

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a pool of architects to provide services for various construction and renovation projects.

BACKGROUND

Architectural services are required to develop designs, construction drawings, and contract documents for construction and renovation projects. Such services are classified as professional services pursuant to §2254 of the Texas Government Code and are awarded based on firms' qualifications.

The previous pool of architects was approved by the Board in June of 2016. In compliance with §2254 of the Texas Government Code, request for qualifications (RFQ) No. 23-26 was issued on April 18, 2023, to refresh this pool. This allows potential new firms to be considered and validates the qualifications of existing providers. Twenty responses were received and evaluated by a team comprised of capital projects and facilities services staff. Based on the evaluation team's scores, it was determined that the needs of the College would be best served by awarding to five firms:

- HKS, Inc.
- Huitt-Zollars, Inc.
- M. Arthur Gensler Jr. & Associates, Inc.
- Page Southerland Page, Inc.
- Pfluger Associates, LP.

IMPACT OF THIS ACTION

Approval of this request will grant the College administration authority to negotiate contracts for future project services based with members of the pool. Assignments will be based on the appropriate match of firm capabilities with project needs as determined by subject matter experts within the College.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Separate contracts will be issued with firms on a per project basis. Estimated expenditure with each firm is \$200,000. The total expenditure of this request is \$1,000,000; however, the College does not guarantee any firms will be engaged for any projects. Funds required for each engagement will be allocated from either an approved project budget or 2023-2024 operating budgets.

MONITORING AND REPORTING TIMELINE

Architectural services firms will be engaged on an "as-needed" basis. The award term for the pool of architectural services firms will be for approximately five years.

Purchase Request #4
Regular Board Meeting August 7, 2023
Consideration of Approval to Award Architectural Services Pool

ATTACHMENTS

Attachment 1 – Ranking

RESOURCE PERSONNEL

Chuck Smith	281-998-6341	charles.smith@sjcd.edu
Genie Scholes	281-998-6349	genevieve.scholes@sjcd.edu

RFQ 23-26
Architect Services
Attachment 1 – Tabulation

QUALIFICATIONS

#	Vendors	Section 1: Firm Experience	Section 2: Personnel Experience	Section 3: Project Understanding	Section 4: References	Total Points
	<i>Total Points</i>	<i>30.00</i>	<i>30.00</i>	<i>30.00</i>	<i>10.00</i>	<i>100.00</i>
1	Huitt-Zollars	26.25	27.00	26.25	6.32	85.82
2	Page	26.25	25.50	25.50	6.50	83.75
3	HKS, Inc.	22.50	24.38	24.38	7.42	78.67
4	Gensler	21.50	21.75	23.25	7.42	73.91
5	Pfluger Associates, LP	21.50	21.75	23.25	6.81	73.30
6	IBI Group, Inc.	22.20	20.85	21.38	7.41	71.83
7	Joiner Architects, Inc.	21.50	21.38	20.45	6.94	70.26
8	corgan	18.00	20.25	20.07	7.96	66.28
9	Ziegler Cooper Architects	18.50	20.25	19.50	5.88	64.12
10	GPD Group	19.25	18.38	19.70	6.31	63.63
11	OConnell Robertson	17.25	19.50	19.62	6.91	63.28
12	PBK, Inc.	20.51	16.13	20.45	5.88	62.95
13	AUTOARCH Architects, LLC	16.65	18.75	20.03	7.28	62.71
14	DLR Group	19.20	17.48	18.00	6.38	61.05
15	THR3E Design, LLC	18.26	17.63	16.32	7.75	59.95
16	Collaborate PM LLC	17.00	17.63	18.38	6.34	59.34
17	English + Associates Architect	17.25	16.88	15.00	8.00	57.13
18	RdlR Architects	15.75	14.63	17.45	6.44	54.26
19	Powers Brown Architecture	15.50	15.38	15.75	5.68	52.30
20	Prozign Architects	16.76	14.25	15.20	5.23	51.43