SAN JACINTO COLLEGE DISTRICT
BOARD MEETING MINUTES

January 28, 2013

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, January 28, 2013, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger, Chair
Dan Mims, Vice Chair
Larry Wilson, Secretary
John Moon, Jr., Assistant Secretary
Brad Hance
Keith Sinor
Dr. Ruede Wheeler

Chancellor: Brenda Hellyer

Others Present: Barb Ake  Bryan Jones  Laurel Williamson
Karen Alexander  Ruth Keenan  Tria Wood
Johnnie Alexander  Ann Kokx-Templet  Craig Zimmerman
Todd Allison  Ginger Lambert
Richard Bailey  Larry Logsdon
Cindy Barbee  Ken Lynn
Diane Bedford  Jeffrey McGee
James Braswell  Kevin McKisson
Joseph Brysch  Roy Mease
Pam Campbell  Sue Mease
Jason Chan  Kerry Mix
Gayden Cooper  Michael Moore
Kimberly DeLauro  Kevin Morris
Bill Dickerson  LeeAnn Morris
Janice Difalco  Lambrini Nicopoulou
Woody Dunseith  Catherine O'Brien
Rachel Farinelli  Tomoko Olson
Cheryl Fasullo  Roy Parisher
Teri Fowle  Jeff Parks
Gary Friery  Bill Raffetto
George González  Shawn Silman
Rebecca Goosen  Kelly Simons
Allatia Harris  Danny Snooks
Vickie Hodges  Michael Speegle
Clare Iannelli  Rob Stanicic
Jerry Ivins  Stephen Trncak
Mini Izaguirre  Tim Westby
Sallie Kay Janes  Niki Whiteside
Brenda Jones  Van Wigginton
Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Laurel Williamson, the pledge to the American flag and the pledge to the Texan flag were led by Larry Wilson.

**Special Announcements, Recognitions, and Presentations:**

1. Linda Drobnich recognized LyondellBasell for the donation to made to the San Jacinto College 2013 EnergyVenture Program. Tim Westby, LaPorte Complex and Pipeline Site Manager presented the donation.
2. Ruth Keenan recognized Roy and Sue Mease for their support and donation to the SJCD Foundation through the Kipper Mease Endowed Scholarship.
4. Brenda Hellyer recognized the Minnie Piper Nominees: Jerry Ivins, Tim Bell, and Cheryl Fasullo.
5. Brenda Hellyer recognized the Technical Outstanding Faculty member: Janice DiFalco.
7. Ken Lynn recognized the District Financial Group for being awarded the Certificate of Achievement for Excellence in Financial Reporting (CAFR), the Budget award, and the Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR) by the Government Finance Officers Association (GFOA).

**Communications to the Board:**

1. Shawn Silman thanks the Board for flowers sent in memory of his grandmother Mildred Butler.
2. Kelly Simons thanked the Board for the plant sent in memory of her mother in law Madeline Simons.
3. Keffus Falls thanked the Board for the plant sent in memory of his mother Vera Falls.

**Hearing of Citizens:** None

**Motion 9400 Budget Federal and State Grants**

Motion was made by Dan Mims, seconded by John Moon, Jr., to approve the an amendment to the 2012-2013 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**Motion Carried.**

**Yeas:** Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler

**Nays:** None
Motion 9401
Modify Incidental and Lab Fees
Motion was made by Dr. Ruede Wheeler, seconded by Brad Hance, to approve modifying incidental and lab fees.

**Motion Carried.**

**Yeas:** Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler

**Nays:** None

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Motion 9402
MOU with the Department of Defense
Motion was made by Larry Wilson, seconded by Keith Sinor, to approve a MOU with the Department of Defense.

**Motion Carried.**

**Yeas:** Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler

**Nays:** None

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Motion 9403
Lease Agreement for Office Space at Central Campus
Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, to approve a lease agreement with the U.S. House of Representatives for office space at central campus.

**Motion Carried.**

**Yeas:** Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler

**Nays:** None

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Motion 9404
Maritime Wetlands Mitigation Purchase
Motion was made by Brad Hance, seconded by Keith Sinor, to approve a maritime wetlands mitigation purchase.

**Motion Carried.**

**Yeas:** Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler

**Nays:** None

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Motion 9405
Contract with Chevron Energy Solutions Company
Motion was made by Keith Sinor, seconded by Dan Mims, to approve a program development contract with chevron energy solutions company.

**Motion Carried.**

**Yeas:** Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler

**Nays:** None

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Motion 9406
Surplus Fire Truck from City of La Porte
Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, to approve negotiation of the transfer of a surplus fire truck from the City of La Porte.

**Motion Carried.**

**Yeas:** Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler

**Nays:** None
Motion 9407
Order for Election

Motion was made by Dan Mims, seconded by Keith Sinor, to approve execution of an order for election of the San Jacinto College Trustees.

Motion Carried.

Yeas: Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler
Nays: None

Motion 9408
Interlocal
agreement between
SJCD and City of
Houston

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., to approve an interlocal agreement between SJCD and the City of Houston.

Motion Carried.

Yeas: Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler
Nays: None

Motion 9409
1st Reading -
Naming College
Facilities Policy

No action necessary. First reading of policy and guidelines on naming college facilities and academic and support entities.
Motion 9410

Construction Requests

Motion was made by Dan Mims, seconded by Brad Hance, to approve the following construction requests:

| Construction Request #1 - Guaranteed Maximum Price - Central and South Campus Library renovations | $     | 8,247,392.00 |
| Construction Request #2 - Funding and Method of Procurement for Central Campus Early College High School Dining Area | $     | 125,000.00   |
| Construction Request #3 - Method of Procurement for Phase II In-Fill Renovations for Central, North and South Campuses | $     | 5,000,000.00 |
| Construction Request #4 - Method of Procurement for Renovation of College Administration Building | $     | 800,000.00   |
| Construction Request #5 - Approval to Purchase Architectural/Engineering Services | $     | 300,000.00   |
| Construction Request #6 - Approval to Purchase Medical Simulation Equipment | $     | 350,000.00   |
| Construction Request #7 - Approval to Purchase Allied Health Lab Equipment | $     | 450,000.00   |
| Construction Request #8 - Approval to Purchase Dell Computer Workstations | $     | 450,000.00   |

Grand Total $ 15,722,392.00

Motion Carried.

Yeas: Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler
Nays: None
Motion 9410  
Non-Construction Requests  
Motion was made by Keith Sinor, seconded by John Moon, Jr., to approve the following non-construction requests:

<table>
<thead>
<tr>
<th>Request Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFP 13-05 - Flight Simulator</td>
<td>$81,000.00</td>
</tr>
<tr>
<td><strong>TOTAL OF ALL BIDS</strong></td>
<td><strong>$81,000.00</strong></td>
</tr>
<tr>
<td>Purchase Request #1 - Temporary Personnel Agency Services</td>
<td>$350,000.00</td>
</tr>
<tr>
<td>Purchase Request #2 - Media Planning and Advertising Service</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>Purchase Request #3 - Amatrol Learning Systems</td>
<td>$87,000.00</td>
</tr>
<tr>
<td>Purchase Request #4 - Digital Advertising and Search Engine Optimization</td>
<td>$50,000.00</td>
</tr>
<tr>
<td><strong>TOTAL OF PURCHASE REQUESTS</strong></td>
<td><strong>$587,000.00</strong></td>
</tr>
<tr>
<td><strong>GRAND TOTAL:</strong></td>
<td><strong>$668,000.00</strong></td>
</tr>
</tbody>
</table>

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler
Nays: None

Motion 9411  
Consent Agenda  
Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

- Approval of the minutes for the December 11, 2012 Workshop and Board Meeting
- Approval of the 2012 - 2013 Budget Transfers
- Approval of the Personnel Recommendations
- Approval of the Affiliation Agreements
- Approval of the next regular meeting - March 4, 2013

Motion Carried.
Yeas: Hance, Mims, Moon, Jr., Sinor, Wilson, Dr. Wheeler
Nays: None

Adjourned Regular Board Meeting: 7:56 p.m.