SAN JACINTO COLLEGE DISTRICT
BOARD MEETING MINUTES

May 2, 2011

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m.,
Monday, May 2, 2011 in Room 104 of the Thomas S. Sewell District Administration Building, 4624
Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

Board of Trustees: Marie Flickinger, Chair
Dan Mims, Vice Chair
Ben Meador, Secretary
Larry Wilson, Assistant Secretary
John Moon, Jr.
Dr. Ruede Wheeler

Chancellor: Brenda Hellyer

Others Present: Amanda Alexander Joseph Hebert Shawn Silman
Dean Barnes Alison Hennessey Kelly Simons
Pamela Betts Steven Horton Keith Sinor
Jeremy Boini Sallie Kay Janes Danny Snooks
Pam Campbell Michael Kane Cynthia Stevens
Natalie Cantu Ruth Keenan Jerry Tate
Anthony Carbone Mike Kent Stephen Trncak
Tanja Carmichael Ann Kokx-Templet Niki Whiteside
Jason Chan Ginger Lambert Van Wigginton
Donna Coleman Angie Langdon Leigh-Anne Williams
Susanne DeBlanc Ken Lynn Laurel Williamson
Serita Dickey Neil Matkin Brook Zemel
Marc Eckhart Floyd McConnell Craig Zimmerman
George González Kevin McKisson Joanna Zimmerman
Rebecca Goosen Ellie Meyer
Adam Guevara Kerry Mix
Brad Hance Kelly Mizell
Barbara Hanson Maureen Murphy
Allatia Harris Tammie Nielsen
Patty Haselbarth Amanda Rose

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by
Ben Meador and the pledge was led by Maureen Murphy.
Special Recognitions:

2. Donna Coleman presented a resolution to Board Member Ben Meador on behalf of Senator Jackson.
3. Tammie Nielsen presented a resolution to Board Member Ben Meador on behalf of Representative Legler.
4. Ruth Keenan recognized Pamela Betts for her donations and support to San Jacinto College.
5. Brenda Hellyer recognized Teri Fowlé for being invited to participate in the Chief Marketing Officer Forum.
6. Brook Zemel recognized the Central and South Campus Student Government Association for being named the President/Advisor School and the Treasurer School.
7. Allatia Harris recognized Amanda Alexander for winning first place in Parliamentary Debate at the Phi Rho Pi National Tournament and Bronze in Speech to Entertain.
8. Allatia Harris recognized Jaleesa Allen for making the Women's Basketball All Conference Team.

Achieving the Dream
Student Success
Presentation

Communications to
the Board:

Thank you’s:
1. Mike Harris – for the plant sent in honor of his father Jackson Harris.

Hearing of Citizens:
None

Motion 9237
Budget Amendment

Motion was made by Larry Wilson, seconded by Dan Mims to approve an amendment to the 2010-2011 budget for restricted revenue and expenses relating to federal and state grants.

Motion Carried.

Yeas: Meador, Mims, Moon, Jr., Wheeler, Wilson
Nays: None
Motion 9238  
**Purchase of 4620 Fairmont Pkwy**  
Motion was made by Dr. Wheeler, seconded by Ben Meador to approve ratification to purchase property located at 4624 Fairmont Pkwy, Pasadena, Tx 77504.

**Motion Carried.**  
**Yeas:** Meador, Mims, Moon, Jr., Wheeler, Wilson  
**Nays:** None

**Motion 9239**  
**Bayport Property**  
Motion was made by Dr. Wheeler, seconded by John Moon, Jr., to approve authorization to the Chancellor or designee to execute an earnest money contract and to deposit sufficient funds into escrow to secure the transaction, complete the inspection of and to effect the purchase of 13.060 acres in the W.P. Harris League, Abstract 30.

**Motion Carried.**  
**Yeas:** Meador, Mims, Moon, Jr., Wheeler, Wilson  
**Nays:** None

**Motion 9240**  
**1st Reading - Reduction in Force Policy**  
No Vote taken. First reading of new policy Reduction in Force.

**Motion 9241**  
**Construction Requests**  
Motion was made by Dan Mims, seconded by Ben Meador to approve the following construction requests:

<table>
<thead>
<tr>
<th>Construction Request</th>
<th>Description</th>
<th>$</th>
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<tbody>
<tr>
<td>1</td>
<td>Purchase of equipment for Central Transportation Center</td>
<td>62,000.00</td>
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**Grand Total:** $62,000.00

**Motion Carried.**  
**Yeas:** Meador, Mims, Moon, Jr., Wheeler, Wilson  
**Nays:** None
Motion 9242
Purchasing Requests

Motion was made by Dr. Wheeler, seconded by Larry Wilson to approve the following purchasing requests:

- CSP 11-09 Dance Studio Floor Replacement $84,500.00
- Purchasing Request 1 DDI Leadership Srvc & Trng Materials $150,000.00
- Purchasing Request 2 Performance and Travel Management $123,500.00
- Purchasing Request 3 AV Equipment and Install Srvc $110,000.00
- Purchasing Request 4 BearCom Radio System $87,100.00
- Purchasing Request 5 Annual Financial Audit Srvc $80,000.00
- Purchasing Request 6 Document Mngmnt Srvc $75,000.00
- Purchasing Request 7 Blackboard Maint Srvc $35,000.00
- Purchasing Request 8 Career Focus Publication $30,000.00
- Purchasing Request 9 Renewal of Leasing Agmnt $-
- Purchasing Request 10 Collection of Delinquent Ad Valorem Taxes $-
- Purchasing Request 11 Ratification of Renewal of Property and Casualty Insurance $1,237,678.00

Grand Total: $2,012,778.00

Motion Carried.

YeaS: Meador, Mims, Moon, Jr., Wheeler, Wilson
NayS: None

Motion 9243
Consent Agenda

Motion was made by Larry Wilson, seconded by Ben Meador to approve the consent agenda.

A. Approval of the minutes for the April 4, 2011 Workshop and Board Meeting
B. Approval of the 2010 - 2011 Budget Transfers
C. Approval of the Personnel Recommendations
D. Approval of the Affiliation Agreements
E. Approval of the next regular meeting - June 6, 2011

Motion Carried.

YeaS: Meador, Mims, Moon, Jr., Wheeler, Wilson
NayS: None

Adjourned Regular Board Meeting: 8:00 p.m.