

**NOTICE OF MEETING
BOARD OF TRUSTEES
BUILDING COMMITTEE
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Building Committee of the Board of Trustees of the San Jacinto Community College District will meet at 3:30 p.m. on Tuesday, November 27, 2018 in Room A1.201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a Building Committee Meeting.

AGENDA

- I. Call the Meeting to Order
- II. Roll Call of Committee Members
- III. Approval of Minutes from October 16, 2018 Building Committee Meeting
- IV. Recommended Projects and Delivery Methods which will provide the best value to the College
 - A. Bond Funds
 - 1. Consideration of Approval to Contract for Video Surveillance System Equipment and Services
 - 2. Consideration of Approval to Purchase Data Network Equipment for Central Campus Center for Petrochemical, Energy and Technology
 - 3. Consideration of Approval to Contract for Construction Manager at Risk for Generation Park Academic Building
 - 4. Consideration of Approval to Contract for Survey for Generation Park Academic Building
 - 5. Consideration of Approval to Purchase of Furniture for 2015 Bond Projects
 - 6. Consideration of Approval to Contract for College Administration Building Renovations Phase II
 - 7. Consideration of Approval of Method of Procurement for the South Science Park Project
 - B. Operating Funds
 - 1. Consideration of Approval of Method of Procurement for Acoustic Improvement for Central Campus Transportation Center
- V. Project Updates
 - A. Bond Funds
 - 1. Safety Metrics
 - 2. Schedule Updates
 - 3. Progress Updates
 - 4. Financial Reports
 - B. Operating Funds
 - 1. Safety Metrics
 - 2. Schedule Updates
 - 3. Progress Updates
 - 4. Financial Reports
- VI. Status of Delegated Authority
- VII. Adjournment

Certificate as to Posting or Giving of Notice

On this day, November 20, 2018 this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the San Jacinto Community College District, 4624 Fairmont Parkway, Pasadena, Texas and is readily accessible to the public upon request.

Brenda Hellyer, Ed.D.
Chancellor

SAN JACINTO COLLEGE DISTRICT
Building Committee Meeting
October 16, 2018

Members Present: Dan Mims, John Moon, Jr., Marie Flickinger, Erica Davis Rouse

Members Absent: None

Others Trustees Present: None

Others Present: Bill Dowell, Scott Gernander, Allatia Harris, Mike Harris, Joe Hebert, Brenda Hellyer, Bryan Jones, Mini Izaguirre, Angela Klaus, Ann Kokx-Templett, Janet Slocum, Charles Smith, Teri Zamora

- I. The meeting was called to order at 4:00 p.m. by Committee Chair, Dan Mims.
- II. Roll Call of Committee Members by Dan Mims
 - a. John Moon, Jr., present
 - b. Marie Flickinger, present
 - c. Erica Davis Rouse, present
 - d. Other Trustees present: None
 - e. Members absent: None
- III. Approval of Minutes from the September 18, 2018 Building Committee Meeting
 - a. Dan Mims presented the minutes of the September 18, 2018 Building Committee meeting. A motion was made by Erica Davis Rouse to accept the minutes as presented. John Moon, Jr. seconded the motion. The minutes were approved as presented.
- IV. Recommended Projects and Delivery Methods which will provide the best value to the College (led by Bryan Jones)
 - a. Consideration of Approval for Materials Testing Services for North Campus Cosmetology and Culinary Center
 - i. This item requests consideration of approval of a contract with Terracon Consultants, Inc. to provide material testing services necessary to support the construction of the project.
 - b. Consideration of Approval for Architectural Services for Generation Park Academic Building
 - i. This item requests consideration of approval of a contract with Page Southerland Page, Inc. to provide architectural services for the design of an academic building and related site at the Generation Park Campus.

- c. Consideration of Approval for Testing and Balancing Services for Central Campus Center for Petrochemical, Energy and Technology Center
 - i. This item requests consideration of approval to authorize the Chancellor to enter into a contract for building heating, ventilating and air conditioning testing and balancing services with Digital Air Control.
- d. Consideration of Approval for City of Houston Impact Fees, 2015 Bond Program
 - i. This item requests consideration of approval for the expenditure of City of Houston utility impact fees for the South Campus Engineering and Technology Building. Additionally, the request authorizes the Chancellor or her designee to approve all expenditures of City of Houston utility impact fees for construction projects under the 2015 Bond Program.
- e. Consideration of Approval for Method of Procurement for the South Campus Welcome Center Interior Renovation
 - i. This item requests consideration of approval for Job Order Contracting (JOC) method of procurement for renovations required at South Campus Welcome Center.

V. Project Updates – Bond

- a. Safety - Bond Program (presentation led by Charles Smith)
 - i. The safety information was presented with noted incidents in September that prompted review and corrective actions to be taken. These incidents were generally related to new construction contractor workers being introduced into the San Jacinto College project work environment.
- b. Master Bond Program Schedule
 - i. The schedule of projects was presented and no comments were offered.
- c. South Campus – Softball Improvements
 - i. The interior is now complete with lighting and air conditioning to follow. The Chancellor added that the dugout will be completed with Repair and Renovation funds.
- d. Central Campus – Center for Petrochemical, Energy, and Technology
 - i. Work continues to advance steadily. The detention lagoon, and Area A roof are complete. The first of the roof top air handlers are set in place.

- ii. A question was asked regarding how many days the project is behind. There are still areas waiting to dry out to allow continued progress, but construction is generally still moving along and expect to have a completion on schedule in May 2019.
- e. Central Campus – Glycol Unit, Process Plant
 - i. The site is recovering from weather delays. The subsurface piers were installed and the foundation forms were set. Steel is set for delivery and concrete is planned to be completed this week.
- f. Central Campus – Welcome Center
 - i. The permit package is anticipated to be received by October 22, 2018.
- g. Central Campus – Frels Renovation
 - i. The third floor has been cleared and ready for work. Exterior fencing has been placed and Flintco is now mobilized on site with anticipation of working.
- h. Central Campus – Davison Building Renovation
 - i. The programming and preliminary space allocations were generally acceptable to all of the proposed end users. Another workshop is scheduled later this month to capture all program specific information required by the architects to begin their design.
- i. Central Campus – Central Plant Upgrade
 - i. The College has agreed to accept a larger capacity unit at minimal additional cost in order to receive in time to install on schedule. Should this occur, Thanksgiving is still a target for shut down and piping revisions done over Christmas break.
- j. North Campus – Cosmetology and Culinary Center
 - i. Excavation has begun and existing utility lines under the building pad have been located and capped. Pier reinforcing steel has been formed. Due to weather, the project is about two weeks behind schedule.
- k. North Campus – Spencer, Brightwell, Wheeler and Burleson Renovation
 - i. Activity for this project is primarily administrative. Program documents were routed for signatures and a formal design meeting was held. Schematic Design review will be next and allow Construction Manager, Whiting Turner, to validate our cost estimates.

- ii. Work on Burleson has been delayed while the architect, Kirksey, makes some revisions to the plans requested by Galena Park Independent School District. The requested changes reduce the scope of work and therefore allow us to grant this request.

l. North Campus – Underground Utility Tunnel

- i. The chilled water lines have been re-insulated and the old cable trays have been inspected and removed. Corroded piping supports and feet have been replaced, the old natural gas line has been purged and disconnected. The thin pipes in the heating hot water line have been replaced as well as the gaskets. This was an additional cost, but should extend the life substantially.
- ii. The question was asked if FEMA paid for any of these repairs. FEMA did reimburse the College with funds to help with the replacement of the piping insulation.

m. South Campus – Engineering & Technology Building

- i. Most of South Campus is within the 500-year flood plain except for an area south of Rick Schneider. We have therefore requested a Letter of Map Revision (LOMR) to incorporate that area into the formal FEMA map. We are ready to begin construction once we have resolution on this.
- ii. The processing of the impact fees discussed in IV-d are required to move the project forward.

n. South Campus – Cosmetology Building

- i. Construction Manager, Brookstone, has mobilized. Completion of the construction site fence and installation of the job trailer was completed last week. The Guaranteed Maximum Price (GMP) has been signed and demolition of the tennis courts has begun.

o. South Campus – Longenecker Renovation

- i. The 50 percent Construction Documents have been completed by Page architects and reviewed by all project participants. Construction manager, Flintco, is anticipated to begin work in December 2018.

p. South Campus – HVAC Building

- i. All underground work is now concluded with all piping connections and piers completed. Repair of walls, electrical, mechanical, and plumbing demolition was completed as well.

q. South Campus – Academic Building Renovation (S-7, S-9)

October 16, 2018 - Draft Building Committee Meeting Minutes - Final after Committee approval at next meeting

- i. The project is awaiting construction permit from City of Houston; however the architect and construction manager have begun planning work activities.

VI. Financial Report – 2008 Bond, 2015 Revenue Bond, and 2015 Bond Projects

- i. 2008 Bond – No comments.
- ii. 2015 Revenue Bond – Working to close the few supplemental projects and funds will return to the Revenue Contingency.
- iii. 2015 Bond – The report reflects changes approved in the September workshop with the Board. In the works to move the Fire Protection program to Maritime Campus with more information to come.

VII. Project Updates – Operating

a. Safety Metrics

- i. This report was presented with no comments

b. Schedule Update

- i. This report was presented with no comments.

c. Financial Reports

- i. Projects are being developed with budgets established. Two significant projects planned at this point are the South Campus Dugout Renovation and the Roof Replacement for the South Campus Longenecker Building.

VIII. Status of Delegated Authority

- a. An updated report on status of delegation of authority was presented with no comments.

IX. Adjournment – The meeting was adjourned at 4:43 p.m.

IFB 19-01
Regular Board Meeting December 3, 2018
Consideration of Approval to Contract for
Video Surveillance System Equipment and Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract for video surveillance system equipment and services with Network Cabling Services, Inc. (NCS).

BACKGROUND

In July 2012, the Board of Trustees authorized the purchase and installation of a College-wide video surveillance system. Since that time, the system has not received comprehensive hardware or support service or upgrades. Additionally, the Office of Emergency Management (OEM) and College Police require expanding the use of the video surveillance system in order to better deliver security services.

An invitation for bids, Project Number 19-01, was issued to procure surveillance system equipment and services to augment and upgrade our existing system. Four (4) responses were received and it was determined that the response submitted by NCS would provide the best value to the College.

IMPACT OF THIS ACTION

A contract with a qualified company is required to deliver support to the existing camera surveillance system. This contract will provide annual support of software, hardware, provide remote technical monitoring of system, onsite technical services and reconfiguration of system, new camera installations, installation of analytics package, and replacement of obsolete or failed cameras as required.

Without these services, the College video surveillance system will degrade with time and will not be able to accommodate all the required functions in order to support the police and emergency management departments.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The expenditure will not exceed \$326,500 and will be funded from the 2015 Bond Program budget.

MONITORING AND REPORTING TIMELINE

Contract term will be one (1) year, from January 1, 2019 through December 31, 2019, with renewal options of three (3) one-year time periods.

Installation of new cameras is planned to coincide with 2015 Bond program activities and will take place from February 2019 through August 2021. Replacement of failed cameras will take place during the effective contract period as needed.

IFB 19-01
Regular Board Meeting December 3, 2018
Consideration of Approval to Contract for
Video Surveillance System Equipment and Services

This contract will be monitored by the Information Technology Services department.

ATTACHMENTS

Attachment No. 1

RESOURCE PERSONNEL

Jeff Tambrella	281-998-6353	jeff.tambrella@sjcd.edu
Angela Klaus	281-998-6327	angela.klaus@sjcd.edu

Project Name Surveillance System Equipment and Services
Project Number 19-01

Final Ranking

Vendor Name	Total Bid Price
Network Cabling Services, Inc.	\$326,431
CelPlan Technologies*	\$343,758
Star Asset Security, LLC	\$451,142
Design Security Controls (DSC)	<i>Nonresponsive due to incomplete bid</i>

* Price for On-Site Technician submitted as an hourly rate; total On-Site Technician price calculated by SJC (hourly rate x estimated 80 hours)

IFB 19-06
Regular Board Meeting December 3, 2018

**Consideration of Approval to Purchase Data Network Equipment for Central Campus
Center for Petrochemical, Energy and Technology**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of data network, wireless, and paging equipment from Layer 3 Communications, LLC for the Central Campus Center for Petrochemical, Energy and Technology (CPET) facility.

BACKGROUND

The purchase and installation of data network, wireless, and paging equipment is a component of the construction of the new facility in order to complete the CPET facility's network service. This equipment includes Juniper data switches, Aruba wireless access points, internet protocol paging speakers, and internet protocol phones. The CPET facility requires this specific networking hardware in order to integrate with the rest of the College's data infrastructure.

An invitation for bids, Project Number 19-06, was issued to procure network, wireless, and paging equipment. Two (2) responses were received and it was determined that the response submitted by Layer 3 Communications, LLC would provide the best value to the College.

IMPACT OF THIS ACTION

Network, wireless, and paging equipment is essential to fulfill the product requirements included in the architectural design documents. Installation of network equipment provides support to life safety, building automation, student equipment resources, as well as providing instructors necessary teaching resources and instructional tools to maximize learning effectiveness and student success. Approval of this request will provide the required critical infrastructure equipment needed to provide data network services in the CPET facility.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The expenditure will not exceed \$273,815. This expenditure will be funded from the 2015 Bond program.

MONITORING AND REPORTING TIMELINE

All network equipment will be purchased and delivered by January 2019. Installation will begin in January 2019 and will be completed and operational by June 2019.

ATTACHMENTS

Attachment No. 1

RESOURCE PERSONNEL

Jeff Tambrella	281-998-6353	jeff.tambrella@sjcd.edu
Patsy Laredo	281-998-6106	patsy.laredo@sjcd.edu

Project Name Network Equipment
Project Number 19-06

Final Ranking

Vendor Name	Total Bid Price
Layer 3 Communications, LLC	\$273,815
Graybar	<i>Nonresponsive due to incomplete bid</i>

CMR 19-08
Regular Board Meeting December 3, 2018
Consideration of Approval to Contract for Construction Manager at Risk
For Generation Park Academic Building

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract for Construction Manager-at-Risk (CMR) with Tellepsen Builders, L.P. (Tellepsen) to construct the Generation Park Academic Building.

BACKGROUND

In October 2018, the Board authorized the CMR delivery method for the Generation Park Academic Building. Project Number 19-08 utilized a two-step solicitation process to procure these services for this new construction project in accordance with the Texas Government Code, Section 2269.251. A Request for Qualifications (RFQ), the first phase of the two-step process, was issued on October 4, 2018 and submittals were received from thirteen (13) firms. Evaluation and ranking of the submittals was based on criteria published in the RFQ.

The four (4) highest-ranked firms were invited to participate in the second phase of the two-step process. This included a request for price proposals along with, on November 7, 2018, a presentation was made by each firm to the evaluation committee. The four finalists were scored and ranked using numerical assessments from each segment, with Tellepsen receiving the highest overall score.

IMPACT OF THIS ACTION

This action will allow the College to begin the development of a new campus at Generation Park. This project includes an approximately 50,000 gross-square-foot two-floor facility, and will include infrastructure and parking to accommodate general education and other academic classes to be conducted at the site. Subsequent buildout on the land at Generation Park will move forward in the future as demand dictates.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Pending successful contract negotiations, the Construction Manager's total compensation will consist of a preconstruction fee of \$16,750, an estimated general conditions fee of \$826,442, and the construction management fee of 2.15 percent.

The fee will be applied to the final Cost of the Work, bringing the total estimated compensation to \$1,189,960. The total construction budget is \$17,250,000 and will be funded from the 2015 Bond Program.

MONITORING AND REPORTING TIMELINE

Design of the project is ongoing. Completion of the design, permitting and construction are expected to require approximately eighteen (18) months.

CMR 19-08
Regular Board Meeting December 3, 2018
Consideration of Approval to Contract for Construction Manager at Risk
For Generation Park Academic Building

Design and construction will be monitored by the College's Facilities Services personnel and reported monthly to the Building Committee. Program management will be conducted by AECOM.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

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**CMR 19-08 Construction Manager-at-Risk
Generation Park Academic Building**

Attachment No. 1 – Tabulation

QUALIFICATIONS SUMMARY					
#	Contractor	Total Score	Average Score	Weight	Final Score
1	Tellepsen Builders, L.P.	328.17	82.04	40%	32.82
2	Drymalla Construction Company	306.85	76.71	40%	30.69
3	Flintco, LLC	305.00	76.25	40%	30.50
4	Stewart Builders, Inc.	304.91	76.23	40%	30.49

PRESENTATION SUMMARY					
#	Contractor	Total Score	Average Score	Weight	Final Score
1	Tellepsen Builders, L.P.	357.00	89.25	30%	26.78
2	Drymalla Construction Company	314.50	78.63	30%	23.59
3	Stewart Builders, Inc.	283.50	70.88	30%	21.26
4	Flintco, LLC	278.50	69.63	30%	20.89

PRICING SUMMARY					
#	Contractor	Total Score	Average Score	Weight	Final Score
1	Drymalla Construction Company	400.00	100.00	30%	30.00
2	Tellepsen Builders, L.P.	359.42	89.86	30%	26.96
3	Flintco, LLC	279.52	69.88	30%	20.96
4	Stewart Builders, Inc.	262.31	65.58	30%	19.67

<i>Average Score = Total Score Divided by 4 Evaluators</i>
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19-08 FINAL SCORES - RANKED		
#	Contractor	Score
1	Tellepsen Builders, L.P.	86.55
2	Drymalla Construction Company	84.27
3	Flintco, LLC	72.35
4	Stewart Builders, Inc.	71.43

Consideration of Approval to Contract for Survey for Generation Park Academic Building

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with Brooks & Sparks, Inc. (Brooks & Sparks) to provide topographic surveying services to support the construction of an academic building at the College's new Generation Park Campus.

BACKGROUND

In March 2015, the Board of Trustees authorized the purchase of 56.826 acres in Generation Park development for a future campus site. At that time, the College commissioned Brooks and Sparks to perform a feasibility assessment of the property to determine any issues pertinent to subsequent development. As part of that assessment, Brooks and Sparks engaged West Belt Surveying, Inc. to perform a boundary and limited topographic survey of the land.

In September 2018, the Board of Trustees authorized the administration to plan, develop and construct a new general academic classroom facility at Generation Park. In order to proceed with the development of the proposed Generation Park building site, a current topographic survey of the land, performed in greater detail and incorporating the many changes around the perimeter of the site, is required. Current knowledge of the surface features and elevation of the site and adjacent land will be required in order to design building foundations, flood protection and drainage features, vehicle parking, thoroughfare connections, and to meet permit requirements.

Surveying services are classified as professional services pursuant to Section 2254 of the Texas Government Code and are awarded based on qualifications rather than competitive bidding.

IMPACT OF THIS ACTION

This survey will provide information necessary in order to design the project and obtain permits for construction. Without this information, jurisdictional authorities will not issue building permits for the project. Additionally, updated and more precise information is required to assure most efficient design of storm water management channels and retention/detention features.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The expenditure for this request will not exceed \$77,230. This expenditure is funded from the 2015 Bond program.

MONITORING AND REPORTING TIMELINE

All services are estimated to be completed within thirty (30) calendar days from notice to proceed with work. This project will be monitored by San Jacinto College Facilities Services personnel. Program management will be provided by AECOM.

Purchase Request #1
Regular Board Meeting December 3, 2018

Consideration of Approval to Contract for Survey for Generation Park Academic Building

ATTACHMENTS

None

RESOURCE PERSONNEL

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Purchase Request #2
Regular Board Meeting December 3, 2018

Consideration of Approval to Purchase Furniture for 2015 Bond Projects

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of furniture from Furniture Marketing Group (FMG) and Facility Interiors for the College's 2015 Bond projects that require furniture purchases in fiscal year 2018-2019.

BACKGROUND

The 2015 Bond program was approved by voters in November 2015. The program provides \$425 million to update infrastructure, security and technology, renovate existing facilities, and construct new buildings across all campuses. The purchase of furniture for classrooms, labs, and office spaces is required for new construction and renovation projects within the Bond.

FMG and Facility Interiors were awarded contracts through several cooperative agencies: U.S. Communities contract number 4400003402, National IPA contract number P10-004, and Choice Partners contract number 15/031CG-08 respectively. These contracts comply with the competitive procurement requirement in Section 44.031 of the Texas Education Code and is permitted through Section 791.001(g) of the Texas Government Code.

IMPACT OF THIS ACTION

This action will approve the procurement of furniture within the 2018-2019 fiscal year for the following 2015 Bond projects:

- Central Campus Center for Petrochemical, Energy, and Technology (\$5,970,701)
- Central Campus Welcome Center (\$1,429,047)
- Central Campus Frels Renovation (\$281,827)
- North Campus Cosmetology & Culinary Center (\$1,454,004)
- North Campus Spencer Renovation (\$764,408)
- North Campus Burleson Renovation (\$217,669)
- South Campus Engineering and Technology Center (\$1,913,870)
- South Campus Cosmetology Center (\$593,205)
- South Campus Longenecker Renovation (\$1,365,712)
- South Campus HVAC Renovation (\$235,571)
- South Campus Academic Building Renovation (\$494,618)

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The expenditure for this request will not exceed \$14,720,632. Furniture purchases will be funded from the 2015 Bond program.

MONITORING AND REPORTING TIMELINE

Furniture for these projects will be purchased within the 2018-2019 fiscal year. Purchases will be monitored by San Jacinto College Facilities Services personnel. Program management will be conducted by AECOM and Rizzo and Associates.

Purchase Request #2
Regular Board Meeting December 3, 2018
Consideration of Approval to Purchase Furniture for 2015 Bond Projects

ATTACHMENTS

None

RESOURCE PERSONNEL

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Purchase Request #3
Regular Board Meeting December 3, 2018
Consideration of Approval to Contract for College Administration
Building Renovations Phase II

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with Construction Masters of Houston (Construction Masters) for Phase II renovations required at the College Administration East Building (A-1).

BACKGROUND

In June 2018 and February 2018, the Board authorized the Job Order Contracting (JOC) delivery method for Phase I and Phase II renovations at A-1. Phase I renovations provided for the correction of deficiencies in the building related to the Americans with Disabilities Act (ADA), including first floor restroom renovations, door hardware updates, and the inclusion of accessible automobile parking spaces. Phase II renovations include correcting ADA deficiencies related to the second floor restrooms, door hardware, stair railings, and accessibility clearances in the coffee/vending room. Phase II also provides for updating the interior finishing in the first floor lobby, the building entrance canopy, and outdoor lighting.

A contract with Construction Masters for Phase I renovations has been approved and executed. It is recommended that a contract with Construction Masters be approved to accomplish Phase II renovations.

Construction Masters was awarded a contract through the Choice Partners cooperative contracts program to provide JOC services, Contract Number 15/041JN-04. This complies with the competitive procurement requirement in Section 44.031 of the Texas Education Code and Section 2267.401 of the Texas Government Code, and is permitted through Section 791.001 of the Texas Government Code.

IMPACT OF THIS ACTION

Approval of this request will result in a contract with Construction Masters to complete renovations necessary to bring the building into code compliance on the second floor and completion of other renovations that will provide for updated interior spaces and improved exterior lighting.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated cost of construction work for this project will not exceed \$551,000. The work will be funded from 2008 Bond Program contingency funds.

MONITORING AND REPORTING TIMELINE

The construction phase of this project will require approximately one hundred eighty (180) calendar days to complete and will be managed by Facilities Services personnel.

Purchase Request #3
Regular Board Meeting December 3, 2018
Consideration of Approval to Contract for College Administration
Building Renovations Phase II

ATTACHMENTS

None

RESOURCE PERSONNEL

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Purchase Request #4
Regular Board Meeting December 3, 2018
Consideration of Approval of Method of Procurement for
Construction of the South Campus Science Park

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the Job Order Contracting (JOC) method of procurement for construction for the South Campus Science Park.

BACKGROUND

The purpose of the science park is to provide natural outdoor space for use in conjunction with science classes and other campus groups to promote collaboration and alternative learning environments. Conceptual plans have been developed and the South Campus Science Park will feature a pond with a bridge, a granite walking trail, and a *Pillars of Sustainability* art piece. As this project has been developed progressively, the South Campus pond is already completed.

The JOC method of procurement is recommended to be used for this project in accordance with Section 2269.401 of the Texas Government Code and Section 44.031 of the Texas Education Code.

IMPACT OF THIS ACTION

Approval of this request will result in procuring a JOC contractor to complete the construction of the South Campus Science Park.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated cost of construction for this project will not exceed \$65,000. This work will be funded from the 2008 Bond Program contingency fund.

MONITORING AND REPORTING TIMELINE

The construction phase of this project will require approximately sixty (60) calendar days to complete and will be managed by Facilities Services personnel.

ATTACHMENTS

None

RESOURCE PERSONNEL

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Purchase Request #5
Regular Board Meeting December 3, 2018

**Consideration of Approval of Method of Procurement for Acoustic Improvements at
Central Campus Transportation Center**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the Job Order Contracting (JOC) method of procurement for the installation of acoustic improvements at the Central Campus Transportation Center.

BACKGROUND

The Multipurpose Room at the Central Campus Transportation Center has exhibited poor acoustics since its completion in 2012, which creates a source for distractions and results in inefficiencies when using the room.

The Multipurpose Room was one of several rooms included in a College-wide acoustics study conducted in 2017 to review suspected problem spaces, test for sound quality, and develop acoustic performance standards and design guidelines to be adopted for future projects. Recommendations were also received for reducing sound reflection and reverberation in the rooms tested by installing acoustic treatments and related passive devices. Courtney Harper Architects was contracted to review the Multipurpose Room and develop a design package using the new acoustics standards for improving the sound quality in that space.

The JOC method of procurement is recommended to be used for this project in accordance with Section 2269.401 of the Texas Government Code and Section 44.051 of the Texas Education Code.

IMPACT OF THIS ACTION

Approval of this request will result in procuring a JOC Contractor to implement acoustic improvements in the Multipurpose Room at the Central Campus Transportation Center.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated cost of construction work for this project will not exceed \$60,000. This work will be funded from Facilities Services' 2018-2019 Repair and Renovation funds.

MONITORING AND REPORTING TIMELINE

The construction phase of this project will require approximately ninety (90) calendar days to complete. The project will be managed by Facilities Services personnel.

ATTACHMENTS

None

Purchase Request #5
Regular Board Meeting December 3, 2018

**Consideration of Approval of Method of Procurement for Acoustic Improvements at
Central Campus Transportation Center**

RESOURCE PERSONNEL

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