

**San Jacinto College District  
Regular Board Meeting Minutes  
September 11, 2023**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, September 11, 2023, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regularly scheduled Board Meeting.**

**Attendance**

**Present:**

Members: Marie Flickinger, Dr. Michelle Cantú-Wilson, Erica Davis Rouse, Dan Mims, John Moon, Jr., Keith Sinor, Larry Wilson

Chancellor: Dr. Brenda Hellyer

**Others Present**

**Present:**

Members: Ian Allen, Karen Allen, Patrizio Amezcua, Bailey Aube, Azalia Barajas, Robert Cage, Katlynn Colquitt, Jacquelynn Conger, Teri Crawford, Kim DeLauro, Destry Dokes, Chris Duke, Flor Escatel, Teddy Farias, Amanda Fenwick, Kimi Fox, Elizabeth Garcia, Liz Garcia, Rachel Garcia, Sharon Gaspard, Scott Gernander, Kevin Hale, Damon Harris, Rosselle Helms, Bo Hopper, Carin Hutchins, Sallie Kay Janes, Matt Keim, Angela Klaus, Helen LaCour, Diep Le, Kristy McAuliffe, Dillon Miller, Kevin Morris, Deannervy Muankaew, Alexander Okwonna, Juan Pena, Ashley Powell, Scott Pruitt, JR Ragaisis, Mandi Reiland, Sherilyn Reynolds, Shelley Rinehart, Cainan Rodriguez, Mario Rodriguez, Genie Scholes, Taj Singh, Judith Skeelee, Chuck Smith, Jaclyn Stafford, Rob Stanicic, Ken Tidwell, Westley Trevino, Isaac Villarreal, Niki Whiteside, Van Wigginton, Chris Wild, Rhonda Williams, Laurel Williamson, Teri Zamora, Joanna Zimmermann

I. Call the Meeting to Order

Chair Flickinger called the regular meeting of the Board of Trustees to order at 7:23 p.m.

II. Roll Call of Board Members

Chair Flickinger conducted a roll call of the Board members:

Dr. Michelle Cantú-Wilson  
Erica Davis Rouse, Assistant Secretary  
Marie Flickinger, Chair  
Dan Mims

John Moon, Jr., Vice Chair  
Keith Sinor, Secretary  
Larry Wilson

III. Invocation and Pledge to the Flags

The invocation was led by Dr. Alexander Okwonna. The pledges to the American flag and the Texas flag were led by Dr. Michelle Cantú-Wilson.

IV. Special Announcements, Recognitions, Introductions, and Presentations

1. Provosts Aaron Knight and Van Wigginton recognized the Future Business Leaders of America Collegiate Winners.
2. Teri Zamora recognized the Purchasing Department for receiving the 2023 Achievement of Excellence in Procurement Award.
3. Dr. Brenda Hellyer recognized the outgoing and incoming officers of the Faculty Senate, Staff Organization, and Administrative Organization.

V. Communications to the Board of Trustees

1. September Opportunity News
2. 2023 Honors Program Annual Report

VI. Public Comment

There were no citizens signed up to speak before the Board.

VII. Informative Reports to the Board

Chair Flickinger indicated such reports were available in the Board documents and online.

A. San Jacinto College Financial Statements

1. San Jacinto College Monthly Financial Statements July 2023
2. San Jacinto College Monthly Investment Report July 2023

B. San Jacinto College Foundation Financial Statements

C. Capital Improvement Program

VIII. Consideration of Approval of 2023 Proposed Tax Rate, Review of Final No-New-Revenue and Voter-Approval Tax Rate Calculations and Approve Date to Adopt Tax Rate

**Motion 10299:**

After the motion and second, Dr. Brenda Hellyer stated that the public hearing regarding the 2023 tax rate will be held on Monday, October 2, 2023, at 7 p.m. in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. The San Jacinto Community College Board will vote to adopt the 2023 tax rate at

its regularly scheduled meeting on Monday, October 2, 2023, following the public hearing (at 7:00 p.m.) in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. The proposed tax rate of \$0.146195 is less than the voter-approval rate of \$0.150555, higher than the no-new-revenue rate of \$0.140269, and \$0.009451 cents less than the previous year's total tax rate.

Motion moved by Larry Wilson and motion seconded by Keith Sinor. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

IX. Consideration of Purchasing Requests

**Motion 10300:**

Motion moved by Erica Davis Rouse and motion seconded by Dan Mims. Motion carried.

Purchase Request #1

Consideration of Delegation of Authority to Contract for North Campus N.10 Roof Life Extension Project

\$400,000

Purchase Request #2

Consideration of Approval of Additional Funds for Labor Market Software

\$225,810

Purchase Request #3

Consideration of Approval to Purchase Upfitting for Police Vehicles

\$108,000

TOTAL OF PURCHASE REQUESTS \$733,810

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

X. Consent Agenda

A. Approval of the Minutes for the August 7 2023, Workshop and Regular Board Meeting

B. Approval of the Minutes for the July 25, 2023, Board Strategic Planning Retreat

C. Approval of the Budget Transfers

D. Approval of Personnel Recommendations

E. Approval of the Affiliation Agreements

F. Approval of the Next Regularly Scheduled Meeting on October 2, 2023

**Motion 10301:**

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by John Moon, Jr.  
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XI. Items for Discussion/Possible Action

There were no additional items discussed.

XII. Adjournment

Chair Flickinger adjourned the meeting at 7:42 p.m.