$ 11,640,383	24.33
Local Taxes - Maintenance & Operations	42,135,000	233,894	0.56	171,856	0.37
Local Taxes - Debt Service	22,016,753	22,062	0.10	70,364	0.37
Credit Tuition	26,886,562	13,062,188	48.58	9,970,449	42.09
Credit Fees	10,300,000	5,239,546	50.87	5,882,461	50.31
Credit Exemptions & Waivers	(1,229,089)	(665,245)	54.13	(569,019)	49.91
Continuing Professional Development	4,575,711	796,577	17.41	869,214	20.41
Sales & Services	1,481,639	262,189	17.70	76,200	14.60
Investment Income	1,800,000	194,687	10.82	437,860	16.53
Investment Income - Unexpended Bond Proceeds	-	158,270	-	375,381	-
Auxiliary Services	3,335,421	530,916	15.92	606,299	13.04
Grants	32,355,010	17,409,144	53.81	10,275,218	30.77
Local Grants	614,410	67,537	10.99	99,995	21.52
Total	193,817,335	48,310,593	24.93	39,906,661	20.63
EXPENDITURES:					
Instruction	58,924,540	10,770,438	18.28	9,836,065	18.00
Public Service	4,215,424	543,474	12.89	416,366	12.41
Academic Support	10,925,046	1,723,398	15.77	1,701,517	16.35
Student Services	13,180,211	2,020,895	15.33	1,668,902	13.71
Institutional Support	56,457,580	7,622,447	13.50	4,288,838	12.83
Physical Plant	14,886,489	3,019,855	20.29	3,333,163	23.77
Scholarships and Fellowships	28,511,100	16,797,850	58.92	10,151,618	34.44
Auxiliary Enterprises	3,596,855	828,397	23.03	519,261	10.53
Depreciation	7,705,700	1,066,710	13.84	927,884	12.18
Total	198,402,945	44,393,464	22.38	32,843,614	19.31
TRANSFERS AMONG FUNDS:					
Transfers In	(1,431,560)	(14,083)	-	(100,158)	-
Transfers Out	1,431,560	9,461	-	100,158	-
Net Increase (Decrease) in Net Assets	(4,585,610)	3,912,507	-	7,063,047	-
OTHER REVENUES, EXPENSES, GAINS, LOSSES, AND EXTRAORDINARY ITEMS:					
Extraordinary Item - Hurricane Ike Expenses	-	-	-	1,093,981	-
Extraordinary Item - Hurricane Ike Proceeds	-	-	-	(1,000,000)	-
Total	-	-	-	93,981	-
Net Increase (Decrease) in Net Assets	<u>\$ (4,585,610)</u>	<u>\$ 3,912,507</u>		<u>\$ 6,969,066</u>	

Projection of Net Asset Accumulation:	Unrestricted	Capital Assets - Net of Related Debt
	Total Budgeted Revenue	\$ 127,218,740
Total Budgeted Expenses	(124,218,740)	-
Estimated Unexpended Budgets (3%)	3,816,562	-
Items Included in Budgeted Expenditures Affecting Investment in Capital Assets:		
Principal Payments on Bonded Indebtedness	-	12,455,000
Capital Expenditures (est)	-	10,500,000
Depreciation	-	(7,705,700)
Estimated Accumulation of Net Assets, August 31, 2010	<u>\$ 6,816,562</u>	<u>\$ 15,249,300</u>

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

11 Unrestricted Funds

	Adjusted Budget	Actual (16.67%)	% Actual to Adjusted Budget	Prior Year Actual 10/31/09	% of 8/31/09 Actual
REVENUES:					
State Appropriations	\$ 38,883,496	\$ 9,178,475	23.61	\$ 10,030,874	27.02
Local Taxes - Maintenance & Operations	42,135,000	233,894	0.56	171,856	0.37
Credit Tuition	25,936,562	12,687,541	48.92	9,970,449	43.79
Credit Fees	10,300,000	5,239,546	50.87	5,882,461	50.31
Credit Exemptions & Waivers	(1,229,089)	(665,245)	54.13	(569,019)	49.91
Continuing Professional Development	4,575,711	796,577	17.41	869,214	20.41
Sales & Services	1,481,639	218,850	14.77	65,945	16.09
Investment Income	1,800,000	190,311	10.57	430,209	26.33
Grants	-	-	-	22,522	4.13
Total	<u>123,883,319</u>	<u>27,879,949</u>	<u>22.51</u>	<u>26,874,511</u>	<u>21.71</u>
EXPENDITURES:					
Instruction	52,192,375	9,671,335	18.53	8,643,315	17.86
Public Service	3,426,994	376,878	11.00	264,076	10.53
Academic Support	8,986,068	1,395,954	15.53	1,256,455	15.59
Student Services	9,960,776	1,478,996	14.85	1,333,359	15.08
Institutional Support	30,926,701	4,066,914	13.15	2,873,434	11.95
Physical Plant	14,886,489	2,838,548	19.07	2,802,093	19.54
Scholarships and Fellowships	-	-	-	515	0.09
Total	<u>120,379,403</u>	<u>19,828,625</u>	<u>16.47</u>	<u>17,173,247</u>	<u>16.09</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	9,658	-	(34,344)	-
Transfers Out	1,467,596	23,741	-	65,662	-
Net Increase (Decrease) in Net Assets	<u>\$ 2,036,320</u>	<u>\$ 8,017,925</u>		<u>\$ 9,669,946</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

Federal Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (16.67%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 10/31/09</u>	<u>% of 8/31/09 Actual</u>
REVENUES:					
Grants	\$ 29,536,221	\$ 16,386,271	55.48	\$ 9,964,212	32.88
Total	<u>29,536,221</u>	<u>16,386,271</u>	<u>55.48</u>	<u>9,964,212</u>	<u>32.88</u>
EXPENDITURES:					
Instruction	261,915	126,393	48.26	130,141	12.72
Public Service	397,036	66,700	16.80	71,917	21.81
Academic Support	769,782	139,625	18.14	251,910	22.91
Student Services	1,884,816	291,985	15.49	265,779	14.96
Institutional Support	1,545,827	332,786	21.53	14,254	34.02
Auxiliary Enterprises	5,273	5,273	100.00	-	-
Scholarships and Fellowships	24,775,102	15,437,789	62.31	9,213,078	37.08
Total	<u>29,639,751</u>	<u>16,400,551</u>	<u>55.33</u>	<u>9,947,079</u>	<u>33.25</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	(257)	-
Transfers Out	24,135	(14,280)	-	17,390	-
Net Increase (Decrease) in Net Assets	<u>\$ (127,665)</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

State Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (16.67%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 10/31/09</u>	<u>% of 8/31/09 Actual</u>
REVENUES:					
State Paid Benefits	\$ 10,662,422	\$ 1,820,353	17.07	\$ 1,609,509	15.02
Grants	<u>2,818,789</u>	<u>1,022,873</u>	<u>36.29</u>	<u>288,484</u>	<u>9.34</u>
Total	<u>13,481,211</u>	<u>2,843,226</u>	<u>21.09</u>	<u>1,897,993</u>	<u>13.75</u>
EXPENDITURES:					
Instruction	6,454,217	971,830	15.06	1,059,812	20.42
Public Service	266,254	59,134	22.21	45,585	15.09
Academic Support	1,053,363	177,569	16.86	167,812	16.07
Student Services	1,205,613	255,224	21.17	89,352	5.99
Institutional Support	1,968,299	421,854	21.43	291,044	10.94
Scholarships and Fellowships	<u>2,587,139</u>	<u>957,615</u>	<u>37.01</u>	<u>243,793</u>	<u>9.12</u>
Total	<u>13,534,885</u>	<u>2,843,226</u>	<u>21.01</u>	<u>1,897,398</u>	<u>14.20</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	<u>(53,674)</u>	<u>-</u>	<u>-</u>	<u>595</u>	<u>-</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

Local Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (16.67%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 10/31/09</u>	<u>% of 8/31/09 Actual</u>
REVENUES:					
Local Grants	\$ 614,410	\$ 67,537	10.99	\$ 99,995	21.52
Total	<u>614,410</u>	<u>67,537</u>	<u>10.99</u>	<u>99,995</u>	<u>21.52</u>
EXPENDITURES:					
Instruction	16,033	-	-	133	0.62
Public Service	125,140	40,762	32.57	34,788	16.26
Academic Support	115,833	10,250	8.85	25,340	12.67
Student services	129,006	(5,310)	(4.12)	(19,588)	(29.65)
Institutional Support	-	16,236	-	13,391	14.30
Scholarships and Fellowships	198,859	84,310	42.40	98,034	38.25
Total	<u>584,871</u>	<u>146,248</u>	<u>25.01</u>	<u>152,098</u>	<u>17.86</u>
TRANSFERS AMONG FUNDS:					
Transfers In	36,036	(23,741)	-	(65,557)	-
Transfers Out	(6,497)	-	-	7,011	-
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ (54,970)</u>		<u>\$ 6,443</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

27 Texas Public Education Grant

	<u>Adjusted Budget</u>	<u>Actual (16.67%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 10/31/09</u>	<u>% of 8/31/09 Actual</u>
REVENUES:					
Credit Tuition	\$ 950,000	\$ 374,647	39.44	\$ -	-
Total	<u>950,000</u>	<u>374,647</u>	<u>39.44</u>	<u>-</u>	<u>-</u>
EXPENDITURES:					
Scholarships and Fellowships	<u>950,000</u>	<u>318,136</u>	<u>33.49</u>	<u>596,198</u>	<u>51.59</u>
Total	<u>950,000</u>	<u>318,136</u>	<u>33.49</u>	<u>596,198</u>	<u>51.59</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ 56,511</u>		<u>\$ (596,198)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

28 Private Gifts and Donations

	<u>Adjusted Budget</u>	<u>Actual (16.67%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 10/31/09</u>	<u>% of 8/31/09 Actual</u>
REVENUES:					
Sales & Service	\$ -	\$ 43,339	-	\$ 10,255	-
Total	-	43,339	-	10,255	-
EXPENDITURES:					
Instruction	-	880	-	2,664	-
Total	-	880	-	2,664	-
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ 42,459</u>		<u>\$ 7,591</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

3x Auxiliary Enterprises

	<u>Adjusted Budget</u>	<u>Actual (16.67%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 10/31/09</u>	<u>% of 8/31/09 Actual</u>
REVENUES:					
Sales & Services	\$ 6,743	\$ 3,860	57.24	\$ 100	0.21
Auxiliary Services	<u>3,328,678</u>	<u>527,056</u>	<u>15.83</u>	<u>606,199</u>	<u>14.95</u>
Total	<u>3,335,421</u>	<u>530,916</u>	<u>15.92</u>	<u>606,299</u>	<u>14.78</u>
EXPENDITURES:					
Non-Instructional Labor	1,071,990	169,047	15.77	216,547	17.88
Benefits	305,010	32,189	10.55	47,940	14.15
Supplies	493,050	142,639	28.93	34,928	6.83
Travel	352,339	33,882	9.62	38,639	6.97
Contracted Services	521,165	62,892	12.07	67,314	13.81
Capital Outlay	-	-	-	-	-
Scholarships and Fellowships	847,078	382,450	45.15	113,893	12.33
Utilities	<u>950</u>	<u>25</u>	<u>2.63</u>	<u>-</u>	<u>-</u>
Total	<u>3,591,582</u>	<u>823,124</u>	<u>22.92</u>	<u>519,261</u>	<u>12.55</u>
Net Increase (Decrease) in Net Assets	<u>\$ (256,161)</u>	<u>\$ (292,208)</u>		<u>\$ 87,038</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

93 Renewal & Replacement

	<u>Adjusted Budget</u>	<u>Actual (16.67%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 10/31/09</u>	<u>% of 8/31/09 Actual</u>
EXPENDITURES:					
Physical Plant	<u>\$ -</u>	<u>\$ 181,307</u>	<u>-</u>	<u>\$ 531,070</u>	<u>-</u>
Total	<u>-</u>	<u>181,307</u>	<u>-</u>	<u>531,070</u>	<u>-</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ (181,307)</u>		<u>\$ (531,070)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

95 Retirement of Indebtedness

	<u>Adjusted Budget</u>	<u>Actual (16.67%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 10/31/09</u>	<u>% of 8/31/09 Actual</u>
REVENUES					
Transfers In	\$ 1,467,596	\$ -	-	\$ -	-
Investment Income	-	4,376	-	7,651	0.75
Investment Income - Unexpended Bond Proceeds	-	158,270	-	375,381	-
Local Taxes - Debt Service	<u>22,016,753</u>	<u>22,062</u>	<u>0.10</u>	<u>70,364</u>	<u>0.37</u>
Total	<u>23,484,349</u>	<u>184,708</u>	<u>0.79</u>	<u>453,396</u>	<u>2.12</u>
EXPENDITURES					
Institutional Support	<u>22,016,753</u>	<u>2,784,657</u>	<u>12.65</u>	<u>1,096,715</u>	<u>16.62</u>
Total	<u>22,016,753</u>	<u>2,784,657</u>	<u>12.65</u>	<u>1,096,715</u>	<u>16.62</u>
TRANSFERS AMONG FUNDS:					
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,500</u>	<u>-</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ (2,599,949)</u>		<u>\$ (652,819)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

97 Investment in Plant

	<u>Adjusted Budget</u>	<u>Actual (16.67%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 10/31/09</u>	<u>% of 8/31/09 Actual</u>
EXPENDITURES					
Depreciation	<u>\$ 7,705,700</u>	<u>\$ 1,066,710</u>	<u>13.84</u>	<u>\$ 927,884</u>	<u>12.18</u>
Total	<u>7,705,700</u>	<u>1,066,710</u>	<u>13.84</u>	<u>927,884</u>	<u>12.18</u>
Net Increase (Decrease) in Net Assets	<u>\$ (7,705,700)</u>	<u>\$ (1,066,710)</u>		<u>\$ (927,884)</u>	

Capital Improvement Program

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Assets
For the Two Months Ended October 31, 2009

91 Capital Projects

	<u>Adjusted Budget</u>	<u>Actual (16.67%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 10/31/09</u>	<u>% of 8/31/09 Actual</u>
EXPENDITURES:					
1993 Bond Program	5,000,000	273,298	-	-	-
2008 Bond Program	<u>295,000,000</u>	<u>1,448,808</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u><u>\$300,000,000</u></u>	<u><u>\$ 1,722,106</u></u>	<u><u>-</u></u>	<u><u>\$ -</u></u>	<u><u>-</u></u>



Monthly Investment Report

October 31, 2009

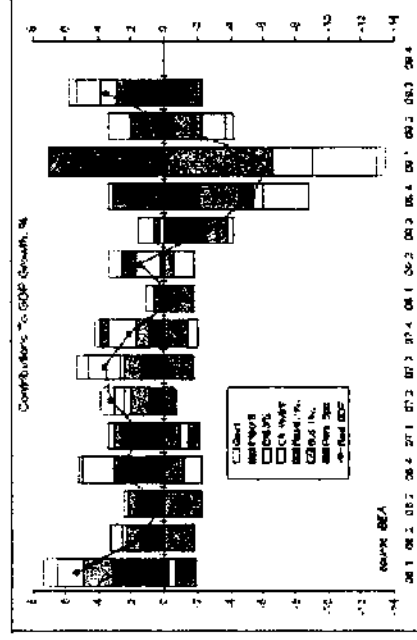
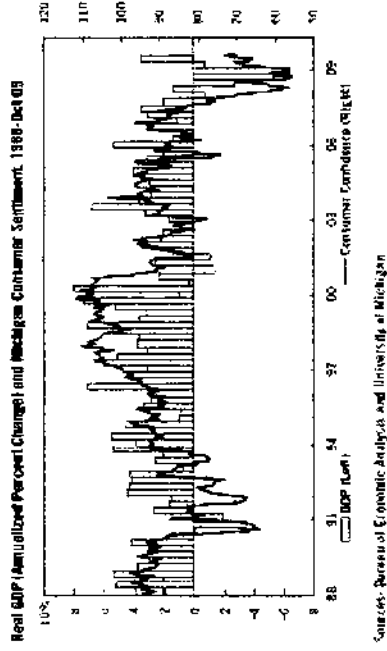
PATTERSON & ASSOCIATES



10/31/09 10:00 AM EST

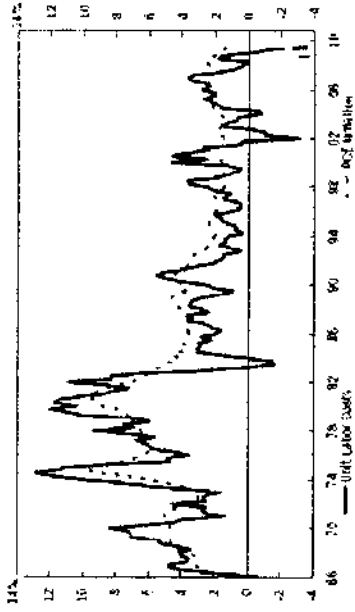
Uncertainty Continues

- Chairman Bernanke's proclamation that the recession is over has done little to allay fears. The stock market ended the month flat but the bulls controlled the market most of the month.
- GDP showed a stronger than expected 3.5% but the year-over-year growth remains hidden from Main Street.
- Consumer sentiment, which will have to change to bring out the buyers and then the manufacturers, is materially lagging the growth. That growth reflects a major trade in US goods to more rapidly improving countries with stronger currencies.
- Several governments and states are fighting budget woes. 119 banks have failed in 2009 and 400+ remain on the troubled list.
- Governments are however one of the fastest growing employment areas.



Employment Remains the Key

Figure 1. Unit Labor Cost and Core PCE (Year-to-Year Percent Change), 1980-2009

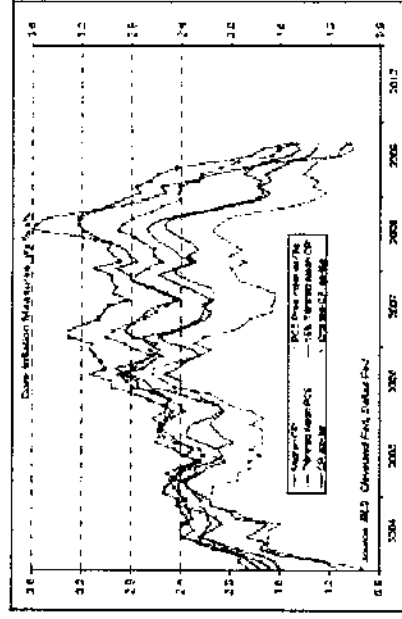


Source: Bureau of Economic Analysis and Citigroup Research and Analytics

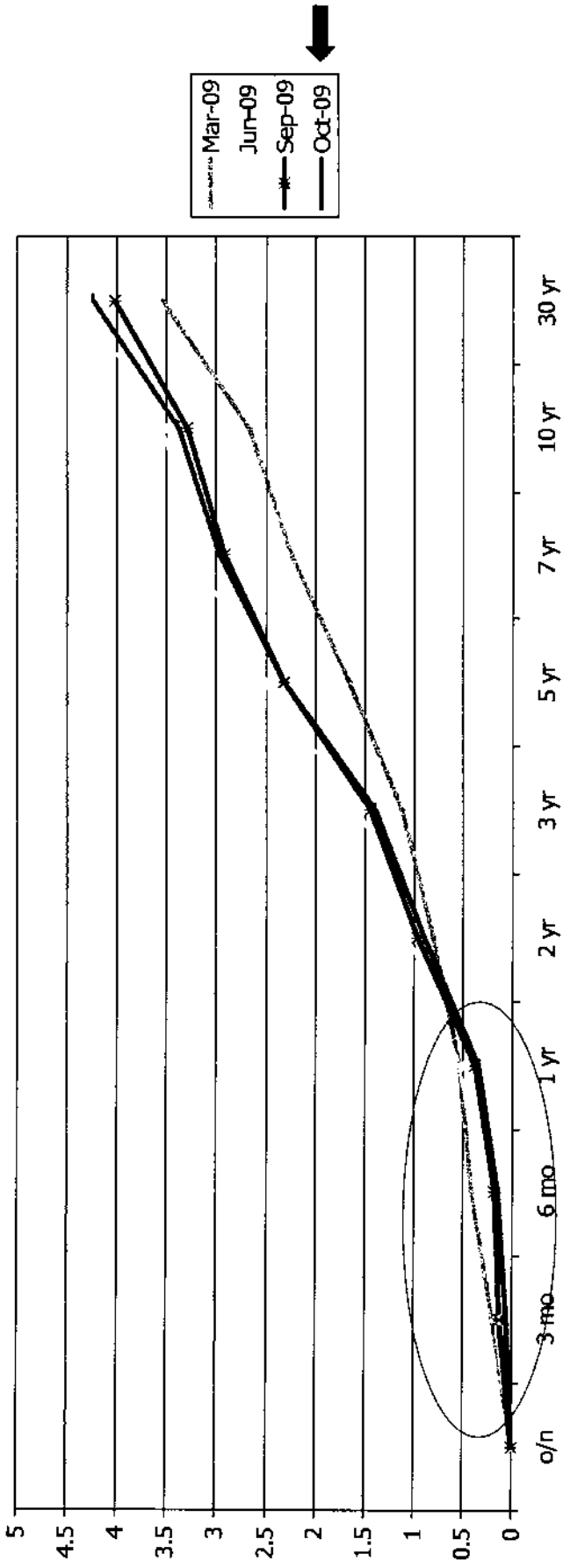
- Unemployment remains the single largest issue facing the economy as a whole and each consumer. Continuing claims have receded but it may be that benefits have expired for many.

- Additional stimulus packages are being contemplated but the cost of the original packages and argued results will probably delay the issue.

- The pure volume of money being poured into the economy (globally) threatens major inflation worries but inflation remains low allowing the Fed and Treasury to continue to pour in money.



No Change in the Picture = No Change in the Curve

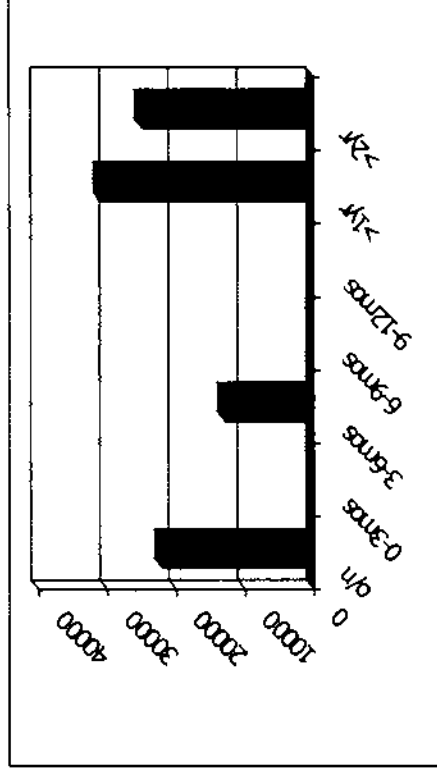
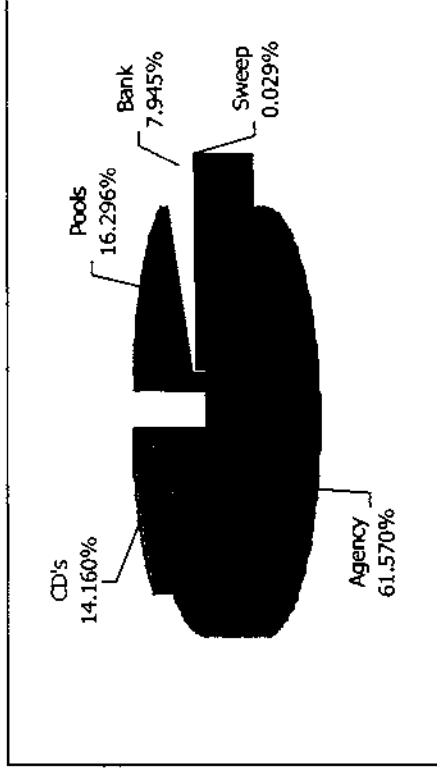


- The fear and uncertainty that is gripping the country, let alone the markets, continues to be the key to understanding the curve.
- Despite three months of aggressive bull runs in stocks the bond market refuses to budge from the weight of so much liquidity. The pure volume of funds in cash or money markets accounts/funds makes higher rates in the short term (to 18 months) unlikely any time soon.
- We continue to estimate no change in the short term rates until mid-2010.
- Heavy issuance of medium term notes has increased supply and pushed rates slightly higher and should continue to do so, but slowly.

General Portfolio San Jacinto College

As of September 30, 2009

- P&A constantly reviews your portfolio for optimal asset allocation and controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult and they are expected to continue- probably through 2Q'10.
- CDs continue to offer some value but banks have little collateral and are becoming even more *uninterested* in new funds.
- Changes in FDIC assessments will increase your bank costs starting in October as the FDIC replenishes the fund and builds reserves for all the troubled banks on their unstable list.
- Our recommendations continue to focus on adding diversification and avoiding total liquidity, which will remain below 0.20%

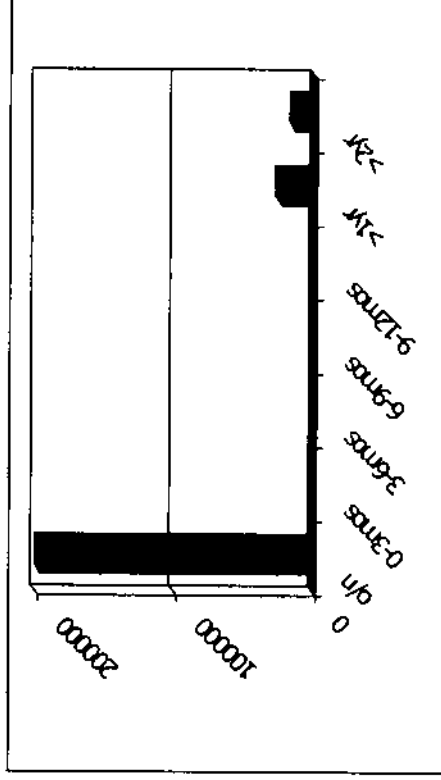
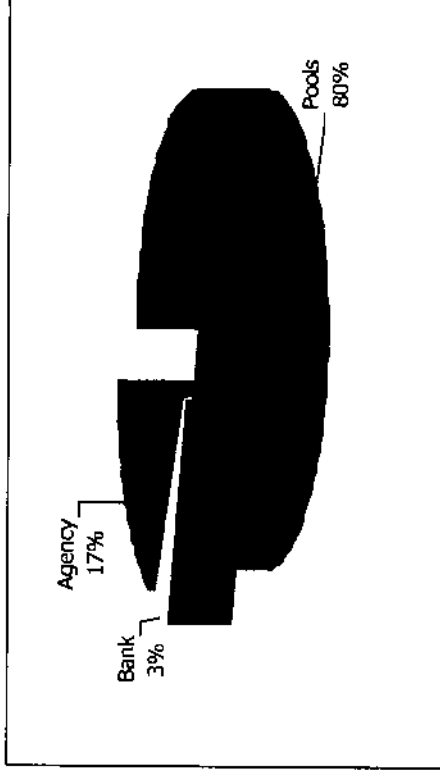


Bond Portfolio

As of October 31, 2009



- P&A constantly reviews your portfolio for optimal asset allocation and controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult and they are expected to continue- probably through 2Q'10.
- CDs continue to offer some value but banks have little collateral and are becoming even more *uninterested* in new funds.
- Changes in FDIC assessments will increase your bank costs starting in October as the FDIC replenishes the fund and builds reserves for all the troubled banks on their unstable list.
- Our recommendations continue to focus on adding diversification and avoiding total liquidity, which will remain below 0.20%





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**San Jacinto Community College
 Portfolio Management
 Portfolio Summary
 October 31, 2009**

INVESTMENT REPORT

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Certificates of Deposit - CDARS	5,151,080.21	5,151,080.21	5,151,080.21	1.57	364	151	1.901
Passbook/Checking Accounts	-379,690.39	-379,690.39	-379,690.39	-0.12	1	1	-0.883
Federal Agency Coupon Securities	96,000,000.00	96,224,273.50	95,965,221.84	29.20	840	732	1.192
Investment Pools/Money Markets	220,138,415.07	220,138,415.07	220,138,415.07	66.99	1	1	0.186
Certificate of Deposit - CDARS	7,720,283.63	7,720,283.63	7,720,283.63	2.35	365	145	2.280
Investments	328,630,088.52	328,854,362.02	328,595,310.16	100.00%	260	220	0.557
Cash and Accrued Interest							
Accrued Interest at Purchase		2,083.33	2,083.33				
Subtotal		2,083.33	2,083.33				
Total Cash and Investments	328,630,088.52	328,856,445.35	328,597,393.49		260	220	0.557

Total Earnings	October 31 Month Ending	Fiscal Year To Date
Current Year	143,099.50	289,987.16
Average Daily Balance	332,847,451.55	334,779,990.15

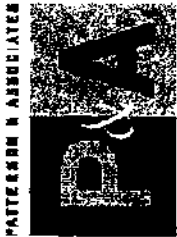
The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.


 Kenneth D. Lynn, CRA, Vice Chancellor of Fiscal Affairs

10/31/09

Reporting period 10/01/2009-10/31/2009

Portfolio SJCC
 AP
 PM (PRF_PMT) 7.1.1
 Report Ver: 7.1.4

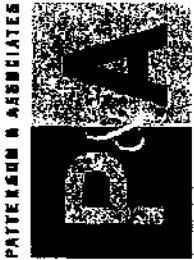


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San Jacinto Community College
Summary by Type
October 31, 2009
Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Bond Funds						
Federal Agency Coupon Securities	6	40,000,000.00	40,000,000.00	12.17	1.150	772
Investment Pools/Money Markets	5	197,697,557.59	197,697,557.59	60.16	0.178	1
Subtotal	11	237,697,557.59	237,697,557.59	72.33	0.341	131
Fund: Consolidated Portfolio						
Federal Agency Coupon Securities	10	56,000,000.00	55,965,221.64	17.03	1.222	703
Passbook/Checking Accounts	10	-379,690.39	-379,690.39	-0.12	-0.883	1
Certificates of Deposit - CDARS	1	5,151,080.21	5,151,080.21	1.57	1.901	151
Certificate of Deposit - CDARS	1	7,720,283.63	7,720,283.63	2.35	2.280	145
Investment Pools/Money Markets	5	22,440,857.48	22,440,857.48	6.83	0.261	1
Subtotal	27	90,932,530.93	90,897,752.57	27.66	1.122	454
Total and Average	38	328,630,089.52	328,595,310.16	100.00	0.557	220

Portfolio SJCC
 AP
 ST (PRF_ST) 7.1.1
 Report Ver. 7.1.4



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**San Jacinto Community College
 Fund BOND - Bond Funds
 Investments by Fund
 October 31, 2009**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3133XUJ38	10108	Federal Home Loan Bank	08/11/2009	10,000,000.00	10,000,000.00	10,018,750.00	1.000	0.986	1.000	08/11/2011	648
3133XUKP7	10109	Federal Home Loan Bank	08/24/2009	10,000,000.00	10,000,000.00	10,040,525.00	1.200	1.183	1.200	08/24/2011	661
3133XUZA4	10111	Federal Home Loan Bank	09/28/2009	5,000,000.00	5,000,000.00	5,017,187.50	1.000	0.986	1.000	09/28/2012	1,062
3133XUNH2	10112	Federal Home Loan Bank	09/23/2009	5,000,000.00	5,000,000.00	5,003,125.00	1.000	0.986	0.999	09/08/2011	676
3133XVCD1	10113	Federal Home Loan Bank	10/27/2009	5,000,000.00	5,000,000.00	4,998,437.50	1.000	0.986	1.000	04/27/2012	908
3133XVCD1	10114	Federal Home Loan Bank	10/27/2009	5,000,000.00	5,000,000.00	4,998,437.50	1.000	1.771	1.796	04/27/2012	908
Subtotal and Average				40,000,000.00	40,000,000.00	40,076,562.50		1.134	1.150		771
Investment Pools/Money Markets											
708340211	10064	JPM - Debt Service	12/05/2007	3,982,873.15	3,982,873.15	3,982,873.15	0.378	0.373	0.378		1
2330696424	10054	JPM - GOB 2007	09/01/2007	3,329,326.57	3,329,326.57	3,329,326.57	0.387	0.381	0.387		1
999999999	10084	LSIP GOF - 2008 Bond Proceeds	10/03/2008	75,361,954.66	75,361,954.66	75,361,954.66	0.170	0.167	0.170		1
9999999915	10105	LSIP GOF - 2009 Bond Proceeds	07/30/2009	110,014,923.52	110,014,923.52	110,014,923.52	0.170	0.167	0.170		1
9999999916	10106	LSIP GOF - Debt Service	07/30/2009	5,008,479.69	5,008,479.69	5,008,479.69	0.170	0.167	0.170		1
Subtotal and Average				197,697,557.59	197,697,557.59	197,697,557.59		0.175	0.178		1
Total Investments and Average				237,697,557.59	237,697,557.59	237,774,120.09		0.337	0.341		130

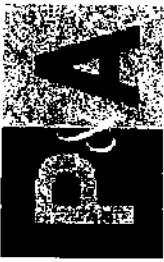
Fund GEN - Consolidated Portfolio
Investments by Fund
October 31, 2009

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Certificates of Deposit - CDARS											
1006807603	10098	TCB - Money Market	04/02/2009	5,151,080.21	5,151,080.21	5,151,080.21	1.901	1.875	1.901	04/01/2010	151
			Subtotal and Average	5,151,080.21	5,151,080.21	5,151,080.21		1.875	1.901		151
Passbook/Checking Accounts											
9999999914	10089	Credit Cards - In Transit	09/01/2009	30,860.47	30,860.47	30,860.47					1
708340062	10086	Disbursements	09/01/2009	-837,247.19	-837,247.19	-837,247.19					1
707759304	10063	JPM - FT4Disbursements	09/01/2009	-219,384.11	-219,384.11	-219,384.11	0.146	0.143	0.145		1
707759296	10069	JPM - Federal Programs	09/01/2009	0.00	0.00	0.00					1
9999999912	10087	Moody Nat'l Bank- Payroll	09/01/2009	-7,997.15	-7,997.15	-7,997.15					1
9999999997	10037	MNB - Operating	09/01/2009	143,475.60	143,475.60	143,475.60	2.560	2.524	2.560		1
707759338	10062	JPM - Operating	09/01/2009	517,926.67	517,926.67	517,926.67					1
707759346	10085	Payroll Fund	09/01/2009	-24,609.68	-24,609.68	-24,609.68					1
9999999913	10088	Petty Cash	09/01/2009	17,285.00	17,285.00	17,285.00					1
707759361	10103	JPM - Workman's Comp	09/01/2009	0.00	0.00	0.00					1
			Subtotal and Average	-379,690.39	-379,690.39	-379,690.39		-0.871	-0.883		1
Federal Agency Coupon Securities											
3133XSJF3	10093	Federal Home Loan Bank	02/23/2009	4,984,012.51	5,000,000.00	5,006,250.00	1.375	1.503	1.524	01/12/2012	802
3133XTSZ0	10100	Federal Home Loan Bank	06/11/2009	10,000,000.00	10,000,000.00	10,009,375.00	1.000	0.986	1.000	06/10/2011	586
3133XTWN2	10101	Federal Home Loan Bank	06/22/2009	5,000,000.00	5,000,000.00	5,031,250.00	1.200	1.183	1.200	06/22/2011	598
3133XTUN4	10102	Federal Home Loan Bank	06/30/2009	5,000,000.00	5,000,000.00	5,023,437.50	1.000	0.986	1.000	09/30/2011	698
3133XUGR8	10107	Federal Home Loan Bank	08/03/2009	5,000,000.00	5,000,000.00	5,009,375.00	1.000	0.986	1.000	02/03/2012	824
3133XUKP7	10110	Federal Home Loan Bank	08/24/2009	5,000,000.00	5,000,000.00	5,020,312.50	1.200	1.623	1.646	08/24/2011	661
3128X7JK1	10873	Federal Home Loan Mtg Corp	04/14/2008	1,000,000.00	1,000,000.00	1,035,211.00	3.250	3.205	3.250	04/14/2011	529
3136FHNL5	10896	Federal National Mtg Assn	04/27/2009	4,985,357.04	5,000,000.00	5,003,125.00	1.000	1.104	1.119	04/27/2012	908
3136FHTG0	10099	Federal National Mtg Assn	05/18/2009	9,997,952.78	10,000,000.00	10,003,125.00	1.250	1.242	1.260	11/18/2011	747
3136FHM51	10104	Federal National Mtg Assn	07/06/2009	4,997,899.31	5,000,000.00	5,006,250.00	1.000	1.011	1.025	07/06/2011	612
			Subtotal and Average	55,965,221.64	58,000,000.00	56,147,711.00		1.205	1.222		703
Investment Pools/Money Markets											
1390012195	10036	Bank of America Sweep	09/01/2008	26,096.21	26,096.21	26,096.21	0.010	0.009	0.010		1
9999999993	10034	LSIP GOF - Operating	09/01/2007	3,170,221.34	3,170,221.34	3,170,221.34	0.170	0.167	0.170		1
707759320	10035	JPM - Money Market	09/01/2007	7,502,536.41	7,502,536.41	7,502,536.41	0.379	0.374	0.379		1

Fund GEN - Consolidated Portfolio
Investments by Fund
October 31, 2009

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Investment Pools/Money Markets											
999999986	10038	TCB - Money Market	09/26/2007	99,278.49	99,278.49	99,278.49	0.300	0.295	0.300		1
999999991	10032	TexPool	09/01/2007	11,642,725.03	11,642,725.03	11,642,725.03	0.210	0.206	0.209		1
		Subtotal and Average		22,440,857.48	22,440,857.48	22,440,857.48		0.257	0.281		1
Certificate of Deposit - CDARS											
8008179	10097	TCB - Money Market	03/26/2009	7,720,283.63	7,720,283.63	7,720,283.63	2.280	2.248	2.280	03/26/2010	145
		Subtotal and Average		7,720,283.63	7,720,283.63	7,720,283.63		2.249	2.280		145
		Total Investments and Average		90,897,752.57	90,932,530.93	91,080,241.93		1.106	1.122		453

Portfolio SJCC
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Report Ver. 7.1.4



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**San Jacinto Community College
 Cash Reconciliation Report
 For the Period October 1, 2009 - October 31, 2009
 Grouped by Fund**

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Bond Funds											
10/27/2009	10113	BOND	Purchase	3133XVCD1	5,000,000.00	FHLB 5.0M 1.00% Mat. 04/27/2012	04/27/2012	-5,000,000.00	0.00	0.00	-5,000,000.00
10/27/2009	10114	BOND	Purchase	3133XVCD1	5,000,000.00	FHLB 5.0M 1.00% Mat. 04/27/2012	04/27/2012	-5,000,000.00	0.00	0.00	-5,000,000.00
						Subtotal		-10,000,000.00	0.00	0.00	-10,000,000.00
Consolidated Portfolio											
10/14/2009	10073	GEN	Interest	3128X7JK1	1,000,000.00	FHLMC 1.0M 3.25% Mat. 04/14/2011	04/14/2011	0.00	16,250.00	0.00	16,250.00
10/27/2009	10096	GEN	Interest	3136FHNL5	5,000,000.00	FNMA 5.0M 1.00% Mat. 04/27/2012	04/27/2012	0.00	25,000.00	0.00	25,000.00
10/31/2009	10097	GEN	Interest	8008179	7,615,523.29	TXCIT 7.6M 2.28% Mat. 03/26/2010	03/26/2010	0.00	14,920.96	0.00	14,920.96
10/31/2009	10097	GEN	Interest	8008179	7,615,523.29	TXCIT 7.6M 2.28% Mat. 03/26/2010	03/26/2010	-14,920.96	0.00	0.00	-14,920.96
						Subtotal		-14,920.96	56,170.96	0.00	41,250.00
						Total		-10,014,920.96	56,170.96	0.00	-9,958,750.00

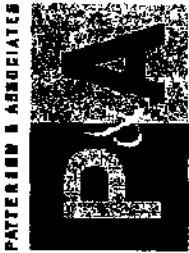


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San Jacinto Community College
Purchases Report
Sorted by Fund - Fund
October 1, 2009 - October 31, 2009

REPORT GENERATED BY: JCC

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
Bond Funds													
3133XVCD1	10113	BOND	FAC	FHLB	5,000,000.00	10/27/2009	04/27 - 10/27	5,000,000.00		1.000	04/27/2012	1.000	5,000,000.00
3133XVCD1	10114	BOND	FAC	FHLB	5,000,000.00	10/27/2009	04/27 - 10/27	5,000,000.00		1.000	04/27/2012	1.796	5,000,000.00
				Subtotal	10,000,000.00			10,000,000.00	0.00				10,000,000.00
				Total Purchases	10,000,000.00			10,000,000.00	0.00				10,000,000.00



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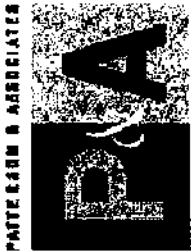
**San Jacinto Community College
Interest Earnings
Sorted by Fund - Fund
October 1, 2009 - October 31, 2009
Yield on Average Book Value**

CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Annualized Rate	Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Bond Funds												
3133XUKP7	10109	BOND	FHLB	10,000,000.00	10,000,000.00	10,000,000.00	08/24/2011	1.200	1.177	10,000.00	0.00	10,000.00
3133XUJ38	10108	BOND	FHLB	10,000,000.00	10,000,000.00	10,000,000.00	08/11/2011	1.000	0.981	8,333.33	0.00	8,333.33
3133XVCD1	10114	BOND	FHLB	5,000,000.00	0.00	806,451.61	04/27/2012	1.000	0.811	555.56	0.00	555.56
3133XVCD1	10113	BOND	FHLB	5,000,000.00	0.00	806,451.61	04/27/2012	1.000	0.811	555.56	0.00	555.56
3133XUNH2	10112	BOND	FHLB	5,000,000.00	5,000,000.00	5,000,000.00	09/08/2011	1.000	0.981	4,166.67	0.00	4,166.67
3133XUZA4	10111	BOND	FHLB	5,000,000.00	5,000,000.00	5,000,000.00	09/28/2012	1.000	0.981	4,166.66	0.00	4,166.66
2330698424	10054	BOND	GO2007	3,328,326.57	3,630,199.49	3,630,272.22		0.387	0.366	1,127.38	0.00	1,127.38
708340211	10064	BOND	DS	3,982,873.15	3,980,402.43	3,980,402.43		0.378	0.379	1,279.76	0.00	1,279.76
9999999915	10105	BOND	LSIP09	110,014,923.52	120,021,717.17	120,022,814.39		0.170	0.167	17,006.85	0.00	17,006.85
9999999999	10084	BOND	LSIP08	76,361,954.66	77,735,366.12	77,736,077.57		0.170	0.167	11,027.52	0.00	11,027.52
9999999916	10106	BOND	LSIPDS	5,008,479.69	4,969,450.69	4,969,497.05		0.170	0.170	718.58	0.00	718.58
Subtotal				237,687,557.59	240,337,053.33	241,951,966.88			0.287	58,937.87	0.00	58,937.87
Fund: Consolidated Portfolio												
3136FHTG0	10099	GEN	FNMA	10,000,000.00	9,997,969.44	9,997,913.80	11/18/2011	1.250	1.237	10,416.66	83.34	10,500.00
3136FHM51	10104	GEN	FNMA	5,000,000.00	4,997,795.14	4,997,850.58	07/09/2011	1.000	1.006	4,166.66	164.17	4,270.83
3136FHNLS	10096	GEN	FNMA	5,000,000.00	4,984,866.76	4,985,127.71	04/27/2012	1.000	1.100	4,166.67	480.28	4,656.95
3128X7JK1	10073	GEN	FHLMC	1,000,000.00	1,000,000.00	1,000,000.00	04/14/2011	3.250	3.189	2,708.33	0.00	2,708.33
3133XUGR8	10107	GEN	FHLB	5,000,000.00	5,000,000.00	5,000,000.00	02/03/2012	1.000	0.981	4,166.66	0.00	4,166.66
3133XTWN2	10101	GEN	FHLB	5,000,000.00	5,000,000.00	5,000,000.00	06/22/2011	1.200	1.177	5,000.00	0.00	5,000.00
3133XSUF3	10093	GEN	FHLB	5,000,000.00	4,983,406.16	4,983,728.90	01/12/2012	1.375	1.497	5,729.16	606.35	6,335.51
3133XTS20	10100	GEN	FHLB	10,000,000.00	10,000,000.00	10,000,000.00	06/10/2011	1.000	0.981	8,333.33	0.00	8,333.33
3133XTUN4	10102	GEN	FHLB	5,000,000.00	5,000,000.00	5,000,000.00	09/30/2011	1.000	0.981	4,166.67	0.00	4,166.67
3133XUKP7	10110	GEN	FHLB	5,000,000.00	5,000,000.00	5,000,000.00	08/24/2011	1.200	1.177	5,000.00	0.00	5,000.00
999999991	10032	GEN	TXPOOL	11,642,725.03	14,935,946.76	14,578,048.39		0.210	0.194	2,415.20	0.00	2,415.20
999999997	10037	GEN	MOODY	143,475.60	143,470.20	147,086.96		2.560	4.197	524.35	0.00	524.35
8008179	10097	GEN	TXCIT	7,720,283.63	7,705,362.67	7,705,843.99	03/29/2010	2.280	2.280	14,920.96	0.00	14,920.96
1006807603	10098	GEN	TXCIT	5,151,080.21	5,151,080.21	5,151,080.21	04/10/2010	1.901	1.901	8,318.60	0.00	8,318.60
999999996	10038	GEN	TXCIT	99,278.49	99,253.20	99,254.83		0.300	0.300	25.29	0.00	25.29

Portfolio SJCC
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San Jacinto Community College
Interest Earnings
October 1, 2009 - October 31, 2009

CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Consolidated Portfolio												
1390012195	10036	GEN	BAS	26,096.21	4,400.96	-6,041.93		0.010	-0.175	0.90	0.00	0.90
707759320	10035	GEN	MM	7,502,536.41	8,003,702.22	8,003,865.86		0.379	0.373	2,536.41	0.00	2,536.41
707759304	10063	GEN	FED	-219,384.11	-101,152.15	-207,176.00		0.146	-0.385	67.79	0.00	67.79
999999993	10034	GEN	LSIP	3,170,221.34	800,078.45	800,092.25		0.170	0.315	213.83	0.00	213.83
			Subtotal	91,236,312.81	92,706,080.02	92,336,675.55			1.073	82,877.47	1,284.14	84,161.61
			Total	328,933,870.40	333,043,133.36	334,289,642.43			0.504	141,815.34	1,284.14	143,099.48



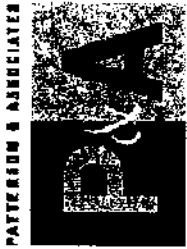
Patterson & Associates
 301 Congress Ave
 Suite 570
 Austin, TX, 78701

San Jacinto Community College
Amortization Schedule
October 1, 2009 - October 31, 2009
Sorted By Fund - Fund

11/19/2009 09:23:10:00 AM

Investment #	Fund	Maturity Date	Beginning Par Value	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 10/01/2009	Amount Amortized This Period	Amt Amortized Through 10/31/2009	Amount Unamortized Through 10/31/2009
Consolidated Portfolio										
10093	GEN	01/12/2012	5,000,000.00	4,979,000.00	-21,000.00	4,984,012.51	4,406.16	606.35	5,012.51	-15,987.49
	Federal Home Loan Bank	01/12/2012	1,375				-16,593.84			
10096	GEN	04/27/2012	5,000,000.00	4,982,350.00	-17,650.00	4,985,357.04	2,516.76	490.28	3,007.04	-14,642.96
	Federal National Mtg Assn	04/27/2012	1,000				-15,133.24			
10099	GEN	11/18/2011	10,000,000.00	9,997,500.00	-2,500.00	9,997,952.78	369.44	83.34	452.78	-2,047.22
	Federal National Mtg Assn	11/18/2011	1,250				-2,130.56			
10104	GEN	07/06/2011	5,000,000.00	4,997,500.00	-2,500.00	4,997,999.31	295.14	104.17	399.31	-2,100.69
	Federal National Mtg Assn	07/06/2011	1,000				-2,204.86			
		Subtotal		24,956,350.00	-43,650.00	24,965,221.64	7,587.50	1,284.14	8,871.64	-34,778.36
		Total		24,956,350.00	-43,650.00	24,965,221.64	7,587.50	1,284.14	8,871.64	-34,778.36
							-36,062.50			

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 301 Congress Ave
 Suite 570
 Austin, TX, 78701

San Jacinto Community College Projected Cashflow Report Sorted by Fund For the Period November 1, 2009 - May 31, 2010

Projected Trans. Date	Investment #	Fund	Secure ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
02/11/2010	10108	BOND	3133XUJ38	Interest	Federal Home Loan Bank	10,000,000.00	10,000,000.00	0.00	50,000.00	50,000.00
02/24/2010	10109	BOND	3133XUKP7	Interest	Federal Home Loan Bank	10,000,000.00	10,000,000.00	0.00	60,000.00	60,000.00
03/08/2010	10112	BOND	3133XUNH2	Interest	Federal Home Loan Bank	5,000,000.00	5,000,000.00	0.00	25,000.00	25,000.00
03/28/2010	10111	BOND	3133XUZA4	Interest	Federal Home Loan Bank	5,000,000.00	5,000,000.00	0.00	25,000.00	25,000.00
04/27/2010	10113	BOND	3133XVCD1	Interest	Federal Home Loan Bank	5,000,000.00	5,000,000.00	0.00	25,000.00	25,000.00
04/27/2010	10114	BOND	3133XVCD1	Interest	Federal Home Loan Bank	5,000,000.00	5,000,000.00	0.00	25,000.00	25,000.00
Total for Bond Funds						40,000,000.00	40,000,000.00	0.00	210,000.00	210,000.00
Consolidated Portfolio										
11/18/2009	10099	GEN	3136FHTG0	Interest	Federal National Mtg Assn	10,000,000.00	9,997,500.00	0.00	62,500.00	62,500.00
12/11/2009	10100	GEN	3133XTSZ0	Interest	Federal Home Loan Bank	10,000,000.00	10,000,000.00	0.00	50,000.00	50,000.00
12/22/2009	10101	GEN	3133XTWN2	Interest	Federal Home Loan Bank	5,000,000.00	5,000,000.00	0.00	30,000.00	30,000.00
12/30/2009	10102	GEN	3133XTUN4	Interest	Federal Home Loan Bank	5,000,000.00	5,000,000.00	0.00	25,000.00	25,000.00
01/06/2010	10104	GEN	3136FHM51	Interest	Federal National Mtg Assn	5,000,000.00	4,997,500.00	0.00	25,000.00	25,000.00
01/12/2010	10093	GEN	3133XSUF3	Interest	Federal Home Loan Bank	5,000,000.00	4,979,000.00	0.00	34,375.00	34,375.00
02/03/2010	10107	GEN	3133XUGR8	Interest	Federal Home Loan Bank	5,000,000.00	5,000,000.00	0.00	25,000.00	25,000.00
02/24/2010	10110	GEN	3133XUKP7	Interest	Federal Home Loan Bank	5,000,000.00	5,000,000.00	0.00	30,000.00	30,000.00
04/01/2010	10098	GEN	1006807603	Maturity	TCB - Money Market	5,151,080.21	5,151,080.21	5,151,080.21	97,676.41	5,248,756.62
04/14/2010	10073	GEN	3128X7JK1	Interest	Federal Home Loan Mtg Corp	1,000,000.00	1,000,000.00	0.00	16,250.00	16,250.00
04/27/2010	10096	GEN	3136FHNLS	Interest	Federal National Mtg Assn	5,000,000.00	4,982,350.00	0.00	25,000.00	25,000.00
05/19/2010	10099	GEN	3136FHTG0	Interest	Federal National Mtg Assn	10,000,000.00	9,997,500.00	0.00	100,000.00	100,000.00
Total for Consolidated Portfolio						71,151,080.21	71,104,930.21	5,151,080.21	520,801.41	5,671,881.62
GRAND TOTALS:						111,151,080.21	111,104,930.21	5,151,080.21	730,801.41	5,881,881.62

Portfolio SJCC
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2008 Capital Improvement Program

As of October 31, 2009

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	YTD Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central								
1817 - Transportation Center	17,333,267	3,071,453	20,404,720	-	968,703	546,969	18,869,048	7.53%
1818 - Industrial Tech Buildings	7,758,416	258,255	8,016,671	-	249,075	22,770	7,744,826	3.39%
1820 - Paving & Drainage	10,490,274	1,654,008	12,144,282	-	665,009	569,584	10,909,689	10.17%
1821 - Allied Health Addition	10,568,880	(187,346)	10,381,534	-	611,294	105,140	9,665,100	6.90%
1908 - Science Building	35,752,627	(729,301)	35,023,326	-	2,057,814	122,843	32,842,669	6.23%
1001 - Primary Service Retrofit	2,774,950	(34,414)	2,740,536	-	-	-	2,740,536	0.00%
1202 - Davis Library	8,418,096	(138,016)	8,280,080	-	-	-	8,280,080	0.00%
1203 - Anders Gym	10,398,474	(539,870)	9,858,604	-	-	-	9,858,604	0.00%
Sub-total	103,494,985	3,354,769	106,849,754	-	4,571,895	1,367,306	100,910,553	5.56%
North								
2901 - Pavement & Drainage	3,142,449	(430,690)	2,711,759	-	5,910,574	1,905,112	(5,103,927)	288.21%
2903 - Student Success Center	11,093,580	(198,621)	10,894,959	-	103,967	109,192	10,681,800	1.96%
2906 - Science & Allied Health	42,240,000	(672,000)	41,568,000	-	2,670,196	170,415	38,727,389	6.83%
2201 - Lehr Library	2,022,600	(27,930)	1,994,670	-	-	-	1,994,670	0.00%
2202 - Nichols Gym	4,949,996	275,400	5,225,396	-	-	-	5,225,396	0.00%
Sub-total	63,448,625	(1,053,941)	62,394,784	-	8,684,737	2,184,719	51,525,328	17.42%
South								
3903 - Student Success Center	8,220,000	(126,000)	8,094,000	-	456,676	81,087	7,556,237	6.64%
3905 - Paving & Drainage	2,747,068	186,682	2,933,750	-	55,102	173,802	2,704,846	7.80%
3906 - Mechanical Upgrades	1,252,855	(15,537)	1,237,318	-	2,785	505	1,234,028	0.27%
3907 - Satellite Central Plant	4,381,500	(54,337)	4,327,163	-	-	-	4,327,163	0.00%
3908 - Primary Service at New Site	809,625	(10,041)	799,584	-	-	-	799,584	0.00%
3909 - Science & Allied Health	53,868,525	(2,130,608)	51,737,917	-	3,167,384	123,228	48,447,305	6.36%
3201 - Parker Williams Library	2,449,600	(35,280)	2,414,320	-	-	-	2,414,320	0.00%
3202 - Smallwood Gym	6,919,331	(111,115)	6,808,216	-	-	-	6,808,216	0.00%
Sub-total	80,648,504	(2,296,236)	78,352,268	-	3,681,947	378,622	74,291,699	5.18%
Pre-Construction Studies								
Graphics	900,000	183,825	1,083,825	-	-	-	1,083,825	0.00%
DDC Network	2,190,750	(27,168)	2,163,581	-	223,620	336,219	1,603,742	25.88%
6902 - Campus Mechanical Upgrades	1,889,857	30,900	1,900,757	-	2,777,435	412,829	(1,289,507)	167.64%
6803 - Workforce Training Center	18,000,000	-	18,000,000	-	3,165	9,982	17,996,853	0.07%
Assessment Work	24,447,280	(4,517,577)	19,929,703	-	-	-	19,929,703	0.00%
Sub-total	47,407,887	(4,692)	47,403,195	-	3,124,086	1,050,119	43,228,990	8.81%
TOTALS	\$ 295,000,000	\$ -	\$ 295,000,000	\$ -	\$ 20,662,665	\$ 4,980,766	\$ 269,956,569	8.49%

Fiscal Year 2008 CIP Expenditure \$ 190,301
 Fiscal Year 2009 CIP Expenditure 3,341,657
 Fiscal Year 2010 CIP Expenditure 1,448,808
 Total CIP Expenditure \$ 4,980,766

ID	Task Name	Start	Finish	2008				2009				2010				2011				2012				2013				2014			
				Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
1	Central Campus	Wed 6/4/08	Fri 8/1/14	[Blue bar spanning from Q1 2008 to Q4 2014]																											
2	1820 - Paving & Drainage	Mon 12/1/08	Mon 11/21/11	[Red bar spanning from Q4 2008 to Q3 2011]																											
8	1817 - Transportation Center	Wed 6/4/08	Thu 3/1/12	[Red bar spanning from Q1 2008 to Q4 2010]																											
14	1818 - Industrial Technology	Mon 2/1/10	Sat 12/1/12	[Red bar spanning from Q1 2010 to Q4 2012]																											
20	1821 - Allied Health	Sun 3/1/09	Fri 6/1/12	[Red bar spanning from Q4 2008 to Q2 2012]																											
26	1908 - Science Building	Wed 7/1/09	Wed 1/23/13	[Red bar spanning from Q3 2009 to Q1 2013]																											
34	1001 - Primary Service Retrofit	Thu 10/1/09	Fri 4/27/12	[Red bar spanning from Q4 2009 to Q3 2012]																											
40	1202 - Davis Library	Sun 5/1/11	Fri 8/1/14	[Red bar spanning from Q2 2011 to Q4 2014]																											
46	1203 - Anders Gym	Tue 7/5/11	Fri 8/1/14	[Red bar spanning from Q3 2011 to Q4 2014]																											
52	North Campus	Sun 6/1/08	Fri 8/1/14	[Green bar spanning from Q1 2008 to Q4 2014]																											
53	2901 - Pavement & Drainage	Sun 6/1/08	Mon 11/29/10	[Red bar spanning from Q1 2008 to Q4 2010]																											
59	2903 - Student Success Center	Mon 2/2/09	Fri 2/24/12	[Red bar spanning from Q1 2009 to Q2 2012]																											
65	2906 - Science & Allied Health	Wed 7/1/09	Fri 8/24/12	[Red bar spanning from Q3 2009 to Q4 2012]																											
71	2201 - Lehr Library	Mon 5/2/11	Fri 8/1/14	[Red bar spanning from Q2 2011 to Q4 2014]																											
77	2202 - Nichols Gym	Mon 7/4/11	Fri 8/1/14	[Red bar spanning from Q3 2011 to Q4 2014]																											
83	South Campus	Thu 1/1/09	Fri 8/1/14	[Red bar spanning from Q4 2008 to Q4 2014]																											
84	3903 - Student Success Center	Mon 2/2/09	Fri 2/24/12	[Red bar spanning from Q1 2009 to Q2 2012]																											
90	3905 - Paving & Drainage	Sun 3/1/09	Thu 12/1/11	[Red bar spanning from Q1 2009 to Q4 2011]																											
96	3906 - Mechanical Upgrades	Thu 1/1/09	Mon 5/30/11	[Red bar spanning from Q4 2008 to Q2 2011]																											
102	3907 - Satellite Central Plant	Wed 7/1/09	Sat 12/31/11	[Red bar spanning from Q3 2009 to Q4 2011]																											
108	3908 - Primary Service at New Site	Wed 7/1/09	Thu 12/29/11	[Red bar spanning from Q3 2009 to Q4 2011]																											
114	3909 - Science & Allied Health	Wed 7/1/09	Wed 8/29/12	[Red bar spanning from Q3 2009 to Q3 2012]																											
120	3201 - Parker Williams Library	Mon 5/2/11	Fri 8/1/14	[Red bar spanning from Q2 2011 to Q4 2014]																											
126	3202 - Smallwood Gym	Mon 7/4/11	Fri 8/1/14	[Red bar spanning from Q3 2011 to Q4 2014]																											
132	District	Fri 8/1/08	Mon 3/3/14	[Yellow bar spanning from Q4 2008 to Q1 2014]																											
133	Graphics	Mon 11/30/09	Sun 5/1/11	[Red bar spanning from Q4 2009 to Q2 2011]																											
136	DOC Network	Thu 1/1/09	Tue 8/31/10	[Red bar spanning from Q4 2008 to Q3 2010]																											
139	6902 - Campus Mechanical Upgrades	Fri 8/1/08	Fri 11/26/10	[Red bar spanning from Q4 2008 to Q4 2010]																											
145	6803 - Workforce Training Center	Wed 10/1/08	Mon 3/3/14	[Red bar spanning from Q4 2008 to Q1 2014]																											

Project: Master Schedule 101209
Date: Tue 12/1/09

Task		Progress		Summary		External Tasks		Deadline	
Split		Milestone		Project Summary		External Milestone			

San Jacinto College Foundation
Statement of Financial Position
As of October 31, 2009

ASSETS

Current Assets

Checking/Savings

General Fund \$ 1,254,717

Other Funds -

Total Checking/Savings 1,254,717

Accounts Receivable

Scholarship Receivables 2,415

Special Events Receivables 15,845

Allowance (3,428)

Discounts (199)

Total Accounts Receivable 14,633

Other Current Assets

CGM Funds 680,176

Franklin Templeton Investments 1,740,878

ING Funds 318,258

Paydenfunds 1,576,941

Total Other Current Assets 4,316,253

Total Current Assets 5,585,603

TOTAL ASSETS \$ 5,585,603

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Event Payable \$ 1,905

Grants Payable 2,222

Programs Payable 10,178

Scholarships Payable 529,781

Total Accounts Payable 544,086

Total Current Liabilities 544,086

Total Liabilities 544,086

Equity

Net Assets 4,873,204

Net Income 168,313

Total Equity 5,041,517

TOTAL LIABILITIES & EQUITY \$ 5,585,603

San Jacinto College Foundation
Statement of Activities
For the Period of July 1 to October 31

	<u>2009</u>	<u>2008</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
Contributions	\$ 508,849	\$ 623,745	\$ (114,896)
Total Income	<u>508,849</u>	<u>623,745</u>	<u>(114,896)</u>
Expense			
Grants Awarded	22,552	152	22,400
Innovative Initiatives	45,938	640	45,298
Programs Sponsored	43,549	40,240	3,309
Scholarships Awarded	537,706	600,494	(62,788)
Total Expense	<u>649,745</u>	<u>641,526</u>	<u>8,219</u>
Net Ordinary Income	(140,896)	(17,781)	(123,115)
Other Income/Expense			
Other Income			
Fundraising Events	75,233	17,186	58,047
Investment Income	240,518	(657,214)	897,732
Total Other Income	<u>315,751</u>	<u>(640,028)</u>	<u>955,779</u>
Other Expense			
Bad Debt	-	832	(832)
Foundation Expenses	6,342	10,343	(4,001)
Sponsorship Expenses	200	-	200
Suspense	-	-	-
Total Other Expense	<u>6,542</u>	<u>11,175</u>	<u>(4,633)</u>
Net Other Income	<u>309,209</u>	<u>(651,203)</u>	<u>960,412</u>
Net Income	<u>\$ 168,313</u>	<u>\$ (668,984)</u>	<u>\$ 837,297</u>



October 1, 2009 - October 31, 2009

Contributions Over \$1000

Donor	Amount	Fund
Association of Universities and Colleges	\$2,000	Scholarships In/Out
Banco Mercantil SA	\$1,908	Scholarships In/Out
Houston Endowment	\$4,000	Scholarships In/Out
Pasadena ISD	\$2,000	Scholarships In/Out
Samson Dependent Tuition Assistance	\$1,706	Scholarships In/Out
State Farm Insurance	\$5,000	North Campus Scholarships
Texas Association of Developing Colleges	\$1,050	Scholarships In/Out
United States Bowling Congress	\$1,000	Scholarships In/Out
AT&T	\$2,500	2009 Evening of MONOPOLY
AT&T	\$1,500	2009 Golf Tournament
Bay Architects	\$3,000	2009 Golf Tournament
Durotech	\$2,100	2009 Golf Tournament
Haynes Whaley Associates	\$1,600	2009 Golf Tournament
Houston Coca Cola Bottling	\$20,000	2009 Golf Tournament
SKANSKA	\$1,600	2009 Golf Tournament
Employee Contributions		
Various	\$1,190	2009 Golf Tournament

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve honoraria in the amount of \$1,000.

BACKGROUND

According to the Policy Manual, Policy IV-E-14: Policy on Honoraria – the College may pay an honorarium to full-time employees for appropriate scholarly accomplishments, including but not limited to books written and published by a commercial publisher other than San Jacinto College District.

IMPACT OF THIS ACTION

This will continue the College's recognition and support of outstanding faculty achievement and professional development.

Bill Frazier, Central, Art Professor: \$400 for four art shows titled *Buchanan Gallery, Collage – More or Less, Faculty Art Exhibition II*, and *20th Anniversary Show, Buchanan Gallery*

Kaye Moon Winters, Central, Counseling/Advising: \$100 for authorship of chapter "The Blessing" in the book titled *More Stories of Inspiration*

Michael Speegle, Central, Process Technology Professor: \$500 for authorship of book titled *Quality Concepts for the Process Industry*

BUDGET INFORMATION

Included in 2009 - 2010 budget.

MONITORING AND REPORTING TIMELINE

N/A

ATTACHMENTS

N/A

RESOURCE PERSONNEL

Steve Trncak

281-998-6348

steve.trncak@sjcd.edu

Action Item "VIII"
Regular Board Meeting December 14, 2009
Consideration of Approval of Group Purchasing Agreement

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve the group purchasing agreement between San Jacinto Community College District and Provista, LLC.

BACKGROUND

Provista is a supply chain improvement company which negotiates vendor and distribution agreements on behalf of member organizations. Provista facilitates the procurement process and negotiates volume discounts for its member institutions with vendors who provide goods and services in the medical and healthcare arena. This agreement was created in accordance with and pursuant to Section 271.101 of the Texas Local Government Code.

IMPACT OF THIS ACTION

The purpose of the supply chain improvement organization is to combine the purchasing power of public institutions which allows the organization to secure quality products at very competitive prices for its members. By utilizing contracts that are already in place through the agreement, San Jacinto College realizes an indirect cost savings by eliminating the need to bid the goods and services independently.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The College has no obligation to procure goods or services through this agreement and there is no fee to the College to become a member.

MONITORING AND REPORTING TIMELINE

This agreement is for a three-year term beginning December 15, 2009 and will automatically renew from year to year unless either party gives prior notice of termination.

ATTACHMENTS

Attachment 1- Provista Member Agreement

RESOURCE PERSONNEL

Ann Kokx-Templet	281.998.6103	ann.kokx-templet@sjcd.edu
Ken Lynn	281.998.6306	kenneth.lynn@sjcd.edu

PROVISTA, LLC
HEALTHCARE MEMBER PARTICIPATION AGREEMENT

This Agreement is made this 15th day of December 2009, by and between Provista, LLC TM ("Provista"), a Delaware limited liability company, and _San Jacinto Community College District **and any facilities listed on Exhibit A attached hereto, for which it is acting as agent on their behalf** ("Member").

Provista is a Supply Chain Improvement Company ("GPO") which among other things negotiates vendor and distribution agreements on behalf of organizations. Member is an organization which promotes or utilizes vendor and distribution agreements negotiated by a GPO. Therefore, in consideration of the foregoing statements, Provista and Member agree as follows:

- A.** Member hereby authorizes Provista, and its agents, to act as a group purchasing organization on its behalf and to advise the vendors and/or distributors ("Suppliers") that it should be listed as a participating member in the Provista contracts, all contingent upon proper and timely completion of any necessary enrollment forms or declaration documents.
- B.** **Term and Termination.** This Agreement is for a three-year term commencing on the date set forth above, and will automatically renew from year to year unless either party gives prior notice of termination. Additionally, this Agreement may be terminated by either party at will and without cause at any time upon sixty (60) days prior written notice to the other. The effective date of program eligibility will be established for each program.
- C.** Member agrees that Provista is authorized (but not obligated) as Member's purchasing agent to enter into any agreement with Suppliers in order to make products, intangible rights or services available to the Member. Any such agreement may set forth some or all of the terms and conditions pursuant to which the Member may purchase such products, rights or services from the Supplier. **Nothing in any such agreement shall, in any way, obligate the Member to purchase, license or lease any products, services or intangible rights hereunder.** In each case, where the Member takes advantage of any such agreement, the Member agrees to comply with the terms and conditions of such agreements. Additionally, Member represents and warrants that all products purchased through Provista agreements will be for the Member's "own use", and that Member will comply with all applicable laws; any breach of the foregoing representation and warranty may result in immediate termination of this Agreement. Member recognizes that before it may purchase through such agreements, Provista may need to ensure that its Suppliers are willing to do business with the Member.
- D.** Member agrees that Provista may receive fees from Suppliers in connection with products, rights or services which are purchased, licensed or leased by Member, including without limitation, remuneration for providing certain administrative and promotional services to Suppliers. Member further understands and agrees that, except as noted herein, each Supplier agreement provides for fees that are fixed at three percent or less of the purchase price of the products, rights or services covered by such agreement; and that with respect to agreements providing for fees that are not so fixed, Member or its agent will be given access to a secure, electronic web-based database that lists such fees (the "Fee Database).
- Member understands and agrees that the Fee Database is and shall be automatically incorporated into this Agreement by reference. If Member has any questions concerning the Fee Database, Member may contact Provista.
- Additionally, Member understands and agrees that Provista shall provide Member with an annual report listing (1) Member's purchases under each agreement and (2) fees received by Provista from Suppliers based on such purchases.
- E.** Member represents, warrants and guarantees that at all times during the term of this Agreement, Member will comply with all applicable federal, state and local laws. To the extent Member receives discounts, rebates or any other price reductions as a result of purchases under a Supplier agreement, Member may have an obligation under federal or state law to disclose such price reductions to federal or state healthcare programs or other payors, and agrees to comply with such laws. ~~Member agrees to defend, indemnify and hold Provista harmless from any and all losses, damages and~~

~~costs (including, but not limited to, attorneys' fees and expenses) incurred by Provista on account of any breach of this warranty.~~

F. Provista, its directors, officers, agents and employees shall not be liable to the Member for any act, or failure to act, in connection with the Provista purchasing agreements, any distribution agreements or the Provista programs. In addition, Provista shall not have any liability to Member for any failure of a distribution agent to perform the service which it has agreed to provide in any distribution agreement. Without limiting the generality of the foregoing, Provista hereby disclaims and excludes any express or implied representation or warranty regarding any products or services which may be the subject of Provista purchasing agreements or any distribution agreement or the Provista programs.

G. Member agrees that it will keep strictly confidential and hold in trust all confidential information of Provista, including but not limited to information in the Fee Database, not use it for any purpose other than to effectuate the purposes of this Agreement, nor disclose such confidential information to any third party, unless upon Provista's prior written consent. "Confidential Information" will consist of all information relating to the prices and usage of any products or services contracted for and all information of Provista relating to its programs, services and agreements of a proprietary or sensitive nature not readily available through sources in the public domain.

H. This Agreement may not be transferred or assigned without the prior written consent of both parties hereto, provided, however, that Provista may assign this Agreement to any affiliate of Provista without Member's consent.

I. This Agreement, together with the Fee Database, constitutes the entire agreement of the parties with respect to the transactions contemplated thereby. This Agreement shall be construed under and governed by the laws of the state of Delaware.

THEREFORE, in consideration of the premises and the covenants contained herein and other good and valuable consideration, the adequacy, receipt and sufficiency whereof are hereby acknowledged, the parties agree to the terms and conditions as outlined herein.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and delivered by their respective authorized representatives.

Member

Name (print): Kenneth Lynn Signature: _____

Title: Vice Chancellor of Fiscal Affairs Date: December 15, 2009

Provista, LLC

Name (print) _____ Signature: _____

Title: Manager, Member Services Date: _____

Name (print) _____ Signature: _____

Title: _____ Date: _____

Action Item "IX"
Regular Board Meeting December 14, 2009

Consideration of Approval of the 2008-2009 Comprehensive Annual Financial Report

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees accept the comprehensive annual financial report and the independent auditor's reports for the fiscal year ended August 31, 2009.

BACKGROUND

The comprehensive annual financial report for the fiscal year ended August, 31, 2009 and the independent auditor's reports therein are presented for Board review and acceptance. These reports were reviewed by the Board Finance Committee at the December 1, 2009 Finance Committee Meeting. The independent auditing firm of MFR, P.C. has issued an unqualified or "clean" opinion on the College's financial statements and federal and state assistance programs.

The College is required to meet the reporting quality standards of the Texas Higher Education Coordinating Board as presented in its' annual financial report reporting requirements manual. For the report for the fiscal year ended August 31, 2009, the College has elected to meet the higher quality standards of the Government Finance Officers Association (GFOA) in an attempt to qualify the report for the GFOA Certificate of Achievement for Excellence in Financial Reporting. The GFOA certificate program is only awarded to government units and public employee retirement systems whose comprehensive annual financial reports achieve the highest standards in government accounting and financial reporting.

IMPACT OF THIS ACTION

Approval by the Board of Trustees satisfies requirements of the State of Texas, the Texas Higher Education Coordinating Board, and the U.S. Government that the College have its' accounting records audited annually by a firm of independent certified public accountants and their audit opinion be accepted by the Board of Trustees. Acceptance by the Board of Trustees will allow the College to meet reporting and filing timelines.

BUDGET INFORMATION

No impact on the 2009-2010 operating budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Ken Lynn

281.998.6306

kenneth.lynn@sjcd.edu

**Action Item “X”
Regular Board Meeting December 14, 2009
Consideration of Approval of a Resolution Declaring a
Public Purpose for Payment of Medical Expenses**

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a resolution declaring a public purpose for payment of reasonable medical expenses for certain children enrolled in the child care program on September 16, 2009 and October 5, 2009.

BACKGROUND

State law requires state and local government units to expend public funds only in furtherance of the mission and purpose of the entity. However, conflicting statutory requirements make determination of whether expenditures are in alignment with the mission and purpose difficult. In these situations, a finding of public purpose by the governing body is required.

IMPACT OF THIS ACTION

Approval of the resolution will enable the Chancellor to determine the amount of reasonable medical expenses, authorize the expenditure and obtain a release from the parent/guardian.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The payments will be made from the Vice Chancellor of Fiscal Affairs non-departmental operating budget for 2009-2010.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Resolution – Declaration of Public Purpose

RESOURCE PERSONNEL

Ken Lynn 281.998.6306 kenneth.lynn@sjcd.edu

RESOLUTION

DECLARATION OF PUBLIC PURPOSE

Whereas, San Jacinto Community College District ("SJCCD" or "District") operates three child care laboratory centers at three campuses; and

Whereas, the child care centers provide an important educational experience for students in the District's child development program and provides a valuable service for parents who need child care; and

Whereas, parental confidence in the child care centers is necessary to ensure continued enrollment of children in the child care centers; and

Whereas, SJCCD desires to maintain a quality child development program, to support SJCCD faculty and staff who manage the program and who provide instruction and supervision to students, and to provide a healthy environment for children who participate in the child development program; and

Whereas, disagreements regarding the financial responsibility for or source of an injury sustained by a child in the program may be disruptive and distracting to the program, faculty, staff, and students, regardless of SJCCD's liability;

Whereas, the Board believes that it will be beneficial to and in the best interests of SJCCD for SJCCD to assist parents of certain children who incurred medical expenses as a result of injuries sustained on September 16, 2009, and October 5, 2009; and

Whereas, the Board believes that a public purpose exists for paying these medical expenses.

Now therefore, be it resolved by the Board that:

1. All the above-referenced paragraphs are incorporated into and made a part of this resolution; and

2. The Board finds that a public purpose and a benefit to SJCCD exists to pay the reasonable medical expenses of certain children enrolled in the child care program on September 16, 2009 and October 5, 2009; and

3. The Board authorizes the Chancellor to determine the medical expenses reasonably incurred by the parents of the children and to arrange for reimbursement of these expenses in exchange for an appropriate release; and

4. The Board hereby authorizes the Chancellor to take any further action necessary to implement the terms and purpose of this resolution.

This resolution is approved this 14th day of December 2009.

By: _____
Board Chairman

Attest:

Board Secretary

Action Item "XI"
Regular Board Meeting December 14, 2009

Consideration of Approval of Amendment to the 2009-2010 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve an amendment to the 2009-2010 budget for restricted revenue and expenses relating to federal and state grants.

BACKGROUND

Federal, State, and Local grant activity is ongoing as amendments to currently active grants are processed and new grants are awarded. In order to fund the instructional objectives of the grants, grant operating budgets must be established in a timely manner. This request for a budget amendment reflects the additions to restricted revenues and restricted expenses as a result of amendments and new awards received during the month of November 2009.

IMPACT OF THIS ACTION

Approval of the budget amendment will allow the District staff to make fully operational the additionally funded award amounts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Restricted revenues and restricted expenses will each be increased by \$385,236, so the net impact on the District budget is zero. Existing staff and any additional staff provided for in the amendment are fully paid from grant funds.

MONITORING AND REPORTING TIMELINE

The Office of Grants Management provides continuous monitoring of grant operations which are included in the annual financial report to the Board.

ATTACHMENTS

Attachment 1- Budget Amendments 12-14-09
Attachment 2- Grant Detail 12-14-09

RESOURCE PERSONNEL

Ken Lynn	281.998.6306	kenneth.lynn@sjcd.edu
Kelly Chapman Simons	281.998.6123	kelly.simons@sjcd.edu

SAN JACINTO COLLEGE DISTRICT
Federal, State, and Local Grant Amendments
December 14, 2009

	Fund	Org.	Account	Prog.	Amount (Decrease) Increase
<u>HHS / TWC Childcare and Development Block Grant (New Grant)</u>					
Federal Grant Revenue	539311	56700	554100	110000	(150,000)
Childcare center - Central Campus	539311	56700	751160	520221	50,000
Childcare center - North Campus	539311	56700	751160	520222	50,000
Childcare center - South Campus	539311	56700	751160	520223	50,000
					\$ -
<u>THECB/Professional Nursing Shortage Reduction Program - Regular , South Campus (New Grant)</u>					
State Grant Revenue	555002	56700	554200	110000	(112,213)
Instructional - Fulltime	555002	56700	620100	160912	87,667
Benefits	555002	56700	651000	160912	24,546
					-
<u>Texas Comptroller of Public Accounts/ Jobs and Education for Texans (JET) (New Grant)</u>					
State Grant Revenue	550001	56700	554200	110000	(123,023)
S/A - Departmental Scholarships T&F	550001	56700	751009	520235	123,023
					-
Net Increase (Decrease)					<u>\$ -</u>

Dec 09 Board Book – Grant Amendments Detail List

HHS / TWC Childcare and Development Block Grant – (New Grant)

The grant designates the Texas Workforce Commission to be the lead agency for the administration of Childcare and Development Funds (CCDF) available under Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996. The Act transformed large parts of the Nation's welfare system. The law creates two block grants that provide States with the funds necessary to help families avoid welfare assistance. In particular, States are given a block grant to provide cash and other benefits to help needy families support their children while simultaneously requiring families to make verifiable efforts to leave welfare for work. The San Jacinto College Office of Grants Management serves as a fiscal agent for students, faculty, and staff who qualify for the program. The daycare facilities at our campuses care for these children.

THECB/Professional Nursing Shortage Reduction Program – Regular, South Campus (New Grant)

This program is designed to achieve the following outcomes: 1) increase the number of graduates from professional nursing programs, 2) increase the percentage of students in professional nursing programs that graduate within a reasonable time as determined by the board, and 3) increase the number of graduates from master's and doctoral programs in nursing that join the faculty of a professional nursing program.

Texas Comptroller of Public Accounts/ Jobs and Education for Texans (JET) (New Grant)

The Jobs and Education for Texans Grant is a part of the Every Chance Funds initiative , provides grants and scholarships over the biennium for career and technical education. The Career and Technical Scholarship Fund is providing tuition grants to 54 Texas community colleges and public technical institutes. Recipient schools will award scholarships to students enrolled in a training program for high-demand occupations — such as engineering technology, welding, computer support and many others — where a certificate or an associate degree is a basic prerequisite. Students must also be permanent legal residents of the United States and able to demonstrate financial need.

Action Item "XII"
Regular Board Meeting December 14, 2009
Consideration of Approval of Proposed 2010 Board Meeting Dates

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve the proposed 2010 Board Meeting dates.

BACKGROUND

This will allow advanced notice of upcoming meetings.

IMPACT OF THIS ACTION

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

None

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1- Proposed 2010 Board Meeting Dates

RESOURCE PERSONNEL

Brenda Hellyer 281.998.6100 brenda.hellyer@sjcd.edu

**San Jacinto College District
Board of Trustees**

Proposed 2010 Meeting Dates

January 19, 2010
(Tuesday)

February 1, 2010

March 1, 2010

April 5, 2010

May 3, 2010

June 7, 2010

July 5, 2010

August 2, 2010

September 6, 2010

October 4, 2010

November 1, 2010

December 6, 2010

Action Item "XIII"
Regular Board Meeting December 14, 2009
Approval of Action in Civil Action No. 2009-77916 (Harris County)

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the approval of action taken to seek injunctive relief in Civil Action No. 2009-77916, in the 164th Judicial District Court of Harris County.

BACKGROUND

Civil Action No. 2009-77916 was filed on December 8, 2009, by San Jacinto College District alleging that the Defendant, a former student, has engaged in harassing and threatening conduct toward the College's employees. State District Court Judge R. Sandill issued a temporary restraining order that prohibits the Defendant and all of those acting in concert with him from engaging in harassing or threatening behavior toward college personnel, and from visiting and entering the college facilities or private properties of college personnel. The next step is an evidentiary hearing on December 11, 2009. The College's petition seeks a temporary injunction pending a trial on the merits on the College's request for a permanent injunction.

IMPACT OF THIS ACTION

The actions described above were taken in order to respond promptly to the seriousness of Defendant's recent actions. Ratification by the Board of Trustees will provide authorization to the Chancellor to continue with the injunctive relief process with Civil Action No. 2009-77916.

BUDGET INFORMATION

Filing and legal fees budgeted under the Vice Chancellor of Fiscal Affairs non-departmental budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Brenda Hellyer

281-998-6100

brenda.hellyer@sjcd.edu

Lisa Brown, Attorney

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
PURCHASE RECAP
DECEMBER 14, 2009**

I. EQUIPMENT, SUPPLIES & SERVICES BIDS

CENTRAL:

RFP 10-03 - Digital Radiographic Scanner (pgs 3-5) \$83,000

TOTAL OF ALL BIDS **\$83,000**

**II. PURCHASE REQUESTS
AND CONTRACT RENEWALS**

GRANTS:

Purchase Request #1 - NASA SEA Grant Expenditures (pgs 6-7) \$842,261

MAINTENANCE:

Purchase Request #2 - Extension for Janitorial Services (pg 8) \$85,000

Purchase Request #3 - Flooring Material & Installation Services (pg 9) 50,000

MARKETING:

Purchase Request #4 - Printing Class Schedules (pg 10) 340,000

TOTAL OF PURCHASE REQUESTS. **\$1,817,261**

GRAND TOTAL: **\$1,900,261**

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a request to purchase a GE Rhythm CRxFlex Digital Radiographic Scanner from General Electric Inspection Technologies.

BACKGROUND

The Digital Radiographic Scanner will be used to train non-destructive testing (NDT) inspectors to evaluate material and safety problems in the petrochemical facilities, power plants, aerospace, aircraft, automotive and manufacturing industries. As technology changes, additional equipment is required to continue to remain current in the teaching of these technologies. Feedback from members in the local NDT industry who serve on the District's NDT Advisory Committee indicated that there is a need for additional training in the area of Digital Radiography at the petrochemical facilities and power plants. The GE Rhythm CRxFlex Computed Radiography scanning system is unique to the NDT marketplace and offers a wide array of technical and production-ready advantages.

A request for proposals, Project Number #10-03 was issued and two responses were received and evaluated by a team of personnel knowledgeable in the NDT field. After completing negotiations with GE, it was determined that their proposal provided the best overall value to the District.

IMPACT OF THIS ACTION

Approval of the purchase of this equipment will provide highly specialized NDT equipment for the District that is compatible with equipment standards used in the workplace. The GE Rhythm NDT imaging software operates in a multi-modality NDT platform that is DICOM compliant. DICOM is an ASTM-approved file format and communication protocol which has been adopted by the Department of Energy, the Department of Defense and aerospace primary contractors for digital X-ray and NDT imaging work. This technology, when incorporated with the existing curriculum, effectively prepares students for the scientifically advancing arena of NDT technology in the petrochemical and power plant industries. This unit will be used for degree programs as well as continuing education NDT training.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total expenditure for this request is \$83,000 and will be funded through the Community Based Job Training Grant through the Department of Labor (DOL) for the Non-Destructive Testing Technician Essentials Training Program.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Proposal Tabulation & Final Ranking

RESOURCE PERSONNEL

Sarah Janes	281.998.6305	sarah.janes@sjcd.edu
Michael Moore	281.998.6162	michael.moore@sjcd.edu
Steve Rowland	281.476.1827	steve.rowland@sjcd.edu
Jerry Ward	281.998.6328	jerry.ward@sjcd.edu

Consideration of Approval to Purchase Digital Radiographic Scanner

Project Name Industrial Digital Radiographic Scanner

Project Number RFP 10-03

Number of Evaluators 3

Stated Criteria	Criteria Explanation	Total Points Possible	General Electric	Fuji Medical
Specification, Warranty, & Design Quality	Firm's quality of design, warranty, & equipment	90	85	60
References	Firm's references	30	29	29
Business Questionnaire	Quality of delivery time, etc.	30	28	26
Value Added Software	Quality of software	75	72	47
Price Proposal	Price proposal quality	75	75	39
100 Points per Evaluator X 3 Evaluators		300	289	201
			Total Points Received	

Final Ranking

Vendor Name	Total Score	Price Proposal
General Electric	289	\$97,425 *
Fuji Film Medical	201	\$134,551

*Final negotiated price \$83,000

ADMINISTRATON RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve additional expenditures to Universities Space Research Association (USRA) to provide professional services for the NASA – Strategic Education Alliance (SEA) Grant which extends through August 2012.

BACKGROUND

San Jacinto College – Aerospace Academy and the subcontractor, USRA, manage and perform the five projects and activities in the Strategic Education Alliance Coordination Framework Program through a partnership with NASA-Johnson Space Center. The educational activities in the SEA grant program help encourage and prepare students to enter the job market, to transfer to senior institutions of higher education, to achieve their personal and professional goals and to assume leadership roles in a culturally and ethnically diverse global community.

USRA’s role in the grant is multifaceted; they conduct workshops and recruit students for the Texas Aerospace Scholars Program (TAS) which provides high school students an opportunity to interact with engineers and scientists at NASA. USRA teaches middle school teachers about the program, coordinates internship programs for undergraduate and graduate students and provides professional services for the program. USRA also promotes NASA Earth science data and products in the training course of Tribal College and Universities which includes hosting student researchers and conducting workshops focused on research activities with education-based themes.

IMPACT OF THIS ACTION

USRA will continue to serve as a sub-recipient to maintain the scope of the project for the duration of the grant. This action updates sub-recipient expenditures to incorporate funding provided through modifications three, five and seven of the grant.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board previously approved \$8,510,894 for the grant. The estimated additional expenditure with USRA for the remaining term of the grant is \$842,261 whose component expenditures were incorporated into the grant through several modifications as indicated below:

USRA sub-recipient modification 3 - TAS:	\$ 104,933
USRA sub-recipient modification 5 TAS travel:	650,068
USRA sub-recipient modification 7 TAS:	<u>87,260</u>
	\$ 842,261

This grant is funded by the National Aeronautics and Space Administration (NASA).

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Michael Moore	281.998.6162	michael.moore@sjcd.edu
Tomoko Olson	281.998.6146	tomoko.olson@sjcd.edu
Alison Hennessey	281-483-1145	alison.hennessey-1@nasa.gov

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a contract extension for ABM Janitorial Services to continue to provide janitorial services for the District through March 31, 2010.

BACKGROUND

A request for proposal, project number 04-30-910, was issued to procure janitorial services for the District. In August 2009, the Board approved \$335,000 for janitorial services through the end of December 2009. ABM Janitorial provides personnel that are used in conjunction with SJC staff to provide daily housekeeping services at all three campuses. The District Facilities department would like to extend their current contract for an additional three-month term in order to complete an assessment of the custodial program and implement their new service plan.

IMPACT OF THIS ACTION

The extension of the contract and the additional funding will allow for the continuation of the existing janitorial contract until a solicitation and subsequent contract has been executed. In the interim, ABM Janitorial Services will continue to provide the College with cleaning personnel at the current contracted rate. ABM Janitorial Services has proven to be professional in working with the Facilities department to ensure that all facilities are maintained according to the College's requirements.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In order to continue service through the extended term, additional funding of \$585,000 is required which will raise the Board approved amount to \$920,000 for the current fiscal year and is funded through the Maintenance department's 2009-2010 operating budget.

MONITORING AND REPORTING TIMELINE

The current contract term expires on December 31, 2009 but will be extended through March 31, 2010.

ATTACHMENTS

None

RESOURCE PERSONNEL

Bryan Jones	281.998.6343	bryan.jones@sjcd.edu
Don Netherton	281.478.2792	don.netherton@sjcd.edu
Randi Blinka	281.998.6106	randi.blinka@sjcd.edu

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a request for additional funds to Gomez Floor Covering, Inc. to provide flooring material and installation services for the District.

BACKGROUND

An invitation to bid, Project Number 09-24, was issued to procure flooring material and installation services for the District. The bid was designed to provide contract prices for a variety of items and services commonly incurred in the replacement of floor coverings on an as needed basis. The contracted services include material and installation of carpet, tile and vinyl cove base as well as and miscellaneous services related to the installation. In May 2009, the Board approved \$85,000 for this contract. Due to increased requests for flooring covering replacement, additional funding is required to continue with planned floor covering replacement projects.

IMPACT OF THIS ACTION

The District will continue to utilize Gomez Floor Covering to replace carpet and tile floors throughout the District on an as needed basis. The approval of additional funds will enable the Maintenance department to respond to requests for replacement flooring on a timely basis at the contracted rates.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The additional expenditure requested is \$50,000 increasing the total Board approved amount to \$135,000 for the fiscal year and will be funded through the Maintenance department's 2009-2010 operating budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Don Netherton	281.478.2792	don.netherton@sjcd.edu
Randi Blinka	281.998.6106	randi.blinka@sjcd.edu

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve funding to Mirror Publishers, Inc. for printing the credit and Continuing and Professional Development (CPD) schedules for the District for fiscal year 2009-2010.

BACKGROUND

An invitation for bid, Project Number 09-07, was issued to procure printing services for credit and CPD schedules for the District. In November 2008, the Board approved a two-year contract with Mirror Publishers, Inc. to provide these printing services. Each year the College prints the schedules as a marketing and public relations tool. This is a massive effort to support current students and a vital instrument for the College's on-going recruiting efforts. Non-credit schedules are mailed to homes three times a year to recruit Continuing & Professional Development students.

IMPACT OF THIS ACTION

The printed course schedules are a valuable tool for the College to sustain enrollment growth and build awareness in its service area. Continuation of these services is needed to maintain the current enrollment levels and to support enrollment growth. The printed schedules are utilized on all three campuses, the extension centers and throughout the College district.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for the fiscal year 2009-2010 is \$340,000 and will be funded through the Marketing department's 2009-2010 operating budget.

MONITORING AND REPORTING TIMELINE

The initial contract term is two (2) years which continues through August 31, 2010, with an option to renew for two (2) additional one-year terms.

ATTACHMENTS

None

RESOURCE PERSONNEL

Teri Fowle	281.998.6152	teri.fowle@sjcd.edu
Amanda Booren	281.998.6160	amanda.booren@sjcd.edu
Randi Blinka	281.998.6106	randi.blinka@sjcd.edu

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
CONSTRUCTION RECAP
December 14, 2009**

I. CONSTRUCTION REQUEST PROJECTS

Central, North and South:

RFQ/RFP 10-02 CM at Risk - Recommendations for Award of Contracts
for Construction Manager at Risk (pg 3-8) \$157,600,000

TOTAL OF ALL BIDS \$157,600,000

II. COOPERATIVES AND CONTRACT RENEWALS

Construction Request # 1 - Consideration of Approval of Central Campus
Transportation Center Site Work Package (pg 9-13) \$3,205,400

TOTAL OF CONSTRUCTION REQUESTS \$3,205,400

GRAND TOTAL: \$160,805,400

**Request for Qualifications #10-02
Regular Board Meeting December 14, 2009
Recommendation for Award of Contracts for Construction Manager at Risk**

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees authorize the Chancellor to award Construction Manager at Risk contracts with JE Dunn, Tellepsen and SpawGlass for three projects pursuant to the 2008 Bond Capital Improvement Program.

BACKGROUND

On March 2, 2009, as part of the 2008 Bond Capital Improvement Program, the Board of Trustees granted approval to use Construction Manager at Risk as the delivery method for the following projects:

- Central Campus Science Building and Allied Health Addition
Projected budget \$45,405,000
- North Campus Science / Allied Health Building and Student Success Center
Projected budget \$52,500,000
- South Campus Science / Allied Health Building and Student Success Center
Projected budget \$59,668,000

As the first phase of a two-step process, a Request for Qualifications (RFQ) was issued on September 27, 2009. On October 22, 2009, submittals were received from twenty-two (22) firms. Evaluation and ranking of the submittals were based on criteria published with the RFQ. On November 13, 2009, the top five (5) highest-ranked firms were asked to submit a response to the Request for Proposals (RFP).

The final five (5) contractors were ranked using numerical assessments from the RFQ evaluation, the RFP evaluation, and the selection committee interview scores. Based upon the final ranking, it is recommended that the Board of Trustees approve contracts to the three firms that received the highest rankings. The Board delegates to the Chancellor the final assignment of each firm to the respective campus project. This assignment will be based upon which firm provides the best overall value to the College as well as their assessed ability to manage the particular project in conjunction with the operations of the campus and ongoing campus infrastructure and site work associated with each project.

	<u>SpawGlass</u>	<u>JE Dunn</u>	<u>Tellepsen</u>
Pre-construction Fee	\$35,000	\$20,000	\$45,000
Construction Fee	2.75%	1.95%	2.40%

In order to assure an equal basis for comparison, pricing for the General Conditions section was requested for the Central Campus project only and was based on an eighteen month timeline for completion. The Pre-construction and the Construction Fee submitted by each firm will remain constant regardless of which campus project is assigned. The final General Conditions amount for the north and south campus projects will be based on the negotiated unit prices submitted in each firm's proposal.

Request for Qualifications #10-02
Regular Board Meeting December 14, 2009
Recommendation for Award of Contracts for Construction Manager at Risk

IMPACT OF THIS ACTION

Assignment of these three (3) construction manager at risk firms for the building projects listed herein will provide for the fabrication of six (6) new buildings included in the 2008 Bond Capital Improvement Program.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total estimated expenditure for the constructions manager at risk services as well as the guaranteed maximum price of construction for these projects is projected to be \$157.6 million of the \$259 million approved and funded by the 2008 Bond Capital Improvement Program. The assigned Construction Manager at Risk will develop a Guaranteed Maximum Price (GMP) contract for each of the three projects. Board approval of the GMP will be required at that time.

MONITORING AND REPORTING TIMELINE

The work described is scheduled to begin immediately following the Notice To Proceed for each project with significant completion of all projects by the first quarter 2013.

ATTACHMENTS

Attachment 1-Evaluation Tabulations

RESOURCE PERSONNEL

Bryan D. Jones, P.E.,	281-998-6343	bryan.jones@sjcd.edu
Larry Logsdon,	281-998-6120	larry.logsdon@sjcd.edu

San Jacinto College District

RFP 10-02

CM@Risk Evaluations

CONTRACTOR QUALIFICATIONS SCORE

Contractor	Experience	References	Personnel	Method	Safety	Sustainability	Financial Stability	Total
SpawGlass	18.71	14.14	18.40	18.26	8.94	9.43	4.86	92.74
Tellepsen	17.29	13.71	16.79	17.36	9.86	9.00	4.86	88.86
Vaughn	18.21	13.71	17.19	17.29	9.71	8.57	4.00	88.69
JE Dunn	18.21	13.71	16.79	17.14	9.14	8.32	4.36	87.68
LinBeck Group	16.07	12.86	16.64	16.07	9.07	7.71	4.57	83.00
Gilbane	16.57	12.14	15.93	15.79	9.70	7.64	4.79	82.56
Austin Commercial	16.29	12.79	17.32	14.86	8.30	7.93	4.71	82.19
Hoar Construction	16.57	12.14	16.32	16.43	8.68	7.32	4.71	82.18
DuroTech	15.93	12.43	16.11	16.61	9.09	6.71	4.71	81.60
SpawMaxwell	15.50	12.86	15.14	16.40	8.71	7.93	4.79	81.33
Harvey	15.57	12.14	15.71	15.29	9.14	8.14	4.86	80.86
Skanska	16.43	11.86	14.66	16.21	9.39	7.64	4.64	80.83
Collier	16.14	13.57	16.89	15.50	8.71	5.21	4.46	80.49
Drymalla	15.71	12.29	15.79	15.66	8.68	6.86	4.71	79.69
Manhattan Construction	15.75	12.00	13.57	15.50	8.68	7.14	4.57	77.21
Cadence McShane	15.64	11.57	14.84	14.50	8.91	6.18	4.25	75.89
Brookstone	14.00	12.29	14.79	13.89	9.04	6.46	4.54	75.00
Sattersfield & Pontikes	14.14	10.43	13.36	12.64	8.72	7.57	4.46	71.33
Tribble & Stephens	12.57	9.71	12.79	16.00	8.00	6.29	4.57	69.93
EMJ Corporation	12.14	10.43	11.43	12.43	8.30	6.21	4.36	65.30
Anslow Bryant	11.71	8.14	10.23	12.18	8.01	4.75	4.23	59.26
Comex	10.14	10.00	11.71	10.86	7.07	3.50	3.00	56.29

**San Jacinto College District
RFP 10-02
CM@Risk Evaluations**

CONTRACTOR PRICING SCORE

Contractor	PreConstruction Fee	Score	Construction Fee	Score	General Conditions	Score	Total
JE Dunn	20,000	30.14	1.95%	29.86	1,890,789	29.43	89.43
SpawGlass	35,000	30.00	2.75%	22.00	1,697,986	32.29	84.29
LinBeck Group	91,061	20.14	2.50%	26.86	1,989,669	24.86	71.86
Tellepsen	45,000	25.29	2.40%	27.00	2,489,317	18.14	70.43
Vaughn	105,000	16.43	2.75%	22.00	1,953,460	25.29	63.71

San Jacinto College District
RFP 10-02
CM@Risk Evaluations

CONTRACTOR INTERVIEW SCORE

Contractor	Experience	Personnel	Method	Sustainability	Response to Questions	Total
Vaughn	15	27	22	9	17	89.79
SpawGlass	13	24	22	10	18	86.07
Tellepsen	14	24	21	8	17	83.71
JE Dunn	13	24	21	8	17	82.21
LinBeck Group	12	21	19	7	14	73.79

San Jacinto College District
RFP 10-02
CM@Risk Evaluations

CONTRACTOR FINAL SCORE

Contractor	Qualifications	Pricing	Interview	Total
SpawGlass	92.74	84.29	86.07	263.10
JE Dunn	87.68	89.43	82.21	259.32
Tellepsen	88.86	70.43	83.71	243.00
Vaughn	88.69	63.71	89.79	242.19
LinBeck Group	83.00	71.86	73.79	228.65

Construction Request # 1
Regular Board Meeting December 14, 2009

Consideration of Approval of Central Campus Transportation Center Site Work Package

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve funding for the site work package for the Central Campus Transportation Center, Project Number 1812.

BACKGROUND

At the July 2009 Board Meeting, Durotech was awarded the contract for Construction Manager at Risk for the Central Campus Transportation Center. The project has been moving forward and design of the work for construction and installation of the civil portion of the project is complete. In order to have utilities in place and prepare the site for the new building the contractor solicited bids for the site work portion of the project in October 2009. The bids were assessed and evaluated to make sure all aspects of the project scope were included and it was determined the attached list of sub-contractors offer the best value to District for this portion of the project.

IMPACT OF THIS ACTION

If approved, the recommended contractors will complete the following civil portion of work at the Central Campus Transportation Center. The contractor will construct a storm system including a detention pond. Installation of water, waste water, electrical, and natural gas systems for future tie-in will also be included. Construction of access drives and grading of the site to accommodate the new building is part of this package, as well as, installation of a storm sewer system running across the golf course from the Maintenance Building to the existing drainage ditch parallel to Luella.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total expenditure for this portion of the work is \$3,205,400 and will be funded through the 2008 Bond Program and will become part of the Guaranteed Maximum Price that will be paid to Durotech, the Construction Manager at Risk for this project.

MONITORING AND REPORTING TIMELINE

All work is scheduled to be completed One Hundred and Eighty (180) calendar days from the Notice to Proceed.

ATTACHMENTS

Attachment 1 – Letter from Durotech
Attachment 2 – Sitework Package
Attachment 3 – Offsite Improvements

Consideration of Approval of Central Campus Transportation Center Site Work Package

RESOURCE PERSONNEL

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Larry Logsdon

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DUROTECH
BUILDERS OF INTEGRITY

Date: November 23, 2009

Mr. Frank Rizzo
Program Consultant
San Jacinto College District
4624 Fairmont Parkway
Pasadena, TX 77504

Re: Guaranteed Maximum Price for San Jacinto College District – New Transportation Center Sitework Package and Offsite Improvements

Dear Mr. Rizzo:

Durotech LP received sub-contractor and vendor proposals on Friday, November 13, 2009 for the construction of the New Transportation Center Sitework Package and Offsite Improvements. The proposals are based upon the drawings provided by Brooks and Sparks, Inc. dated October 27, 2009, Addendum #1 dated November 10, 2009,

Based on the review of sub-contractor proposals, the total cost of construction for this project is:

New Transportation Center Sitework Package	\$2,506,097
Offsite Improvements	<u>\$ 699,303</u>
Grand Total	\$3,205,400

We look forward to the opportunity of serving San Jacinto College District in the construction of the New Transportation Center Sitework Package and Offsite Improvements. Thank you for allowing us to be a partner with San Jacinto College District.

Thanking you.

Sincerely,



David Rowe
CEO
Durotech LP



DUROTECH

BUILDERS OF INTEGRITY

Project: **SJC Central Campus - Transportation Center**
 Location: **3501 Luella Blvd., La Porte, TX 77584**

Area: **84,600**
 Total: **\$ 2,506,097**
 \$/SF: **\$ 29.62**

SPEC SECTION	DESCRIPTION	PROPOSED SUB-CONTRACTOR VENDOR	M/WBE	TOTAL	\$/SF	REMARKS
	JOB SPECIFIC REQUIREMENTS					
01560	TEMPORARY BARRICADES & FENCE	Durotech		17,900	\$0.21	
01565	TREE PROTECTION FENCE	Durotech		0	\$0.00	
01570	EPA REQUIREMENTS	Durotech		27,855	\$0.33	
01580	TRAFFIC CONTROL	Durotech		7,500	\$0.09	
01585	ESTIMATING PRINTING COST	Durotech		1,665	\$0.02	
	Sub-Total of Job Specific Requirements			54,920	\$0.65	
02220	SITE DEMOLITION	Durotech		4,370	\$0.05	
02310	FINAL GRADING	Durotech		18,929	\$0.22	
02311	BACKFILL CURBS	Durotech		4,570	\$0.05	
02315	EARTHWORK	Vaughn Construction		705,174	\$8.34	
02320	TEMPORARY ROADS/SOFT SPOTS	Durotech		10,000	\$0.12	
02325	BACKFILL AT RETAINING WALL	Vaughn Construction		25,000	\$0.30	
02465	DRILLED PIERS	TAS Commercial Concrete		700	\$0.01	
02505	SITE UTILITIES	Deanco, Inc.		451,546	\$5.34	
02510	HAUL OFF UTILITY SPOILS	Durotech		53,312		
02811	IRRIGATION SLEEVES	Durotech		8,137	\$0.10	
02920	HYDROMULCH & SOD	A-1 Hydromulch		44,286	\$0.52	
02925	GRASS COVERED ARTICULATED BLOCK	Durotech		7,500	\$0.09	
02975	PAVEMENT SEALING	Durotech		28,461	\$0.34	
	Sub-Total of Division 2			1,361,985	\$16.10	
03210	REBAR/ MESH	White Cap Const. Supply		66,914	\$0.79	
03310	SITE CONCRETE	TAS Commercial Concrete		728,308	\$8.61	
	Sub-Total of Division 3			795,222	\$9.40	
16000	ELECTRICAL	Texas Electrical Solutions		43,262	\$0.51	
	Sub-Total of Division 16			43,262	\$0.51	
	SUBTOTAL			2,255,389	\$26.66	
	BUILDERS RISK INSURANCE	By Owner				
	CM CONTINGENCY	2.00%		45,108	\$0.53	
	TOTAL COST OF WORK			2,300,497	\$27.19	
	GENERAL CONDITIONS: 3 Months			158,872	\$1.88	
	CM FEE: 1.90%			46,728	\$0.55	
	TOTAL - SITEWORK PACKAGE			2,506,097	\$29.62	

DUROTECH

BUILDERS OF INTEGRITY

Project: **SJC Central Campus - Transportation Center**
 Location: **3501 Luella Blvd., La Porte, TX 77584**

Area: **84,600**
 Total: **\$ 699,303**
 \$/SF: **\$ 8.27**

SPEC SECTION	DESCRIPTION	PROPOSED SUB-CONTRACTOR VENDOR	M/WBE	TOTAL	\$/SF	REMARKS
JOB SPECIFIC REQUIREMENTS						
01560	TEMPORARY BARRICADES & FENCE	Durotech		13,825	\$0.16	
01565	TREE PROTECTION FENCE	Durotech		0	\$0.00	
01570	EPA REQUIREMENTS	Durotech		12,900	\$0.15	
01580	TRAFFIC CONTROL	Durotech		0	\$0.00	
01585	ESTIMATING PRINTING COST	Durotech		1,028	\$0.01	
	Sub-Total of Job Specific Requirements			27,753	\$0.33	
SITE DEMOLITION						
02220	SITE DEMOLITION	Durotech		6,349	\$0.08	
02310	FINAL GRADING	Durotech		7,953	\$0.09	
02315	EARTHWORK	Burts Construction, Inc.		16,550	\$0.20	
02320	TEMPORARY ROADS/SOFT SPOTS	Durotech		10,000	\$0.12	
02505	SITE UTILITIES	Deanco, Inc.		341,129	\$4.03	
02510	HAUL OFF UTILITY SPOILS	Durotech		60,704	\$0.72	
02740	ASPHALT PAVING	A-1 Striping & Paving		43,000	\$0.51	In 02315
02760	PAVEMENT MARKINGS	Durotech		1,500	\$0.02	
02810	IRRIGATION ALLOWANCE	Durotech		10,000	\$0.12	
02820	REMOVE/REPLACE FENCE	Durotech		1,350	\$0.02	
02920	HYDROMULCH & SOD	A-1 Hydromulch		67,060	\$0.79	
02975	PAVEMENT SEALING	Durotech		351	\$0.00	
	Sub-Total of Division 2			565,946	\$6.69	
REBAR/ MESH						
03210	REBAR/ MESH	Eastwood & Co.		3,900	\$0.05	
SITE CONCRETE						
03310	SITE CONCRETE	TAS Commercial Concrete		23,290	\$0.28	
	Sub-Total of Division 3			27,190	\$0.32	
SUBTOTAL						
	BUILDERS RISK INSURANCE	By Owner		620,889	\$7.34	
	CM CONTINGENCY	2.00%		12,418	\$0.15	
TOTAL COST OF WORK						
	GENERAL CONDITIONS: 1 Month			633,307	\$7.49	
	CM FEE: 1.90%			52,957	\$0.63	
				13,039	\$0.15	
TOTAL - OFFSITE IMPROVEMENTS						
				699,303	\$8.27	

Item "A"
Regular Board Meeting December 14, 2009
Approval of the Minutes for
November 2, 2009 Board Workshop and Regular Meeting
November 24, 2009 Special Board Meeting

RECOMMENDATION

Recommend Board approval of the minutes for the November 2, 2009 Board Workshop and Regular Board Meeting and the November 24, 2009 Special Board Meeting.

**SAN JACINTO COLLEGE DISTRICT
REGULAR BOARD WORKSHOP MINUTES**

November 2, 2009

The Board of Trustees of the San Jacinto Community College District met at 5:00 p.m., Monday, November 2, 2009, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a Board Workshop.

Present: Marie Flickinger, Dan Mims, Ben Meador, Larry Wilson, Wayne Slovacek, Dr. Ruede Wheeler, John Moon, Jr., Brenda Hellyer, Ken Lynn, Laurel Williamson, Steve Trncak, Allatia Harris, Neil Matkin, Maureen Murphy, Susan Temple, Teri Fowle Christopher Darville, Brook Zemel, George Gonzalez, Danny Snooks

I. Shared Counselor Program

Presented by Brook Zemel

The Details

- Current agreements
 - Six school districts and 11 high schools
 - 5,700 high school graduates
 - 11 high schools

- Participating
 - La Porte (La Porte ISD)
 - North Shore and Galena Park (Galena Park ISD)
 - CE King (Sheldon ISD)
 - Channelview (Channelview ISD)
 - Dobie, South Houston, Rayburn and Pasadena (Pasadena ISD)
 - Clear Lake and Clear Brook (Clear Creek ISD)

Achievements

- 2008-2009 Shared Counselors Achievements
 - 9,149 total advising sessions
 - 899 students for “Discover” career testing, followed by educational and career planning (i.e. “Career Binder”, one-on-one career counseling and educational planning).
 - 2,831 classroom visits/presentations/newsletter
 - Participated in numerous high school campus events
 - Added Channelview High School & CE King High School, who along with Galena Park H.S., make a total of three Funding Partners.

2008 – 2009 Results

Table 1: Penetration Rate for Service Area High Schools with a Shared Counselor

The data table tracks the number of graduates from local high schools and the number who attended San Jacinto College in the fall semester immediately after high school graduation.

Area High School (with Shared Counselor)	# HS Graduates		Fall 2008 to Fall 2009	# FTIC HS Graduates Attending SJC		Fall 2008 to Fall 2009
	2008	2009	% Change	FI08	FI09	% Change
C.E. King HS	215	253	17.7%	57	60	5.3%
Channelview HS	375	420	12.0%	106	98	-7.5%
Clear Brook HS	601	594	-1.2%	130	175	34.6%
Clear Lake HS	787	824	4.7%	136	164	20.6%
Galena Park HS	331	387	16.9%	105	118	12.4%
J. Frank Dobie HS	556	623	12.1%	188	200	6.4%
La Porte HS	525	477	-9.1%	142	167	17.6%
North Shore HS	850	906	6.6%	199	229	15.1%
Pasadena HS	426	457	7.3%	130	157	20.8%
Sam Rayburn HS	346	421	21.7%	120	145	20.8%
South Houston HS	387	407	5.2%	117	113	-3.4%
Total	5,399	5,769	6.9%	1,430	1,626	13.7%

Source: Preliminary 12th Class day data (BANNER)

HS Graduates = the number of students who graduated from an area high school for the given year

FTIC HS Graduates Attending SJC = the number of students who graduated for given year and attended SJC in given term

% FTIC HS Graduates Attending SJC = the percent of students who graduated for given year and attended SJC in given term

From fall 2008 to fall 2009 there was a 6.9% increase in the number of spring graduates at the shared counselor high schools.

From fall 2008 to fall 2009 there was a statistically significant increase of 13.7% for those spring graduates who enrolled for fall 2009 at San Jacinto College from the shared counselor high schools.

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Table 2: Penetration Rate for Service Area High Schools without a Shared Counselor

The data table tracks the number of graduates from local high schools and the number who attended San Jacinto College in the fall semester immediately after high school graduation.

Area High School (without Shared Counselor)	# HS Graduates		Fall 2008 to Fall 2009	# FTIC HS Graduates Attending SJC		Fall 2008 to Fall 2009
	2008	2009	% Change	FI08	FI09	% Change
Deer Park HS	778	881	13.2%	277	293	5.8%
Pasadena Memorial HS	587	743	26.6%	208	191	-8.2%
Total	1,365	1,624	19.0%	485	484	-0.2%

Source: Preliminary 12th Class day data (BANNER)

Notes:

HS Graduates = the number of students who graduated from an area high school for the given year

FTIC HS Graduates Attending SJC = the number of students who graduated for given year and attended SJC in given term

% FTIC HS Graduates Attending SJC = the percent of students who graduated for given year and attended SJC in given term

From fall 2008 to fall 2009, there was a 19.0% increase in the number of spring graduates at service area high schools without a shared counselor.

From fall 2008 to fall 2009, there was a 0.2% decrease in spring graduates who enrolled at San Jacinto College for fall 2009 as compared to spring graduates who enrolled at San Jacinto College in fall 2008.

The number of enrolling graduates did not mirror the increase in the total number of graduates.

Table 4: Dual Credit Enrollment at Area High Schools

Area High School (with Shared Counselor)	Fall 2008 Dual Credit Enrolled	Fall 2009 Dual Credit Enrolled	% Change
C. E. King High School	48	59	22.9%
Channelview High School	122	95	-22.1%
Clear Brook High School	197	183	-7.1%
Clear Lake High School	305	363	19.0%
Galena Park High School	19	61	221.1%
J. Frank Dobie High School	13	14	7.7%
La Porte High School	210	224	6.7%
Pasadena High School	0	10	n/a
North Shore High School	93	145	55.9%
Sam Rayburn High School	13	27	107.7%
South Houston High School	6	7	16.7%
Grand Total	1,026	1,188	15.8%

Source: Preliminary 12th Class day data (BANNER)

At area high schools with Shared Counselors, the total Dual Credit enrollment increased by nearly 16%.

Area High School (without Shared Counselor)	Fall 2008 Dual Credit Enrolled	Fall 2009 Dual Credit Enrolled	% Change
Deer Park High School	444	444	0.00
Pasadena Memorial High School	17	22	29.41
Grand Total	461	466	1.08

Source: Preliminary 12th Class day data (BANNER)

At high schools without Shared Counselors, the total Dual Credit enrollment increased by only slightly more than 1%.

II. International Maritime & Energy Center

Presented by Brenda Hellyer

- Presented update on status of project
 - An offer through the International Maritime & Energy Center (a separate 501(c)3) has been made on vacant land near San Jacinto monument
 - A feasibility study is being conducted to understand associated costs for development
 - San Jacinto College is taking the lead and will ensure next steps required for all partners

III. Dinner

IV. Voice-Over-Internet Protocol System (VoIP) Project

Presented by Neil Matkin

Summary

- This project will replace the existing PBX telephone system with a VoIP (Voice over Internet Protocol) system. Network switches on all campuses and District will also be replaced.
- The reasons why this project is being proposed are that the existing telephone and network systems are past end of life; the call center's systems are out of date and lack the ability to handle increased volume of traffic; there is increased demand by students for remote collaboration, mobile and wireless access to distance and eLearning resources that the existing infrastructure cannot support; and the College does not have efficient means for automatic notification to telephone systems for inclement weather, hurricane, campus emergencies and pandemic threats.
- The project will take over a year to complete.

- The cost for equipment, installation and 1 year maintenance is approximately \$5,088,000
- We wish to immediately purchase network switches and the base VoIP system at a cost of \$4,656,000.
- We would execute the remainder of the contract later in the year to purchase the upgrades and new capabilities for our call center. The quote is good for 12 months so we have some flexibility in procuring the remaining pieces.
- Maintenance costs would not kick in until after all equipment is installed.

Project Description

- This project will replace the existing College PBX telephone system with a VoIP (Voice over Internet Protocol) system. To support the new VoIP telephone system and meet the demands for increased bandwidth, all existing network switches will also be replaced. The upgrade is College wide and includes all campuses and the District office.

What is the anticipated cost?

- The following costs include equipment, software, labor and 1-year maintenance.

Description	Equipment, Software & Labor Costs
VoIP	\$1,770,109
Switches	\$2,885,472
Subtotal	\$4,655,581
Call Center - Workforce Optimization	\$140,782
Interactive Voice Response (IVR)	\$50,006
Meeting Express	\$242,354
Subtotal	\$433,142
TOTAL	\$5,088,723

V. Board Retreat – November 11, 2009

Brenda Hellyer reviewed agenda and preparation materials for the retreat

VI. General Discussion

Adjourned to regular Board meeting at 6:55 p.m.

**SAN JACINTO COLLEGE DISTRICT
BOARD MEETING MINUTES**

November 2, 2009

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, November 2, 2009 in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

Board of Trustee

Members Present: Marie Flickinger, Chair
Dan Mims, Vice Chair
Ben Meador, Secretary
Larry Wilson, Assistant Secretary
John Moon, Jr.
Wayne Slovacek
Dr. Ruede Wheeler

Chancellor: Brenda Hellyer

Others Present:

Richard Bailey	Ana Gustavus	Maureen Murphy
Donna Black	Barbara Hanson	Deborah Myles
Greg Black	Allison Hennessey	Toni Pendergrass
Amanda Booren	Steve Horton	Bill Raffetto
Ana Cano	Lonnie Howard	Ron Rucker
Christina Cardenas	Clare Iannelli	Amy Ruiz
Marybeth Cavalier	Sally K Janes	Luis Sanchez
Jason Chan	Bryan Jones	Marshall Schott
Nicole Darland Haas	Kathy Knapp	Kelly Simons
Christopher Darville	Ann Koxk Templet	Wanda Simpson
Nancy Days	Ginger Lambert	Danny Snooks
Joanie Deforest	Larry Logsdon	Kimberely Steele
Bill Dickerson	Sherry Lowe	John Strater
Serita Dickey	Ken Luce	Connie Taylor
Dawn Eaton	Ken Lynn	Steve Trncak
Ludith Feliciano	Neil Matkin	Niki Whiteside
Mark Fleming	M.L. Mayo	Laurel Williamson
Gary Friery	Kevin McKisson	Brook Zemel
George Gonzalez	Michelle Melton	Joanna Zimmerman
Rebecca Goosen	Wanda Munson	

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Larry Wilson and the pledge was led by Ken Lynn.

Special Recognitions: Dr. Steve Horton, Central Campus Dean of Technical Education, recognized Greg Black, Automotive Technology General Motors Training Center Faculty, for earning the status of General Motors World Class Technician.

Dr. Richard Bailey, North Campus Vice President of Instruction, recognized Ken Luce, North Campus Art Professor, for receiving an honoraria for creatorship of Art Exhibition Painting titled El Papa in the El Paso Museum of Art.

**Achieving the Dream
Presentation:**

Dr. Brook Zemel, Vice President of Student Services, presented on the Shared Counselor Program. Counselors: Deborah Myles, Ludith Feliciano, Michelle Melton, and Ann Gustavus were in attendance as were students: Luis Sanchez, Ana Cano, and the mother of Malcolm Wagner, Mrs. Sherry Lowe.

Hearing of Citizens: None

**Motion 9060
Honoraria** Motion was made by Wayne Slovacek, seconded by Larry Wilson to approve honoraria in the amount of \$600.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9061

**University of Houston
Reverse Transfer** Motion was made by Ben Meador, seconded by John Moon, Jr. to approve the University of Houston Reverse Transfer Articulation Agreement.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

**Motion 9062
Maritime & Energy
Center Memorandum
of Understanding** Motion was made by Larry Wilson, seconded by Ruede Wheeler to approve authorization to the Chancellor to execute a memorandum of understanding with the International Maritime & Energy Center.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

**Motion 9063
Training Space for
Continuing &
Professional** Motion was made by Larry Wilson, seconded by Ben Meador to approve authorization to the Chancellor to execute a lease for training space for the Continuing and Professional Development Division.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9064 Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler to approve an
Budget Amendment amendment to the 2009 - 2010 budget.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9065 Motion was made by Dan Mims, seconded by Ben Meador to approve a resolution
American Recovery authorizing application for american recovery and reinvestment act funds.
and
Reinvestment Act **Motion Carried.**

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9066 Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson to approve the
One College Vision One College Vision.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9067 Motion was made by Ben Meador, seconded by Wayne Slovacek to approve plan
403b amendments to the SJCD executive 403b plan.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9068 Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr. to approve the
Construction following construction requests:

Requests	Central:	Paving and Drainage	\$	8,722,668.00
	South:	Mechanical Upgrades	\$	648,000.00
		Total of Proposals:	\$	9,370,688.00
	Construction Request #1	Job Order Contracting Srvcs	\$	500,000.00
		Job Order Contract		
	Construction Request #2	Additional Funding	\$	410,000.00
	Construction Request #3	LEED Consulting Services	\$	217,000.00
		Architectural Signage		
	Construction Request #4	Consulting Srvcs	\$	189,809.00
		Total of Requests:	\$	1,316,809.00
		Grand Total:	\$	10,687,477.00

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9069 Motion was made by Ben Meador, seconded by John Moon, Jr. to approve the following non-construction related requests:

Purchasing	Purchase Request #1	Identity Management Srvcs	\$	89,000.00
Non Construction	Purchase Request #2	Audio/Visual Maint Renewal	\$	145,000.00
Requests	Purchase Request #3	Telephone System & Network Servers	\$	5,090,000.00
	Purchase Request #4	Equipment and Supplies	\$	65,000.00
	Purchase Request #5	Leadership & Trng Materials	\$	150,000.00
	Purchase Request #6	Student Refund Management Program	\$	8,800.00
	TOTAL OF PURCHASE REQUESTS:		\$	5,547,800.00

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9070 Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler to approve the following consent agenda:

Consent Agenda

- A. Approval of the minutes for October 5, 2009 Workshop and Board Meeting
- B. Approval of the 2008 - 2009 Budget Transfers
- C. Approval of the Personnel Recommendations
- D. Approval of the Affiliation Agreements
- E. Approval of the next regular meeting - January 19, 2009

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

The meeting adjourned to executive session at 7:37 p.m. for the following:

- A. Consultation with attorney on legal matters pursuant to 551.071

The meeting reconvened in open session at 7:50 p.m. with no action taken.

Meeting adjourned at 7:55 p.m.

**SAN JACINTO COLLEGE DISTRICT
SPECIAL BOARD MEETING MINUTES**

November 24, 2009

The Board of Trustees of the San Jacinto Community College District met at 5:00 p.m., Tuesday, November 24, 2009 in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

Present:

- Marie Flickinger, Chair
- Dan Mims, Vice Chair
- Ben Meador, Secretary
- Larry Wilson, Assistant Secretary
- Wayne Slovacek
- Brenda Hellyer
- Allatia Harris
- Steve Trncak
- Danny Snooks
- Christopher Darville

Vice Chair Dan Mims called the meeting to order.

The meeting adjourned at 5:10 p.m. to executive session for the following:

- A. Consideration and possible approval of proposed mediation agreement in Cause No. 2008-61013 (Harris County). During the course of this consideration, the Board may adjourn to closed session under Texas Government Code section 551.071 to consult with its attorney about this pending litigation and the proposed mediation agreement.

The meeting reconvened in open session at 5:15 p.m.

Action: Approval of proposed mediation agreement in Cause No. 2008-61013.

The meeting adjourned at 5:20 p.m.

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve budget transfers for 2009-2010 which have been made in accordance with State accounting procedures.

BACKGROUND

Adoption of the budget by the Board of Trustees in August of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a viable document that reflects the evolving needs of the District in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

IMPACT OF THIS ACTION

Approval of the budget transfers will allow the College to more effectively utilize existing resources in fulfilling its instructional objectives.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

None – reclassification of existing authorizations.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Budget Transfers

RESOURCE PERSONNEL

Ken Lynn	281.998.6306	kenneth.lynn@sjcd.edu
Mini Izaguirre	281.998.6347	mini.izaguirre@sjcd.edu

SAN JACINTO COLLEGE DISTRICT
 Budget Transfers For The December 2009 Board Meeting
 Fiscal Year 2009/2010

ELEMENT OF COST		DEBIT	CREDIT
DISTRICT			
	INSTRUCTION	\$ -	\$ -
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	600	-
	STUDENT SERVICES	-	1,718
	INSTITUTIONAL SUPPORT	5,500	23,770
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
CENTRAL			
	INSTRUCTION	14,831	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	-	-
	STUDENT SERVICES	453	-
	INSTITUTIONAL SUPPORT	-	12,150
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
NORTH			
	INSTRUCTION	836	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	-	-
	STUDENT SERVICES	6,451	-
	INSTITUTIONAL SUPPORT	-	4,101
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
SOUTH			
	INSTRUCTION	2,068	390
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	5,890	-
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	5,500	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
		\$ 42,129	\$ 42,129

These transfers reflect adjustments of budgetary allocations between campuses and departments.

CENTRAL	
12,150.00	AUTOTECH - PART TIME
<u>\$ 12,150.00</u>	

RECOMMENDATION

Recommend Board approval of the following Affiliation Agreements:

1. Affiliation Agreement between San Jacinto College South Campus LVN/Paramedic to ADN Mobility Program and Harris County Hospital District;
2. Affiliation Agreement between San Jacinto College South Campus Physical Therapist Assistant Program and Harris County Hospital District;
3. Affiliation Agreement between San Jacinto College South Campus LVN/Paramedic to ADN Mobility Program and Mainland Medical Center;
4. Affiliation Agreement between San Jacinto College South Campus Physical Therapist Assistant Program and The Methodist Hospital System;
5. Affiliation Agreement between San Jacinto College South Campus Physical Therapist Assistant Program and Park Plaza Hospital;
6. Affiliation Agreement between San Jacinto College South Campus Physical Therapist Assistant Program and SavaSenior Care;
7. Affiliation Agreement between San Jacinto College South Campus Physical Therapist Assistant Program and First Colony Aquatic & Rehabilitation Center; and
8. Affiliation Agreement between San Jacinto College Central Campus Medical Laboratory Technology Department and Gulf Coast Regional Blood Center.

RATIONALE

The Affiliation Agreements were reviewed by the College’s external legal counsel.

FISCAL IMPLICATIONS TO THE COLLEGE

N/A

CONTACT PERSONNEL

Daniel J. Snooks, Attorney

Laurel Williamson

281-998-6184

laurel.williamson@sjcd.edu

Action Item "E"
Regular Board Meeting December 14, 2009
Approval of the Next Regularly Scheduled Meeting

RECOMMENDATION

The next regularly scheduled meeting of the Board of Trustees will be Tuesday January 19, 2009.