The Board of Trustees of the San Jacinto Community College District met at 5:30 p.m., Monday, June 6, 2011 in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a Board Workshop.

Board of Trustees
Marie Flickinger, Chair
Dan Mims, Vice Chair
Larry Wilson, Assistant Secretary
John Moon, Jr.
Dr. Ruede Wheeler
Incoming members of the Board of Trustees:
Brad Hance*
Keith Sinor*

Chancellor: Brenda Hellyer

Others Present: Ken Lynn David Tiffin, RBC
Danny Snooks Steven Trncak

Joined After Item IV: Teri Fowlé Rob Stanicic
Allatia Harris Laurel Williamson
Maureen Murphy

I. Board Pictures
II. Update from Community College Association of Texas Trustees
III. Legislative Update and Budget Process
IV. Voluntary Severance and Separation Plan
V. Dinner
VI. Bond Update

Workshop adjourned at 6:55 p.m.

* Sworn in as Trustees during the Board meeting which began at 7:00 p.m.
SAN JACINTO COLLEGE DISTRICT
BOARD MEETING MINUTES

June 6, 2011

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, June 6, 2011 in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

Board of Trustees: Marie Flickinger, Chair *
Dan Mims, Vice Chair *
Ben Meador, Secretary *
Larry Wilson, Assistant Secretary *
John Moon, Jr. *
Dr. Ruede Wheeler
Brad Hance (sworn into office during the Board meeting)
Keith Sinor (sworn into office during the Board meeting)

Chancellor: Brenda Hellyer

Others Present: Amy Ammerman
Billie Hance
Tressa Milliorn
Tom Arrington
Amanda Hance
Madyson Milliorn
Nathelie Ashby
Greg Hance
Marc Milliorn
Richard Bailey
Ian Hance
Brad Milliorn
Janis Bailey
Kiera Hance
Chris Ming
Bill Bailey
Barbara Hanson
Kelly Mizell
Debbie Benoist
Judy Harrison
Michael Moore
Amanda Booren
Patty Haselbarth
Maureen Murphy
Amanda Bosworth
Joseph Herbert
Catherine O'Brien
Oza Bouchard
Bill Horine
Elena Olivier
Debbie Bradford
Steven Horton
Toni Pendegrass
Lynne Brandt
Clare Iannelli
Bettye Phifer

* This listing represents the Trustees and Officers prior to motions 9244 and 9245. Following motion 9244, Trustees Sinor and Hance assumed their roles and Trustee Meador vacated his position. Based on motion 9245, Trustees Flickinger and Mims remained Chair and Vice Chair, respectively. Additionally, Trustee Wilson assumed the position of Secretary and Trustee Moon assumed the position of Assistant Secretary.

Others present continued on next page.
Continued of others present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Braswell</td>
<td>Sallie Kay Janes</td>
<td>Victoria Phipps</td>
</tr>
<tr>
<td>Brian Chapman</td>
<td>Sandra Johnson</td>
<td>Mark Posey</td>
</tr>
<tr>
<td>Heather Collins</td>
<td>Bryan Jones</td>
<td>Bill Raffetto</td>
</tr>
<tr>
<td>Liz Corley</td>
<td>Brenda Jones</td>
<td>Frank Rizzo</td>
</tr>
<tr>
<td>Suzanne DeBlanc</td>
<td>Carolyn Judy</td>
<td>Ron Rucker</td>
</tr>
<tr>
<td>Bill Dickerson</td>
<td>Ken Jurgens</td>
<td>Shaun Silman</td>
</tr>
<tr>
<td>Michael Dressman</td>
<td>Nancy Jurgens</td>
<td>Kelly Simons</td>
</tr>
<tr>
<td>Jimmy Durham</td>
<td>Michael Kane</td>
<td>Dale Sinor</td>
</tr>
<tr>
<td>Jeanne Ellis</td>
<td>Ruth Keenan</td>
<td>Lou Anne Sinor</td>
</tr>
<tr>
<td>Mary Evans</td>
<td>Susan Kelso</td>
<td>Karl Stager</td>
</tr>
<tr>
<td>Dallas Felder</td>
<td>Andrews Kurth</td>
<td>Robert Stanicic</td>
</tr>
<tr>
<td>Teri Fowlé</td>
<td>Ken Legler</td>
<td>Darryl Stevens</td>
</tr>
<tr>
<td>Gary Friery</td>
<td>Samantha Lewis</td>
<td>Nathan Stevens</td>
</tr>
<tr>
<td>Brandon Glover</td>
<td>Larry Logsdon</td>
<td>Cynthia Stevens</td>
</tr>
<tr>
<td>George González</td>
<td>Ken Lynn</td>
<td>Jerry Tate</td>
</tr>
<tr>
<td>Rebecca Goosen</td>
<td>Yodisa Marcano</td>
<td>Stephen Trncak</td>
</tr>
<tr>
<td>Ann Guess</td>
<td>Ellen Martin</td>
<td>Niki Whiteside</td>
</tr>
<tr>
<td>Jeff Guice</td>
<td>Joe McArdle</td>
<td>Van Wigginton</td>
</tr>
<tr>
<td>Scott Hairston</td>
<td>Kevin McKisson</td>
<td>Craig Zimmerman</td>
</tr>
<tr>
<td>Evelyn Hance</td>
<td>Robert Merino</td>
<td></td>
</tr>
</tbody>
</table>
Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Laurel Williamson and the pledge was led by Ben Meador.

**Special Recognitions:**

1. Debbie Bradford with USA Funds recognized Elena Olivier for her work with financial aid. USA Funds donated $10,000 to college student scholarships.
2. Allatia Harris recognized Tom Arrington and Jimmy Durham for their support in the efforts of Grace Flight.
3. Maureen Murphy recognized the south campus community choir for their Carnegie Hall Debut. The choir sang two songs from their Carnegie presentation.
4. Representative Ken Legler presented retiring Trustee Ben Meador with an American flag that was flown over the State Capital for his service on the Board of Trustees.
5. Brenda Hellyer presented Representative Legler with an electronic photo frame filled with pictures of San Jacinto College for his support of the College.

---

**Student Success Presentation**

George González presented Fall 2010 and Spring 2011 Data Highlights

---

**Communications to the Board:**

**Thank you’s:**

1. Wayne Slovacek for the plant sent in honor of his daughter Diana Slovacek
2. Mary Gillispie for the plant sent in honor of her mother Mrs. Willie Raye Sanford
3. Brad Hance for the plant for his recent surgery.
4. Brenda Hellyer for the plant sent in honor of her uncle.
5. Neil Matkin for the plant, cards, food, etc. regarding his recent accident.
6. Carol Schwing for the plants, cards, prayers, food in honor of her son Barry Schwing.
7. Michelle Lamothe for plant, cards, food, etc. regarding her son Buddy Lamonthe.
8. Regina Villarreal for the card in honor of her Aunt Vivian Betrous.

**Introductions:**

1. Brenda Hellyer introduced the family members of Brad Hance who were in attendance: Evelyn Hance, Billie Hance, Amanda Hance, Greg Hance, Ian Hance, Kiera Hance, Tressa Milliorn, Madyson Milliorn, Marc Milliorn, and Brad Milliorn.
2. Brenda Hellyer introduced the family members of Keith Sinor who were in attendance: Janis Bailey, Bill Bailey, Dale Sinor, and Lou Anne Sinor.

---

**Hearing of Citizens:**

None

---

**Motion 9237 Budget Amendment**

Motion was made by Larry Wilson, seconded by Dan Mims to approve an amendment to the 2010-2011 budget for restricted revenue and expenses relating to federal and state grants.

**Motion Carried.**

**Yeas:** Meador, Mims, Moon, Jr., Wheeler, Wilson

**Nays:** None
Motion 9244
Oath of Office for New Trustees

No motion made, information only. Danny Snooks, College Attorney, administered oaths to Brad Hance and Keith Sinor. Both took their place with the Board of Trustees and retiring Ben Meador vacated his position accordingly.

Motion 9245
Election of Officers

Motion was made by Dr. Wheeler, seconded by John Moon, Jr., to approve the Election of Officers for the Board of Trustees. Appointed officers are as follows: Marie Flickinger - Chair, Dan Mims - Vice Chair, Larry Wilson - Secretary, John Moon, Jr. - Assistant Secretary

Motion Carried.
Yeas: Mims, Moon, Jr., Wheeler, Wilson
Nays: None

Motion 9246
University of Houston Downtown

Motion was made by Larry Wilson, seconded by Dan Mims, to approve an articulation agreement with University of Houston Downtown.

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9247
Embry-Riddle Aeronautical University

Motion was made by Dr. Wheeler, seconded by Dan Mims, to approve an articulation agreement with Embry-Riddle Aeronautical University Worldwide.

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9248
Whitacre College of Technology at Texas Tech University

Motion was made by Dr. Wheeler, seconded by Larry Wilson, to approve an articulation agreement with the Whitacre Jr. College of Engineering at Texas Tech University.

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9249
Midwestern State University

Motion was made by Dan Mims, seconded by Brad Hance, to approve an articulation agreement with Midwestern State University.

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9250
Reduction in Force Policy - 2nd Reading

Motion was made by Larry Wilson, seconded by Brad Hance, to approve on 2nd reading, the new policy on Reduction in Force.

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
Motion 9251
Budget Amendment
Motion was made by Dr. Wheeler, seconded by John Moon, Jr., to approve an amendment to the 2010-2011 budget for restricted revenue and expenses relating to federal and state grants.

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9252
Property Tax Exemptions
Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve property tax exemptions for the tax year 2011.

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9253
Renewal of Tax Assessor-Collectors
Motion was made by Dr. Wheeler, seconded by Keith Sinor, to approve the renewal of appointment of tax assessor-collectors to collect taxes levied on behalf of the College for tax year 2011 and thereafter, unless amended.

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9254
Student Testing Fee
Motion was made by Dan Mims, seconded by Larry Wilson, to approve implementation of a student testing fee.

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9255
Issuance of Bonds
Motion was made by John Moon, Jr., seconded by Brad Hance, to approve a parameter order authorizing the issuance of $65 Million of Series 2011 Limited Tax General Obligation Bonds and Series 2011 Refunding Bonds.

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
Motion was made by Dan Mims, seconded by Brad Hance to approve the following construction requests:

<table>
<thead>
<tr>
<th>Construction Request</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSP #11-22</td>
<td>Signage Demolition Package</td>
<td>$ 263,100.00</td>
</tr>
<tr>
<td>Construction Request 1</td>
<td>Central campus foundation repairs</td>
<td>$ 200,000.00</td>
</tr>
<tr>
<td>Construction Request 2</td>
<td>Architectural, Engin, and Consulting Srvcs</td>
<td>$ 196,000.00</td>
</tr>
<tr>
<td>Construction Request 3</td>
<td>Design Consulting Services</td>
<td>$ 155,000.00</td>
</tr>
<tr>
<td>Construction Request 4</td>
<td>Architectural Services, Maint and Police Bldgs</td>
<td>$ 305,000.00</td>
</tr>
<tr>
<td>Construction Request 5</td>
<td>Architectural Services, VoTech Bldgs 1, 2, &amp; 3</td>
<td>$ 211,000.00</td>
</tr>
</tbody>
</table>

**Total of Construction Requests:** $ 1,067,000.00

**Grand Total:** $ 1,330,100.00

**Motion Carried.**

**Yeas:** Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson

**Nays:** None
### Motion 9257

**Purchasing Requests**

Motion was made by Dr. Wheeler, seconded by Keith Sinor to approve the following purchasing requests:

| RFP 11-20 | Digital Organ Purchase | $77,500.00 |
| RFP 11-21 | Audio Sound System and Installation | $100,089.00 |

**Total of Bids:** $177,500.00

| Purchasing Request 1 | NASA SEA Grant Expenditures | $502,094.00 |
| Purchasing Request 2 | THEA Testing Authorization Codes | $163,415.00 |
| Purchasing Request 3 | Identity Management Implementation Services | $116,173.00 |

**Total of Purchase Requests:** $781,682.00

**Grand Total:** $959,182.00

**Motion Carried.**

**Yeas:** Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson

**Nays:** None

---

### Motion 9258

**Consent Agenda**

Motion was made by Larry Wilson, seconded by Dr. Wheeler to approve the consent agenda.

A. Approval of the minutes for the May 2, 2011 Workshop and Board Meeting
B. Approval of the 2010 - 2011 Budget Transfers
C. Approval of the Personnel Recommendations
D. Approval of the Affiliation Agreements
E. Approval of the next regular meeting - July 11, 2011

**Motion Carried.**

**Yeas:** Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson

**Nays:** None

---

**Adjourned Regular Board Meeting: 7:50 p.m.**