

GRANTS INVENTORY LOG SHEET
Notification of Property Acquisition

GRANT PROJECT #	GRANT NAME:
CONTRACT DATES - TO / FROM	
DATE OF REPORT:	

SAN JACINTO COLLEGE

CAMPUS

ITEM #	REQ #	PURCHASE ORDER #	INVOICE #	Manufacturer	Description	Mfg. Serial #	Acquisition Cost	DATE RECEIVED	TAG #	LOCATION CAMPUS / BLDG / ROOM #	RESPONSIBLE PARTY
1							\$				
2							\$				
3							\$				
4							\$				
5							\$				
6							\$				
7							\$				
8							\$				
9							\$				
10							\$				

RESPONSIBLE PARTY SIGNATURE

PI _____ **Date** _____

SIGNATURES OF ACKNOWLEDGMENT

Purchasing Director _____ **Date** _____

Director of Grants Management _____ **Date** _____