

**San Jacinto College District
Regular Board Meeting Minutes**

April 8, 2019

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, April 8, 2019, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

Rhonda Bell	Bryan Jones
Lee Benjamins	Tami Kelly
Michelle Callaway	Kevin Morris
Pam Campbell	Alexander Okwonna
Cristina Cárdenas	Rosalyn Parker
Teri Crawford	Bill Raffetto
Teddy Farias	JR Ragaisis
Amanda Fenwick	Sandra Ramirez
Scott Gernander	Heather Rhodes
George González	Martha Robertson
Rebecca Goosen	Shawn Silman
Allatia Harris	Danny Snooks
Mini Izaguirre	Van Wigginton
Sallie Kay Janes	Laurel Williamson
Brenda Jones	Teri Zamora

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:03 p.m.

Roll Call of Board Members: Erica Davis Rouse
Dan Mims
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags: The invocation was given by Dr. Sallie Kay Janes. The pledges to the American flag and the Texas flag were led by Dr. Ruede Wheeler.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Brenda Hellyer presented the Aspen Prize.

Student Success Presentations:

1. Michelle Callaway presented an update on the KPI Dashboard – Awards AY 2017-2018.
2. Dr. Laurel Williamson and George González presented an update on the Fall 2018 SmartStart 2.0 Outcomes Analysis. Several Board members expressed thanks and appreciation for the data provided and analyzed by the Office of Institutional Research.

Communications to the Board:

1. A thank you was sent to the Board from Karen Duston for the plant sent in memory of her mother.
2. A thank you was sent to the Board from Melissa Peters for the plant sent in memory of her grandfather.
3. A copy of the April Opportunity News was distributed.

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:

There were no citizens requesting to be heard before the Board.

Informative Reports:

Chair Marie Flickinger indicated such reports were in the Board documents and online.

- A. San Jacinto College Financial Statements
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes

Motion 9949 Consideration of Approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

- Motion 9950**
Consideration of
Approval of
Policy
III.3004.A,
Remodeling and
Renovation of
College Facilities
– Second
Reading
- Motion was made by Keith Sinor, seconded by Dan Mims, for of Approval of Policy III.3004.A, Remodeling and Renovation of College Facilities – Second Reading.
- Motion Carried.**
- Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9951**
Consideration of
Approval of
Disposition of
Fire Boat
- Motion was made by Larry Wilson, seconded by John Moon, Jr., for Approval of Disposition of Fire Boat.
- Motion Carried.**
- Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9952**
Consideration of
Approval of
Tuition
Exemptions and
Waivers for
Fiscal Year 2020
- Motion was made Erica Davis Rouse, seconded by Keith Sinor, for Approval Tuition Exemptions and Waivers for Fiscal Year 2020.
- Motion Carried.**
- Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Consideration of**
Approval of
Policy #, Use of
Electronic
Recording
Devices by
Employees and
Students – First
Reading
(Informational
Only)
- Informational Item on Policy #, Use of Electronic Recording Devices by Employees and Students – First Reading (Informational Only).
- No vote required.**

Motion 9953 Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler for
Consideration of Approval of Licensing Agreement at Ellington Field.
Approval of
Licensing
Agreement at **Motion Carried.**
Ellington Field

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9954 Motion was made by Larry Wilson, seconded by Dan Mims for Approval of
Consideration of Creation of Second Benefit Plan.
Approval of
Creation of
Second Benefit **Motion Carried.**
Plan

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9955 Motion was made by Dan Mims, seconded by Erica Davis Rouse, for approval
Consideration of of the purchasing requests.
Purchasing
Requests

RFP 19-11 Contract for Snack Vending Services	\$0
RFP 19-13 Contract for Asphalt and Concrete Paving and Parking Lot Striping Services	250,000
Purchase Request #1 Additional Funds for Moving Services	200,000
Purchase Request #2 Contract for Commissioning Services for South Longenecker Building	58,700
Purchase Request #3 Method of Procurement for Central Campus Davison Building Renovations	-
Purchase Request #4 Method of Procurement for College Monument Signs	-
Purchase Request #5 Purchase Lab Casework for Central Campus Center for Petrochemical, Energy, and Technology	604,000
Purchase Request #6 Purchase Electrical Training Equipment	91,758

Purchase Request #7 Additional Funds for Architect Services for Roof Replacement for South Campus Longenecker Building	55,104
Purchase Request #8 Method of Procurement for Demobilizing from Highway 225 Training Annex	-
Purchase Request #9 Contract for Replacement of Fire Alarm System in Building C-14	145,000
Purchase Request #10 Renew Contract for Property Insurance	2,161,272
Purchase Request #11 Renew Contract for Casualty Insurance	205,000
Purchase Request #12 Additional Funds for Temporary Staffing Services	587,000
Purchase Request #13 Renew Contracts for Catering Services	153,000
Purchase Request #14 Renew Contract for Annual Financial Audit Services	93,000
Purchase Request #15 Purchase Survey Participation Membership Services	<u>57,000</u>
TOTAL OF PURCHASE REQUESTS	\$4,660,834

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9956
Consent Agenda**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the March 4, 2019 Board Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements, 2018-2019 Part-Time Hourly Rate Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:54 p.m.