

Policy IV-C-5: Policy Concerning Assignment to Acting Positions

Policy Concerning Assignment to Acting Positions

From time to time employees may be assigned duties on an acting basis to assist in the orderly coordination of the college district. An employee may be assigned to an acting position for up to six (6) months. All acting assignments must be ratified by the Board of Trustees. Requests to continue an employee in an acting status beyond six (6) months must be brought back to the Board of Trustees for authorization. All assignments of this nature shall be at the will of the Chancellor and are not to be considered as permanent. The employee may receive a stipend as deemed appropriate for the duties. The employee assigned to any position may be reassigned to another position or returned to his or her former employment upon recommendation of the Chancellor or his/her designee.

(Effective March 2, 1981. Revised July 11, 1988, February 3, 1992 and October 6, 1997; Reviewed February 5, 2008.)

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