

**Purchase Request #13**  
**Regular Board Meeting January 30, 2023**

**Consideration of Approval to Contract for Cosmetology Supplies and Equipment**

**ADMINISTRATION RECOMMENDATION/REPORT**

The administration recommends that the Board of Trustees approve contracts with multiple cosmetology supply companies to provide equipment and consumables for the North and South cosmetology programs.

**BACKGROUND**

The cosmetology departments purchase beauty products, supplies, and equipment for faculty and student use to teach and refine hands-on skills and on-campus client salon simulation. Hair grooming, facial, barbering, and manicure supplies, products, and equipment are included in the wide array of consumables and supplies utilized during instruction and training.

Invitation for bids #23-11 was issued on December 21, 2022, to procure cosmetology supplies and equipment, which complies with the competitive procurement requirements per § 44.031(a) of the Texas Education Code. Eight responses were received, and it was determined the bids submitted by the following companies will provide the best value to the College: Armstrong McCall (Blume Beauty Supply Inc), Armstrong McCall of Baytown, BAK Global LLC, Clutch Barber Supply, DFW East, La Marquise, Inc., Marianna Industries, Inc., RDA Promart (Houston Project LLC), and The Burmax Co., Inc.

**IMPACT OF THIS ACTION**

Students must practice salon services as part of their curriculum to earn their certificate in the cosmetology program with the intent to begin a career in the beauty industry. Without these necessary supplies and equipment, the student’s practical skills and client skills would be compromised.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The estimated annual expenditure is \$150,000 and will be funded from the North and South cosmetology departments’ 2022-2023 operating budget and subsequent year budget.

**MONITORING AND REPORTING TIMELINE**

Each supplier’s initial one-year award term will commence on or after February 1, 2023, with renewal options of four one-year terms.

**ATTACHMENTS**

Attachment 1 - Tabulation

**RESOURCE PERSONNEL**

Tiffany Burton	281-998-7452	tiffany.burton@sjcd.edu
Mary Lindsay	281-998-3587	mary.lindsay@sjcd.edu
Angela Klaus	281-998-6322	angela.klaus@sjcd.edu

**ATTACHMENT NO. 1**

**IFB 23-11 Cosmetology Supplies and Equipment  
Bid Tabulation**

<b>Vendor Name</b>		<b>Percentage Off Catalog Price</b>
1	RDA Promart (Houston Project LLC)	30%
2	Clutch Barber Supply DFW East	10%
3	La Marquise, Inc	10%
4	The Burmax Co., Inc	5%
5	Armstrong McCall (Blume Beauty Supply Inc)	0%
6	Armstrong McCall of Baytown	0%
7	Marianna Industries, Inc.	0%
8	BAK Global	0%