

**San Jacinto College District Board Workshop  
April 10, 2017  
District Administration Building, Suite 201**

**MINUTES**

	<b>Board Workshop Attendees:</b>	<b>Board Members:</b> Marie Flickinger, Brad Hance, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson <b>Chancellor:</b> Brenda Hellyer <b>Others:</b> Chet Lewis, Mandi Reiland, Steve Trncak
	<b>Agenda Item:</b>	<b>Discussion/Information</b>
<b>I.</b>	<b>Call the Meeting to Order</b>	<b>Workshop began at 5:17 p.m.</b>
<b>II.</b>	<b>Roll Call of Board Members</b>	<b>Board Members:</b> Dan Mims, Marie Flickinger, Brad Hance, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson
<b>III.</b>	<b>Adjournment to closed or executive session pursuant to Texas Government Code Section 551.072 and 551.074 of the Texas Open Meetings Act, for the following purposes: Real Estate</b>	Adjourned to closed session at 5:19 p.m.  Chet Lewis, Mandi Reiland, and Steve Trncak were present for the executive session.  a. Real Estate - For the purpose of discussing the purchase, exchange, lease or value of real property. -Easement related to College property owned in Generation Park  b. Personnel - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
<b>IV.</b>	<b>Reconvene in Open Meeting</b>	Reconvened in open meeting at 5:44 p.m.
<b>V.</b>	<b>Update on Campus Carry Task Force Progress &amp; Policy/Procedure Review</b>	Chet Lewis gave an overview of the process since the Board last reviewed this item. He reviewed the changes on the track changes version of the Campus Carry Policy and Procedures document. These changes incorporate the items that the Board of Trustees asked to be addressed when the draft policy and procedures was reviewed with the Board at the March 6, 2017 Board workshop. He noted that all items are in the policy and there are no procedures currently developed.

		<p>This draft policy was distributed to all College employees on March 22, 2017, for comments. We received feedback from less than 10 employees. This feedback included many comments and suggestions which were discussed with the Campus Carry Taskforce last week. The majority of these comments and suggestions were related to clarifications which will greatly assist in the development of clear communications and training regarding the implementation of this policy. Some of the other comments and suggestions resulted in changes to the Campus Carry Policy.</p> <p>The Campus Carry Taskforce researched the current practices and discovered that language existed in some university policies that allows for an application process for gun exclusion zones in private, sole occupant offices. However, in practice, the Taskforce learned that applications for private office gun exclusion zones were not being approved solely based on an office occupant’s discretionary request. Therefore, the Taskforce recommended to remove this section from the policy if the application of that policy section was to generally deny requests that didn’t identify another section of the policy to justify the gun exclusion zone request.</p> <p>The Taskforce members in attendance at the meeting voted 100% in support of these changes. While the original intent was to take the policy for first reading on April 10, 2017, to the Board of Trustees, it was decided to postpone this reading in order to provide an opportunity for additional feedback from the College community.</p> <p>Brenda Hellyer stated that she met with the Faculty Organization officers on Friday, and they were comfortable with the changes.</p> <p>Keith Sinor noted that number 3 in the policy, needs to be reviewed. There is an extra word in the sentence.</p> <p>Chet explained that the next steps are to send an updated version out to the College community again for feedback for employees to have an opportunity to comment on the changes. The first reading will be presented to the Board on May 1, 2017. The second reading is anticipated for June 5, 2017.</p>
<p><b>VI.</b></p>	<p><b>Review Chancellor’s Job Description</b></p>	<p>Brenda Hellyer gave an overview of the updated Chancellor job description. For SACSCOC compliance, a review of the job description with the Board is required. No action is needed.</p>

		The Board members were comfortable with the document that was reviewed.
<b>VII.</b>	<b>Discuss Aspen Rising Star Award</b>	<p>Brenda distributed the brochures that were received at the Aspen awards luncheon in March. She wanted to make sure that all of the Board members received a copy.</p> <p>Brenda explained that a celebration event will be held on May 5th for all employees as a thank you for all their continued work and support towards student success.</p> <p>An invitation will be sent to the Board of Trustees. Brenda gave an overview of the details of the event.</p> <p>Brenda stated that press releases have gone out regarding the Aspen award. Also, the Aspen Institute has submitted an editorial, and we are beginning to receive resolutions from elected officials. Senator Garcia is working on a recognition from the Governor.</p> <p>Marketing and Student Services are currently planning something special to do at commencement to acknowledge the Aspen award.</p>
<b>VIII.</b>	<b>Update on 85<sup>th</sup> Legislative Session</b>	<p>Brenda explained that the current budget appropriations bill approved by the Senate added \$50 million for community colleges for student success points. The appropriations bill approved by the House of Representatives added \$20 million for community colleges for student success points. The budget will go to the conference committee next, and community colleges are in a good position currently.</p> <p>Keith Sinor asked about the regular contact hour funding. Brenda explained that the contact hour funding was kept whole expect for four tenths of a percent for enrollment declines. San Jac is up in enrollment and were up 4.5 percent while the average across the State is down.</p> <p>Brenda stated that an article recently came out that there is a tuition freeze for universities and colleges. Brenda explained that based on what we know, community colleges are not included in this. Teri Crawford received a response from the Lt. Governor that agrees with that.</p> <p>Brenda said there is a special item for grant funding that would affect the College's small business development centers which</p>

		<p>are state and federally funded as well as a match with College dollars. We are monitoring this.</p> <p>Another item that is in the current session that we are monitoring is on community colleges offering bachelor's degrees. Brenda stated that she will keep the Board updated on this item.</p> <p>Brenda briefly discussed Senate bill 2 on property taxes which Chet will go over in detail on the next item on the agenda.</p>
<b>IX.</b>	<b>Report on Property Tax Rates</b>	<p>Chet explained the chart was previously reviewed with the Finance Committee.</p> <p>Chet shared that the State legislature is currently looking at reducing the tax rollback rate from eight percent to four percent. A graph was shared showing the College's tax rate history and the impact of the proposed four percent rollback rate for the past 15 years. The graph indicates that a four percent rollback rate would have had a negative impact to the College's ability to implement the adopted rate. This has occurred five times in the past 15 years. Brenda said leaders of community colleges are working to have community colleges excluded from this rate change, but there is concern of that happening.</p> <p>Brenda mentioned that she met with Senator Taylor to discuss the impact that this bill would have on community colleges. She also discussed the costs of elections with the Senator. He was not aware of the high cost that colleges incur when holding an election. The Texas Association of Community Colleges is currently working on an analysis of such costs.</p>
<b>X.</b>	<b>Review Of Board of Trustees Bylaws</b>	<p>Brenda Hellyer asked if one or two of the Board members would like to work with her on updating the Board bylaws. Dan and Keith volunteered to help with the bylaws.</p> <p>These will be brought back to Board for a first reading within the next few months.</p> <p>Brenda pointed out the section added to the meeting agenda to address the current process for hearing of citizens.</p>
<b>XI.</b>	<b>Review of Calendar</b>	<p>Brenda Hellyer reviewed the calendar with the Board.</p>

<b>XII.</b>	<b>General Discussion of Meeting Items</b>	<p>Marie Flickinger asked that the assistant to the Board open all of the mail received for the Board prior to each meeting. She asked that the assistant send or notify any pertinent or time sensitive items to the Board prior to the meeting. All Board members agreed on this process.</p> <p>Marie stated that the College came a long way with the Commissioner and Texas Higher Education Coordinating Board (THECB). She suggests sending a letter from the Board to the Commissioner and his Board thanking them for the support. All members agreed with this recommendation.</p> <p>Brenda mentioned that George González and Michelle Callaway will be presenting at the THECB meeting next week with an overview on our predictive analytics.</p>
<b>XIII.</b>	<b>Adjournment</b>	Workshop adjourned at 6:31 p.m.