

**San Jacinto College District
Regular Board Meeting Minutes**

November 2, 2020

The Board of Trustees of the San Jacinto Community College District met by videoconference at 7:00 p.m., Monday, November 2, 2020, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this meeting was available to the public via a live stream. At least a quorum of the Board was present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present: Bo Hopper
Matt Keim
Sandra Ramirez
Mandi Reiland
Teri Zamora

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:09 p.m.

Roll Call of Board Members: Chair Marie Flickinger conducted a roll call of the Board members:
Erica Davis Rouse
Dan Mims
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags: The invocation was given by Teri Zamora. The pledges to the American flag and the Texas flag were led by Erica Davis Rouse.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Mandi Reiland read an announcement regarding the meeting process.
2. Mr. Larry Wilson presented a donation check on behalf of the newly combined Pasadena Rotary and Pasadena Rotary South.

Student Success Presentations

1. Dr. Brenda Hellyer presented an update on SJC Transfer Student Outcomes at Houston GPS Universities.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board from the family of Tommy Searcy, for the plant sent in his memory.
2. A thank you was sent to the Board from Teri Zamora, for the plant sent in memory of her mother.
3. November Opportunity News
4. 2020 Commencement Graduate Mailer

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:

There were no citizens desiring to be heard before the Board.

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements September 2020
 - b. San Jacinto College Monthly Investment Report September 2020
 - c. San Jacinto College Quarterly Investment Report June - August 2020
- B. San Jacinto College Foundation Financial Statements September 2020
- C. Capital Improvement Program

Motion 10065 Consideration of Approval of Amendment to the 2020-2021 Budget for Restricted Revenue and Expenses

Motion was made by John Moon, Jr., seconded by Larry Wilson, for approval of Amendment to the 2020-2021 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Relating to
Federal and
State Grants**

Consideration of Approval of Rescission of Policy VI-G, Policy on Semester Reports – First Reading - (Informational Item) Informational item on Rescission of Policy VI-G, Policy on Semester Reports – First Reading.
No vote required.

Consideration of Approval of Policy V.5001.C, Student Grade Appeal – First Reading (Informational Item) Informational item on Policy V.5001.C, Student Grade Appeal – First Reading.
No vote required.

Motion 10066 Consideration of a Joint Election Agreement with Pasadena Independent School District Motion was made by John Moon, Jr., seconded by Dan Mims, for Consideration of a Joint Election Agreement with Pasadena Independent School District.
Motion Carried.
Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 10067 Consideration of Purchasing Requests Motion was made by Dan Mims, seconded by Larry Wilson, for approval of the purchasing requests.

Purchase Request #1 Contract for South Campus Chilled Water Infrastructure Upgrades	\$5,423,000
Purchase Request #2 Contract for College-wide Elevator Modernization	833,080
Purchase Request #3 Purchase Solar Photovoltaic System	445,000
Purchase Request #4 Additional Funds for College-Wide Window Glazing Replacement	167,500

Purchase Request #5	
Method of Procurement for CPET Walkway	<u>250,000</u>
TOTAL OF PURCHASE REQUESTS	\$7,118,580

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
 Nays: None

**Motion 10068
 Consent Agenda**

Motion was made by Keith Sinor, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the October 5, 2020, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2020 Educational Advancement Incentives, 2020-2021 Stipends and Market Premiums Salary Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on December 7, 2020

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
 Nays: None

**Items for
 Discussion/
 Possible Action**

There were no additional items discussed.

Adjournment: Meeting Adjourned at 7:35 p.m.